

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm on March 16, 2020 in the Commissioners Room at 227 N. Main Street.

PRESENT:
Chairman James Leach
Vice Chairman Harry Southerland
Commissioner Tony Hunt
Commissioner Robert Wright
Commissioner Allen Thomas, Jr.

ALSO PRESENT:
County Manager Letitia Edens
County Attorney Grady Hunt
Clerk to the Board Gwen McGowan

ABSENT:
None

Chairman Leach called the meeting to order with a quorum present. Vice Chairman Southerland led the Pledge of Allegiance and Dr. Christopher Stackhouse gave the Invocation.

1. Adoption of Agenda

<p>Hoke County Board of Commissioners</p>		<p>March 16, 2020 7:00 P.M.</p>
<p>227 N. Main Street Raeferd, North Carolina 28378</p>		<p>Commissioner's Room Pratt Building</p>

A G E N D A

INVOCATION & PLEDGE: Commissioner Allen Thomas, Jr.

ITEM

- 1 Adoption of Agenda
- 2 Public Comment
- 3 Public Hearings: Planning Matters
 - a Application for General Use Rezoning RZ-20-2 submitted by Hoke County to rezone a minimum ten (10) acre portion of the 61.36 acre property located at 353 CC State Road also known as Parcel Identification Number (PIN) 694351101028. The property is currently zoned Residential Agricultural (RA 20) and the applicant requests to rezone the minimum ten (10) acre portion to Neighborhood Business (NB). The Planning Board unanimously recommended approval with the addition of ten (10) additional acres to be rezoned.
 - b Alan Coy requests approval of the proposed seven (7) lot major subdivision of the four (4) acre parcel known as Hoke County Parcel Identification Number (PIN) 494850101016. The Planning Board unanimously recommended approval.
- 4 Consent Agenda
 - a Minutes from February 17, 2020 regular meeting
 - b NC Vehicle Tax System Pending Refunds
 - c Resolution Designating Applicant's Agent for Hurricane Dorian reimbursement
 - d Appointment of Mr. Ashley Avery as ETJ member of City of Raeferd Planning Board
 - e Request from Ms. Loretta Jones to use Library Conference Room on July 31 & August 1, 2020 for assembling Back-to-School backpacks
 - f Resolution Authorizing Donation of a Vehicle to the Hoke County Board of Education
 - g Finance Budget Amendments
- 5 Tax Collector's Report
- 6 Tax Assessor
 - a Releases
 - b Approval of contract with Pearson's Appraisal Services to conduct 2022 Revaluation (Firm approved by Board at January 6, 2020 regular meeting)
- 7 Resolution Authorizing the Advertisement of Surplus Property

Address	PIN	Maximum	Bid Amount
160 Windlock Drive	28431-00-01-228	\$6,529.95	\$7,000.00

- 8. Health Director
 - a. FY 2020-2021 Consolidated Agreement
 - b. Contractual Agreement with The Hart Community Recovery Center
- 9. HATS
 - a. FY 2020 Drug & Alcohol Policy
 - b. Title VI Program Policy
 - c. Copier & Printer Contract
- 10. Hoke County Sheriff Hubert Peterkin regarding budget
- 11. Manager's Report
- 12. Closed Session
- 13. Adjourn

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to approve the Agenda as submitted.

2. Public Comment

Ellen Bradford
300 Reservation Road
Aberdeen, NC 28315

Ms. Bradford expressed her disappointment at the dissolution of the Animal Control Ordinance Review Committee.

3. Public Hearings: Planning Matters

- a. Application for General Use Rezoning RZ-20-2 submitted by Hoke County to rezone a minimum ten (10) acre portion of the 61.36 acre property located at 353 CC Steele Road also known as Parcel Identification Number (PIN) 694351101028. The property is currently zoned Residential Agricultural (RA-20) and the applicant requests to rezone the minimum ten (10) acre portion to Neighborhood Business (NB). The Planning Board unanimously recommended approval with the addition of ten (10) additional acres to be rezoned.

Planner Robert Farrell explained that the referenced parcel is under consideration for the placement of the new HATS facility. The Planning Board has recommended approval of the 10-acre tract with an additional ten acres to be rezoned.

Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to close the public hearing.

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to approve the rezoning of the original 10-acre tract with the additional 10 acres as recommended by the Planning Board.

- b. Alan Coy requests approval of the proposed seven (7) lot major subdivision at the four (4) acre parcel known as Hoke County Parcel Identification Number (PIN) 494650101016. The Planning Board unanimously recommended approval.

Planner Robert Farrell advised the Board that Mr. Coy plans to construct a 7-lot subdivision at the 4-acre parcel located on S. Parker Church Road. Each lot will be a minimum of 20,000

square feet and all lots have access to County water. Public sewer is not available at this address, so each lot will have a septic tank. All lots will have shared driveways with access to S. Parker Church Road except for one lot which will have access to Puppy Creek Circle.

