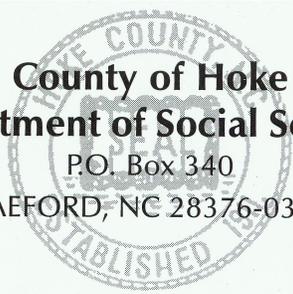


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MINUTES FOR MEETING OF
THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD
MARCH 25, 2019

A meeting of the Hoke County Department of Social Services (the “**Board**”) was held at 4:00 p.m. Daylight Saving Time on March 25, 2019 in the Commissioners Room located in the County Administration Building (Pratt Building) at 227 N. Main St, Raeford NC, pursuant to notice duly given. The following Board Members (“**BM**”), constituting a quorum, were present:

Carl Pevia, Chair
Charlotte Kelly, Vice-Chair
Bill Evans
Brenda Branch

Also present representing the Department were Terry Stanton, Department of Social Services Director; Becky Morrow, Department of Social Services Consultant; Jonathan Charleston, Department of Social Services Attorney; Tammy Brewer, Family Support Services Supervisor; Dora McCallum, Income Maintenance Program Manager; and Barbara Mena-Peña, Administrative Officer.

Chair Pevia called the meeting to order at 4:00 p.m. Thereafter, Chair Pevia asked BM Branch to give the invocation. Chair Pevia noted there were no public comments. Chair Pevia asked the Board to consider moving the April meeting date from April 29th to April 22nd due to a conflict in his schedule. Chair Pevia stated he could join the meeting via conference call if needed. The Board agreed to move the meeting to April 22nd. Chair Pevia asked for a motion to approve the consent agenda with the change of meeting date. Vice-chair Kelly made a motion to approve the consent agenda consisting of (a) the February 25, 2019 minutes; (b) the next meeting date of April 29, 2019 was changed to the April 22, 2019 date. The vote was unanimous.

Chair Pevia asked for the Day Care discussion. Ms. Brewer presented the February 2019 statistics for DCDEE (Division of Child Development and Early Education) including the amount of \$179,250.00 for non-Smart Start and the \$21,459.00 for Smart Start; a total of \$200,709.00. Non-Smart Start unexpended funds were \$591,525.00; Smart Start unexpended funds were \$48,078.00 with a spending coefficient of 99% (ninety-nine percent). Ms. Brewer stated that due to the

notice sent on March 7th, the DCDEE is looking at non-Smart Start reversions and reallocations and asked all counties not to take additional applications. Ms. Brewer shared our current waiting list is one-hundred, twenty eight (128). The Board discussed the Child Care updates.

Chair Pevia asked for the Low Income Energy Assistance Program (LIEAP) and Crisis Intervention Program (CIP) updates for February 2019. Mrs. McCallum presented the LIEAP information. Mrs. McCallum said the remaining balance to spend is \$69,471.00 and the LIEAP program ends on Friday, March 29th. We had 1,073 applications processed since December 1, 2018. Chair Pevia asked how many applications were approved and Mrs. McCallum stated 956 applications were approved. Mrs. McCallum presented the CIP information as \$4,594.00 remaining to spend through the June 30th end date. We had 1,508 applications processed with 1,402 approved. The Board discussed the Energy Program updates.

Prior to the Director's comments, Chair Pevia asked for motion for a closed session. Vice-Chair Kelly made a motion for a closed session to consult with counsel and discuss a personnel matter pursuant to the N.C.G.S. 143-318.11(a)(3) and 143-318.11(a)(6), which was seconded by BM Branch. The vote was unanimous. Those in attendance during the closed session included Chair Pevia, Vice-Chair Kelly, BM Evans, BM Branch, and Mr. Charleston. BM Branch made a motion to exit the closed session which was seconded by BM Evans. The vote to exit closed session was unanimous.

Chair Pevia asked for the Director's comments. Director Stanton shared the March 25th "go-live" date for Hoke County's Child Welfare unit in NC Fast has been postponed by the state to the summer 2019 time frame. Chair Pevia directed everyone to the County – Mandated Performance Requirements Memorandum of Agreement (MOA) in the handout. The Board reviewed and discussed the February 2019 data and measurements as the MOU report began in December 2018. Director Stanton stated the agency has plans in place to address issues. Chair Pevia asked if results were final on the state's Adult Protective Services program audit. Director Stanton stated the audit was not yet final; he said some concerns were found and final results should be received by Wednesday, March 27th. Chair Pevia asked that results be shared with the Board. Vice-Chair Kelly asked about why the home study fee amount was so high. Director Stanton explained he has a copy of the home study fee agreement and will share with the Board. Chair Pevia asked if any other audits are forthcoming. Director Stanton said corrective action plans would be mandated by the state for findings resulting from audits. The Board discussed and decided any corrective action plans (i.e. start dates, end dates, action plan) the county is under should be shared with the Board. Director Stanton said he would provide any plan(s) and their status to the Board.

Chair Pevia asked for a motion to recess the meeting. Vice-Chair Kelly made a motion to recess the meeting and reconvene on April 8th at 11:00 a.m. in the T.B. Lester, Jr. building which was seconded by BM Branch. The vote was unanimous.

Chair Pevia recognized visitor, Ms. Gloria Hill, in attendance. Ms. Hill asked to be put on the agenda at this meeting but was too late and may need to be added to the next meeting. The Board discussed the topic of Hoke County Social Services

being the current guardian of an individual owning property. Mr. Charleston stated that his staff is working to put another judiciary in place as it is not appropriate for Social Services having guardianship in this case so we will petition the court to have a substitute put in to take care of certain things. Mr. Charleston said this agency does not have the budget or the authority for what needs to be done. Ms. Hill provided the two (2) year history of events in wanting access to clean the area Chair Pevia stated he trusted Mr. Charleston would proceed as promptly as possible to help resolve the issue.

Chair Pevia, Chair

Micka T. Stanton, Secretary

Date