Mr. Coy advised the Board that he plans to develop seven lots for new construction residential.

Motion: Upon motion by Commissioner Hunt and second by Commissioner Wright the Board voted unanimously to close the public hearing.

Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to approve the 7-lot subdivision on S. Parker Church Road.

4. Consent Agenda

- a. Minutes from February 17, 2020 regular meeting
- b. NC Vehicle Tax System Pending Refunds

Applicant	Property	County	Vehicle #	Amount	Status	Status Type	RPT #	Tax Bureau	Date	Description	Refund System	Status Date	Tax Appraisal	Tax Type	Change	Month Change	Total Change	
BOBBI GUYTON	BOBBI GUYTON	WAKE	06321118	35.30	Refund				03/17/20	Vehicle Tax Refund	NCVTSS	03/17/20	35.30	35.30	35.30	35.30	35.30	
MATTHEW LADUMA	MATTHEW LADUMA	WAKE	06321118	111.30	Refund				03/17/20	Vehicle Tax Refund	NCVTSS	03/17/20	111.30	111.30	111.30	111.30	111.30	
SHARLENE CAMPBELL	SHARLENE CAMPBELL	WAKE	06321118	42.90	Refund				03/17/20	Vehicle Tax Refund	NCVTSS	03/17/20	42.90	42.90	42.90	42.90	42.90	
...

Total Refunds \$2,602.76

North Carolina Vehicle Tax System													
NCVTS Pending Refund report													
Applicant Name	Applicant Address	Applicant City	Applicant State	Applicant Zip	Vehicle Year	Vehicle Make	Vehicle Model	Vehicle VIN	Vehicle Title	Vehicle License	Vehicle Tax	Vehicle Fee	
ACAPONE ROBERTO	1001 W. 13th St	Charlotte	NC	28203	2015	RAM	RAM 1500	3C63R3AG4EG000000	COU	Fee	100.00	10.00	110.00
ACAPONE ROBERTO	1001 W. 13th St	Charlotte	NC	28203	2015	RAM	RAM 1500	3C63R3AG4EG000000	COU	Fee	100.00	10.00	110.00
ACAPONE ROBERTO	1001 W. 13th St	Charlotte	NC	28203	2015	RAM	RAM 1500	3C63R3AG4EG000000	COU	Fee	100.00	10.00	110.00
ACAPONE ROBERTO	1001 W. 13th St	Charlotte	NC	28203	2015	RAM	RAM 1500	3C63R3AG4EG000000	COU	Fee	100.00	10.00	110.00
ACAPONE ROBERTO	1001 W. 13th St	Charlotte	NC	28203	2015	RAM	RAM 1500	3C63R3AG4EG000000	COU	Fee	100.00	10.00	110.00

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North Carolina Vehicle Tax System													
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ACAPONE ROBERTO	1001 W. 13th St	Charlotte	NC	28203	2015	RAM	RAM 1500	3C63R3AG4EG000000	COU	Fee	100.00	10.00	110.00

c. Resolution Designating Applicant's Agent for Hurricane Dorian reimbursement

RESOLUTION DESIGNATION OF APPLICANT'S AGENT <small>North Carolina Division of Emergency Management</small>	
Organization Name (hereafter named Organization) Disaster Number: 4466	
County of Hoke	
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate): N/A	
Applicant's Fiscal Year (FY) Start Month: July Day: 1	
Applicant's Federal Employer's Identification Number 66-8001525	
Applicant's Federal Information Processing Standards (FIPS) Number 37093	
PRIMARY AGENT	SECONDARY AGENT
<i>Letitia J Edens</i>	Charles Andrew Jacobs II
Organization County of Hoke	Organization County of Hoke
Official Position County Manager	Official Position Emergency Management Coordinator/ Grants Manager
Mailing Address 227 N. Main St.	Mailing Address 227 N. Main St.
City, State, Zip Raeford, NC, 28376	City, State, Zip Raeford, NC, 28376
Daytime Telephone 910-875-8751 ext. 1530	Daytime Telephone 910-585-0808
Facsimile Number	Facsimile Number 910-875-3726
Pager or Cellular Number	Pager or Cellular Number
<p>BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this _____ day of _____, 20__.</p>	
GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title	Name
Name and Title	Official Position
Name and Title	Daytime Telephone
CERTIFICATION	
I, _____, (Name) duly appointed and _____ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of _____ (Organization) on the _____ day of _____, 20__.	
Date: _____	Signature: _____

- d. Appointment of Mr. Ashley Avery to as ETJ member of City of Raeford Planning Board
- e. Request from Ms. Loretta Jones to use Library Conference Room on July 31 & August 1, 2020 for assembling Back-to-School backpacks
- f. Resolution Authorizing Donation of a vehicle to the Hoke County Board of Education

James Leach
Chairman

Harry Southerland
Vice Chairman

Tony Hunt
Commissioner

Allen Thomas, Jr.
Commissioner



Robert Wright
Commissioner

Grady Hunt
County Attorney

Letitia Edens
County Manager

Gwen McGougan
Clerk to the Board

RESOLUTION OF THE HOKE COUNTY BOARD OF COMMISSIONERS CONCERNING DONATION OF A VEHICLE TO THE HOKE COUNTY BOARD OF EDUCATION

WHEREAS, the Hoke County Board of Commissioners has declared the 2015 Ford Van, Vehicle Identification Number 1FDEE3FL9FDA34512 surplus property;

WHEREAS, the Hoke County Board of Education desires that the Hoke County Board of Commissioners donate the 2015 Ford Van, Vehicle Identification Number 1FDEE3FL9FDA34512 to them for their use and benefit;

WHEREAS, N.C.G.S. §153A-176 provides that the County may dispose of personal property belonging to it according to the procedures prescribed in Chapter 160A, Article 12;

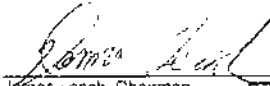
WHEREAS, N.C.G.S. §160A-280 allows Hoke County to donate personal property to other governmental units;

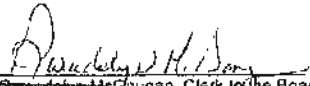
WHEREAS, the 2015 Ford Van, Vehicle Identification Number 1FDEE3FL9FDA34512 is personal property;

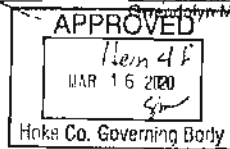
NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Hoke County Board of Commissioners donates the 2015 Ford Van, Vehicle Identification Number 1FDEE3FL9FDA34512 to the Hoke County Board of Education for their use and benefit.

This resolution has been PASSED upon motion by Commissioner Southerland, seconded by Commissioner Hunt by vote of 5 to 0 and is effective this 16th day of March, 2020.

ATTEST:


James Leach, Chairman


Gwen McGougan, Clerk to the Board



g. Finance Budget Amendments

Posted

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2019/2020
Amendment

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriation:

Environmental Health	7,500
Public Assistance	1,989
Special Appropriations	(130,000)
Special Appropriations	130,000

Total \$ 0,489

Section 2 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenue:

Health	7,500
Social Services	1,989

Total \$ 9,489

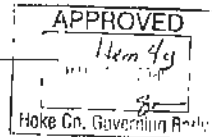
This amendment:

- Allocates an additional \$7,500 to Environmental Health
Funding Source: Additional State Funds
- Allocates an additional \$1,989 to OSS's LIEAP program.
Funding Source: Additional State Funds
- Allocates an additional \$130,000 from special appropriations debt payments to Administration Projects for the cooperative extension new building.
Funding Source: Savings from debt payments

Submitted: 03-16-2020

Respectfully Submitted by:
[Signature]
Assistant Finance Director

Approved by:
[Signature]
County Manager



Posted

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2019/2020
Amendment

The Hoke County Budget Ordinance, pertaining to the Administrative Project Fund operations of the County, shall be amended as follows:

Increase/Decrease Appropriations

Expenditures	130,000
Total	<u>\$ 130,000</u>

Hoke County Budget Ordinance, pertaining to the Administrative Project Fund operations of the County, shall be amended as follows:

Increase/Decrease Revenues

Transfer in	130,000
Total	<u>\$ 130,000</u>

This amendment:

- Allocates an additional \$130,000 for furniture and security systems for the new, cooperative extension building.

Funding Source: Transfer from the General Fund Special Appropriations

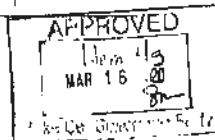
Submitted: 03-16-2020

Respectfully Submitted by:

[Signature]
Assistant Finance Director

Approved by:

[Signature]
County Manager



Amended

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2019/2020
Amendment

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/Decrease Appropriations:

Sheriff		108,000
Total	\$	108,000

Section 2 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/Decrease Revenues:

Fund Balance		108,000
Total	\$	108,000

This amendment:

- Allocates an additional \$108,000 for renovations and purchase of 2 new vehicles.
- Funding Source: Misdemeanor Confinement bank account.

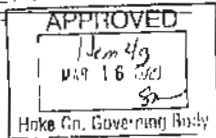
Submitted: 03-16-2020

Respectfully Submitted by:

Christina Egan
Assistant Finance Director

Approved by:

Yates Collins
County Manager



Posted

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2019/2020
Amendment

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations

Non- Departmental	192,023
Senior Services	7,877
Total	\$ 200,000

Section 2 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues

Fund Balance	200,000
Total	\$ 200,000

This amendment:

- Allocates an additional \$200,000, of which \$192,023 for expenses related to Covid 19 virus reflected in the Non-Departmental and \$7,877 related to senior congregate meals.

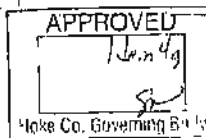
Funding Source: Fund Balance

Submitted 03-16-2020

Respectfully Submitted by:

Daphne Dudley
Assistant Finance Director

Approved by
[Signature]
County Manager



Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Hunt the Board voted unanimously to approve items 4a – 4g of the Consent Agenda as presented.

5. Tax Collector's Report

Tax Collector Daphne Dudley presented the tax collections report for the month of February, 2020:

HOKE COUNTY TAX COLLECTOR'S REPORT

March 18, 2020

Tax Levy 2019		\$28,500,528.08
Additional to Levy YTD		\$1,088,756.56
Total 2019 Levy to Date		\$29,589,284.64
Refunds 2019		\$87,280.76
Releases/Abatements		\$20,181.32
Discounts		\$381,056.42
Adjustments		\$12,558.17
Write Offs		\$1,361.05
Advertising Charged 2019 Tax Bills		\$0.00
Collectable Levy to Date		\$28,578,968.80
Collected To Date		\$27,618,768.60
Uncollected Balance 2019 Tax Levy		<u>\$2,062,178.30</u>
Collections February 2020	\$412,633.81	
Releases February 2020	\$10.20	
Percent of Levy Collected (Receipts)	83.03%	
Percent of Levy Collected (Releases, Etc.)	0.07%	
Prior Years Tax Levy February 2020		\$2,141,161.01
Prior Years Collected in February 2020 To Date		\$723,613.88
Uncollected Balance Before Releases		\$1,417,547.03
Refunds		\$2,744.85
Releases/Abatements		\$4,466.87
Discounts		\$0.00
Adjustments		\$232.12
Write Offs/Insolvent		\$12,820.16
Uncollected Balance Prior Years		<u>\$1,402,585.83</u>
Prior Years Collected in February 2020	\$107,869.37	
Releases Prior Years February 2020	\$0.00	
Percent Prior Years Collected (Receipts)	33.78%	
Percent Prior Years Collected (Releases, Etc.)	0.32%	
Total Uncollected Taxes		<u>\$3,484,743.82</u>
	2019 Taxes	
Tax Levy February 2019		\$28,743,039.88
Collections February 2019		\$817,608.24
Releases February 2019		\$340.82
Percent Collected (Receipts)	83.02%	
Percent Collected (Releases, Etc.)	0.02%	
Prior Years Tax Levy February 2019		\$2,205,627.31
Collections February 2019		\$116,637.86
Releases February 2019		\$583.04
Insolvent		
Percent Collected (Receipts)	36.27%	
Percent Collected (Releases, Etc.)	0.21%	

6. Tax Assessor

Tax Assessor Jennie Gibson presented the following releases and refunds:

03/06/2020 10:06 | COUNTY OF HOKR | P 1
 9698j91b | RELEASES - 03/16/2020 TO 03/16/2020 | tncrpt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
168428 AUSTIN, ERIC 316 GREENWOODS RD SOMMER, MS 04292	PP 2019 14517 RELEASES TRAILER SOLD IN 2016	105 03/16/2020	4	68408	0	COU F02 COUL F02L	2.25 .24 .23 .02 ----- 2.74
191337 JONES, KEITH 4080 BOYD RD WINGO, KY 42088	PP 2018 14720 RELEASES MOBILE HOME SOLD IN 2017	1728 03/16/2020	7	68407	0	COU F08 COUL F08L	9.11 .97 .91 .10 ----- 11.09
191337 JONES, KEITH 4080 BOYD RD WINGO, KY 42088	PP 2019 14720 RELEASES MOBILE HOME SOLD IN 2017	1800 03/16/2020	7	68406	0	COU F08 COUL F08L	8.18 .87 .82 .09 ----- 9.96
219015 JORDAN, KATHERIN L. JORDAN, JOSHUA 2793 PITTMAN GROVE CHURCH RD RAEFORD, NC 28376	PP 2019 15723 RELEASES MILITARY EXEMPT	1831 03/16/2020	4	68409	0	COU F02 COUL F02L	4.50 .48 .45 .05 ----- 5.48
239689 MORALES, RUBEN 3998 FULFORD MCWILLAM RAEFORD, NC 28376	PP 2018 15525 RELEASES MOBILE HOME DOUBLE-LISTED	2464 03/16/2020	3	68405	0	COU F05	408.83 49.06 ----- 457.89
200397 SMITH, MICHAEL 808 CAROLINA DR RAEFORD, NC 28376	PP 2010 12255 RELEASES MOBILE HOME DOUBLE-LISTED	1903 03/16/2020	4	68395	0	COU COUL F02 F02L	64.12 6.41 5.50 .55 ----- 76.58
200397 SMITH, MICHAEL 808 CAROLINA DR RAEFORD, NC 28376	PP 2011 12255 RELEASES MOBILE HOME DOUBLE-LISTED	2121 03/16/2020	4	68396	0	COU F02 COUL F02L	63.58 5.23 6.26 .52 ----- 75.59

03/06/2020 10:06 | COUNTY OF HOKR | P 2
 9698j91b | RELEASES - 03/16/2020 TO 03/16/2020 | tncrpt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
200397 SMITH, MICHAEL 808 CAROLINA DR RAEFORD, NC 28376	PP 2012 12255 RELEASES MOBILE HOME DOUBLE-LISTED	2256 03/16/2020	4	68397	0	COU F02 COUL F02L	59.28 4.87 5.93 .45 ----- 70.57
200397 SMITH, MICHAEL 808 CAROLINA DR RAEFORD, NC 28376	PP 2013 12255 RELEASES MOBILE HOME DOUBLE-LISTED	2526 03/16/2020	4	68398	0	COU F02 COUL F02L	56.58 6.19 5.65 .62 ----- 69.96
200397 SMITH, MICHAEL 808 CAROLINA DR RAEFORD, NC 28376	PP 2014 12255 RELEASES MOBILE HOME DOUBLE-LISTED	2598 03/16/2020	4	68399	0	COU F02 COUL F02L	52.78 5.78 5.29 .50 ----- 64.42
200397 SMITH, MICHAEL 808 CAROLINA DR RAEFORD, NC 28376	PP 2015 12255 RELEASES MOBILE HOME DOUBLE-LISTED	2640 03/16/2020	4	68400	0	COU F02 COUL F02L	51.98 5.54 5.20 .55 ----- 63.27
200397 SMITH, MICHAEL 808 CAROLINA DR RAEFORD, NC 28376	PP 2016 12255 RELEASES MOBILE HOME DOUBLE-LISTED	2815 03/16/2020	4	68401	0	COU F02 COUL F02L	48.45 5.17 4.85 .52 ----- 59.99
200397 SMITH, MICHAEL 808 CAROLINA DR RAEFORD, NC 28376	PP 2017 12255 RELEASES MOBILE HOME DOUBLE-LISTED	3011 03/16/2020	4	68402	0	COU F02 COUL F02L	45.30 4.83 4.53 .48 ----- 55.14
200397 SMITH, MICHAEL 808 CAROLINA DR RAEFORD, NC 28376	PP 2018 12255 RELEASES MOBILE HOME DOUBLE-LISTED	3142 03/16/2020	4	68403	0	COU F02 COUL F02L	42.38 4.52 4.24 .45 ----- 51.59

03/06/2020 10:06 9698jg1b		COUNTY OF HORS RELEASES - 03/16/2020 TO 03/16/2020						P 3 Encrypt	
OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT	
200397 SMITH, MICHAEL 808 CAROLINA DR RAFFORD, NC 28376	PP 2019 12255 RELEASES MOBILE HOME DOUBLS-LISTED	3283	03/16/2020	4	68404	0	COO FO2 COUL FO2L	39.83 4.25 3.98 .43 ----- 48.49	
DETAIL SUMMARY	COUNT: 15	RELEASES - TOTAL		0				1,120.86	

Motion: Upon motion by Commissioner Hunt and second by Vice Chairman Southerland the Board voted unanimously to approve the tax releases and refunds as presented totaling \$1,120.86.

- b. Approval of contract with Pearson’s Appraisal Services to conduct 2022 Revaluation (Firm approved by Board at January 6, 2020 regular meeting)

At the January 6, 2020 regular meeting, the Board selected Pearson’s Appraisal Services to conduct the 2022 Tax Revaluation. The contract is now being presented for approval.

A copy of this contract is hereby incorporated as a part of these minutes by attachment as Appendix A.

Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to approve the contract with Pearson’s Appraisal Services to conduct the 2022 Tax Revaluation.

7. Resolution Authorizing the Advertisement of Surplus Property

Clerk Gwen McGougan advised the Board that the County has received an offer for the tax-foreclosed property located at 150 Windlock Drive, PIN 29431-00-01-228, in the amount of \$7,000.00. The minimum bid was \$6,529.95. The Board’s authorization is needed to proceed with advertising for an upset bid.

Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to approve advertisement for an upset bid for the property located at 150 Windlock Drive.

James Leach
Chairman

Harry Southerland
Vice Chairman

Tony Hunt
Commissioner

Allen Thomas, Jr.
Commissioner



R-2020-07

Robert Wright
Commissioner

Grady Hunt
County Attorney

Leticia Edens
County Manager

Gwen McGowan
Clerk to the Board

HOKE COUNTY BOARD OF COMMISSIONERS

RESOLUTION

AUTHORIZING THE ADVERTISEMENT OF AN OFFER TO PURCHASE CERTAIN PROPERTY

WHEREAS, the Board of Commissioners of the County of Hoke desires to dispose of certain surplus property of the County;

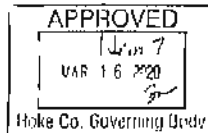
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that:

- 1 Parcel #294310001228 - 150 Windlock Drive - Anrioch Township. Property is hereby declared to be surplus to the needs of the County.
- 2 The Board of Commissioners has received an offer to purchase for the sum of \$7,000.00 for this piece of property.
- 3 The Board of Commissioners proposes to accept this offer unless an upset bid shall be made.
- 4 The person making the offer shall deposit with the Clerk to the Board of Commissioners a sum equal to five percent (5%) of the offer. Such deposit shall be forfeited if the bid is withdrawn and the successful bidder shall pay the purchase price.
- 5 The Clerk shall cause a notice of such offer to be published in accordance with North Carolina General Statute §160A-269.
- 6 The Clerk is directed should a qualifying upset bid be received within ten (10) days from the publication of said notice in accordance with NCGS §160A-269 to re-advertise the offer at the increased upset bid amount.
- 7 The Board of Commissioners reserves the right to reject any and all offers at any time.

This 16th day of March, 2020

 James A. Leach, Chairman

 Gwen McGowan, Clerk to the Board



8. Health Director

a. FY 2020-2021 Consolidated Agreement

Health Director Helene Edwards presented the FY 2020-2021 Consolidated Agreement. The Consolidated Agreement allows the County to receive State funds.

A copy of this contract is hereby incorporated as a part of these minutes by attachment as Appendix B.

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to approve the FY 2020-2021 Consolidated Agreement.

b. Contractual Agreement with Tia Hart Community Recovery Center

The Health Department was recently awarded a portion of a \$275,000 grant that they will be receiving over the next three years. These funds will be used to provide services for addiction-related issues. The Tia Hart Community Recovery Center provides services such as the Hoke Syringe Exchange Program, establishment of a Post-Overdose Response Team and supported services provided to individuals involved in justice-related issues.

Commissioner Hunt asked Ms. Edwards who refers the clients to these programs. Ms. Edwards replied that referrals are received from Health Care Providers and Mental Health Agencies, as well as local Justice programs and the Re-entry program.

Motion: Upon motion by Commissioner Wright and second by Commissioner Thomas the Board voted unanimously to approve the Health Department contract with Tia Hart Community Recovery Center.

9. HATS

a. FY 2020 Drug & Alcohol Policy

HATS Director Nancy Thornton presented the Drug & Alcohol Policy for FY 2020-2021. The Policy was updated this year to allow for testing 50% of the HATS employees.

Motion: Upon motion by Commissioner Hunt and second by Commissioner Thomas the Board voted unanimously to approve HATS' FY 2020-2021 Drug and Alcohol Testing Policy.

b. Title VI Program Policy

Ms. Thornton presented the Title VI Program Plan, which is an anti-discrimination plan.

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Thomas the Board voted unanimously to approve HATS' Title VI Program Plan.

c. Copier & Printer Contract

Ms. Thornton presented a contract with Copiers Plus for HATS' printers and copiers. She advised the Board that entering into this contract will save the County roughly \$78 per month.

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted unanimously to approve HATS' contract with Copiers Plus subject to final approval by the County Attorney.

10. Hoke County Sheriff Hubert Peterkin reference budget

Hoke Sheriff Hubert Peterkin thanked the Board for approving the Budget Amendment that was presented earlier in the meeting. This Budget Amendment uses funds from the Misdemeanant Confinement account to fund the purchase of two vehicles.

Upon motion by Vice Chairman Southerland and second by Commissioner Hunt the Board voted unanimously to approve the Sheriff's budget request to move \$108,000 from the misdemeanor confinement bank account to the Sheriff department budget. This item had already been approved as part of the consent agenda.

11. Manager's Report

County Manager Letitia Edens advised the Board that she called a meeting of Department Heads on Sunday, March 15, 2020 to discuss the County's response to the COVID-19 Pandemic.

Mrs. Edens presented a Proclamation of a State of Emergency for Hoke County. The State of Emergency includes provisions allowing the County Manager to make decisions such as closing or limiting access to County buildings and entering into financial transactions up to \$75,000.

PROCLAMATION OF A STATE OF EMERGENCY
HOKE COUNTY, NORTH CAROLINA



Whereas, COVID-19 is a respiratory disease that can result in serious illness or death by the SARS-CoV-2 virus, which is a new strain of coronavirus previously unidentified in humans and which can spread from person to person; and

Whereas, the impacts from COVID-19 constitute a State of Emergency as defined by the Hoke County State of Emergency Ordinance and North Carolina General Statute §166A-19 3 (b)

I, therefore, proclaim the existence of a State of Emergency in the County of Hoke.

Now therefore, by the authority vested in me as Chairman of the Hoke County Board of Commissioners, I hereby order all County law enforcement officers, County employees and all other Emergency Management personnel subject to my control to cooperate in the enforcement and implementation of provisions of the County Emergency Ordinance which are set forth below:

- 1. **Evacuation** No areas of Hoke County are designated for evacuation at this time
- 2. **Curfew** A curfew has not been implemented at this time
- 3. **Execution of Emergency Plan** All civilians and Emergency Management personnel are ordered to comply with the emergency plan

The County Manager is hereby authorized to make decisions regarding the closure of County buildings, limit access to County properties, cancellation of events or other decisions as needed during the State of Emergency. The County Manager is also hereby authorized to enter into financial transactions up to the amount of \$75,000 as needed during the State of Emergency.

This declaration does not prohibit or restrict lawfully possessed firearms or ammunition and does not impose any limitation on the consumption, transportation, sale or purchase of alcoholic beverages.

This proclamation shall become effective immediately.

Proclaimed this the 16th day of March, 2020 at 9:00 (a.m.) (p.m.)

James A. Leach
James A. Leach, Chairman
HOKE COUNTY BOARD OF COMMISSIONERS

ATTEST:
Gwen McCaugan
Gwen McCaugan, Clerk to the Board

Mrs. Edens updated the Board on departmental responses to the crisis:

- Cooperative Extension has been directed by the State to follow the more restrictive guidelines, whether set forth by the County or NC State University.
- The Information Technology Department has activated readyhoke.org to give citizens one place to go to get the most up-to-date information.
- IT is also creating a Teleworking Policy for employees who might be eligible to work from home.
- Emergency Management is requesting supplies from the State.
- COVID-19 expenses are being tracked to distinguish them from other expenditures.
- Parks & Recreation Director Sad'a Ray said that she is waiting for a decision to be made by the Dixie Youth League as to the beginning of their season. All practices have been canceled for the time being.

Vice Chairman Southerland commented that, with all school events canceled and Parks and Recreation canceled, the Board might need to discuss some place for the children to go. Mrs. Edens said some ideas are under consideration.

Commissioner Thomas agreed, adding that the County needs to be mindful of the limitations as to the number of people you can have in one room. He wants to know how County employees are impacted by the prospect of closures, including schools and businesses.

Mrs. Edens said that she is partnering with the IT Director to create a teleworking policy. Employees who wish to work from home will receive a copy of the policy, which includes guidelines and other information pertinent to telecommuting.

- Planning & Zoning is operating normally, and the Director does have the equipment to telework if necessary.

12. Coronavirus Actions

- Senior Services is working on meal delivery for their congregate clients. Director Mary Hollingsworth has acquired shelf-stable items that will be packaged and sent to their clients. The cost to feed the congregate clients for a 24-day period will be \$7,976.40 for frozen meals that can be microwaved by the consumer. The County is applying to be reimbursed for the cost through Home & Community Care Block Grant funds. Mrs. Hollingsworth requested the Board's approval to give any leftover meals to persons on their wait list.

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board unanimously voted to add the persons on the wait list to the active list.

Mrs. Hollingsworth brought to the Board's attention that there are pending rental requests for the Senior Room. Vice Chairman Southerland referenced Governor Roy Cooper's Executive Order 117 banning gatherings of more than 100 people. The Board, upon the advice of the County Attorney, directed Mrs. Hollingsworth to cancel any rentals for groups in excess of 100 and refund any deposits that have been paid.

Mrs. Hollingsworth added that, as a precaution, she plans to cancel any ongoing programs or activities that might be planned for the Seniors.

The NC Department of Health and Human Services has not made any decision to change the In-Home Aid program because it is tied to Medicaid. Changes to the program may occur at a later date depending on the spread of the virus. Caregivers have been instructed to advise Mrs. Hollingsworth if they experience symptoms and they will not be sent to a client's home if they are sick.

The Mt. Pisgah (18 regular clients) and South Hoke (14 regular clients) congregate sites are still open. Mrs. Hollingsworth advised the Board that these sites can be closed at the direction of the Board. Commissioner Wright and Commissioner Hunt said that, in their opinion, that should be the choice of the Seniors. Commissioner Hunt asked Mrs. Hollingsworth if a client does not want to go to the site, can she still get a meal to them. Mrs. Hollingsworth said that she could.

Commissioner Thomas asked Mrs. Hollingsworth how many clients receive the food delivery. Mrs. Hollingsworth replied that they deliver about 100 meals per week. Commissioner Thomas said that he would like for the Board to be informed if any of these clients' experience hardships as a result of the restrictions placed on the public due to the coronavirus. Mrs. Hollingsworth replied that she plans to contact each client regularly to make sure they have what they need.

Vice Chairman Southerland asked if there is a waiting list for home delivered meals. Mrs. Hollingsworth said that there are currently 38 individuals on the waiting list. Commissioner Thomas said that he would like to implement a plan that would enable Senior Services staff to deliver items to the clients if they experience a hardship.

Commissioner Wright asked what it would cost to deliver to the clients on the wait list in addition to existing clients. Mrs. Hollingsworth said that the cost is \$3.91 per meal.

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to approve the delivery of meals to any senior that calls and makes a request during the Emergency Declaration period.

Mrs. Hollingsworth reminded the Board that these additional meals will not be reimbursable through Block Grant funds. Commissioner Thomas and Commissioner Hunt stressed the importance that the persons waitlisted and served during this crisis understand that the meal delivery will end when the crisis is over.

- Utilities Director Hilton Villines requests approval to suspend water and sewer disconnects for non-payment for at least the next 30 days. Commissioner Hunt asked Mr. Villines to clarify if the intent is to defer cutoff for non-payment or to forgive the bill amount. Mr. Villines confirmed that the intent is to defer cutoffs. The amounts billed will

still be due and payable. Commissioner Hunt added that Utilities will need to work with their customers to make payment arrangements.

Motion: Upon motion by Commissioner Thomas and second by Commissioner Wright the Board voted unanimously to defer disconnection of water and sewer due to non-payment for 30 days. The motion stipulates that the Utilities Department work with their customers to make payment arrangements on their accounts to bring them current after the 30-day period is over.

The County Manager advised the Board that citizens are being encouraged to use alternate means of paying their utilities and tax bills. Available methods of payment include online payments and payment by telephone.

Vice Chairman Southerland asked County Attorney Grady Hunt if the County can suspend tax foreclosures. Mr. Hunt said that the Board needs to be specific about what they are approving.

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted unanimously to suspend penalties on deferral payments or payment plans and suspend foreclosure proceedings during the period the County is under a State of Emergency.

- DSS Director Terry Stanton advised the Board that DSS has 29 daycare providers at present. Of those, 22 are still open, 1 is monitoring the situation to make a decision about whether to stay open and 4 follow the Hoke County Schools' schedule and are closed. Ten daycares currently have openings and 17 have no openings.

Upon request by Commissioner Thomas, Mr. Stanton confirmed that there is no waiting list for daycare at this time.

- Emergency Management is using all avenues to acquire Personal Protective Equipment (masks, sanitizers, etc). Mrs. Edens and Vice Chairman Southerland are in contact with Senator Ben Clark and he is helping to obtain the needed items.

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to proclaim the existence of a State of Emergency in Hoke County. The County Manager is authorized to make decisions and act in the best interest of Hoke County.

County Attorney Grady Hunt asked the Board to amend the Agenda to add issues related to Coronavirus and the four actions taken (Senior meals, utility disconnects, deferment of tax bills and Proclamation of a State of Emergency) will be under that agenda item.

Motion: Upon motion by Commissioner Thomas and second by Commissioner Wright the Board voted unanimously to add Coronavirus Actions to tonight's agenda. This will be Item 12 of the agenda and subsequent item numbers will be adjusted.

Vice Chairman Southerland recognized School Board Chairman Irish Pickett, Hoke County Sheriff Hubert Peterkin and his staff and Senator Ben Clark for their work on behalf of the citizens, especially the children, of Hoke County.

Vice Chairman Southerland continued by commending the County Manager and Department Directors for their hard work and he recognized the Manager and Directors for organizing and attending an urgent meeting on Sunday morning, March 15, 2020 to discuss the County's efforts to respond to the Coronavirus crisis.

13. Closed Session

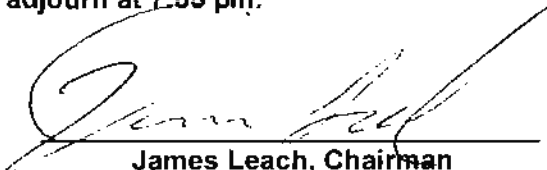
No Closed Session was held.

14. Adjourn

Motion: With no further business to come before the Hoke County Board of Commissioners, and upon motion by Commissioner Hunt and second by Vice Chairman Southerland the Board voted unanimously to adjourn at 7:55 pm.



Gwen McGougan, Clerk to the Board



James Leach, Chairman

