

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm April 6, 2020 in the Commissioners Room in the Pratt Building.

PRESENT:

Chairman James Leach
Vice Chairman Harry Southerland
Commissioner Tony Hunt
Commissioner Robert Wright
Commissioner Allen Thomas, Jr.

ALSO PRESENT:

County Manager Letitia Edens
County Attorney Grady Hunt
Clerk to the Board Gwen McGougan

ABSENT:

None

Chairman Leach called the meeting to order with a quorum present. Chairman Leach led the Pledge of Allegiance and Commissioner Hunt gave the Invocation.

1. Adoption of Agenda**BOARD OF EQUALIZATION & REVIEW - 5:30 PM**

INVOCATION & PLEDGE: Chairman James A. Leach

ITEM

1. Adoption of Agenda
2. Public Hearings: Planning Matters
 - a. Application for General Use Rezoning RZ-20-3 submitted by Hoke County to rezone an approximately six (6) acre portion of the 81.34 acre property located at 3195 Red Springs Road also known as Parcel Identification Number (PIN) 884320001001. The property is currently zoned Residential Agricultural (RA-20) and the applicant requests to rezone the six (6) acre portion to Highway Commercial (HC). The Planning Board unanimously recommended approval.
 - b. Stafford Turner Development proposes a 33 lot major subdivision located at Hoke County Parcel Identification Number (PIN) 494840301004. The parcel is currently zoned RA-20. The Planning Board unanimously recommended approval.
 - c. Application for General Use Rezoning RZ-20-1 submitted by Jamal Shahbain to rezone the 0.69 acre property located at 3905 Fayetteville Road also known as Parcel Identification Number (PIN) 884451001006. The property is currently zoned Residential (R-B) and the applicant requests to rezone the parcel to Highway Commercial (HC). The Planning Board unanimously recommended approval.
3. Consent Agenda
 - a. Minutes from March 16, 2020 regular meeting
 - b. NC Vehicle Tax Refunds totaling \$1,828.17
 - c. Finance: Budget Amendments
 - d. Completion work for Neal Smith Engineering Company
4. Hoke Literacy Council request to allow Armed Services YMCA of Fort Bragg to use classroom for reading program for military children
5. Juvenile Crime Prevention Council FY 2020-2021 Funding Plan
6. Manager's Report
7. Closed Session
8. Adjourn

Motion: Upon motion by Commissioner Wright and second by Commissioner Thomas the Board unanimously voted to adopt the agenda as presented.

2. Public Hearings: Planning Matters

- a. Application for General Use Rezoning RZ-20-3 submitted by Hoke County to rezone an approximately six (6) acre portion of the 91.34 acre property located at 3195 Red Springs Road also known as Parcel Identification Number (PIN) 694320001001. The property is currently zoned Residential Agricultural (RA-20) and the applicant requests to rezone the six (6) acre portion to Highway Commercial (HC). The Planning Board unanimously recommended approval.

No Citizens opposing the rezoning were in attendance.

Motion: Upon motion by Commissioner Thomas and second by Commissioner Hunt the Board voted unanimously to close the Public Hearing.

Motion: Upon motion by Commissioner Thomas and second by Commissioner Wright the Board voted unanimously to approve General Use Rezoning Application R-20-3 to rezone six acres of Parcel #694320001001 to Highway Commercial.

- b. Stafford Turner Development proposes a 33 lot major subdivision located at Hoke County Parcel Identification Number (PIN) 494840301004. The parcel is currently zoned RA-20. The Planning Board unanimously recommended approval.

Planner Robert Farrell presented a map of the area showing where the proposed subdivision will be located and described the project. Commissioner Hunt pointed out that the project must be approved by the Utilities Committee before consideration by the Board of Commissioners.

Motion: Upon motion by Commissioner Hunt and second by Commissioner Wright the Board voted unanimously to table consideration of the proposed 33-lot subdivision until the April 20, 2020 regular meeting, subject to approval by the Utilities Committee.

- c. Application for General Use Rezoning RZ-20-1 submitted by Jamal Shahbain to rezone the 0.69 acre property located at 3905 Fayetteville Road also known as Parcel Identification Number (PIN) 694451001008. The property is currently zoned Residential (R-8) and the applicant requests to rezone the parcel to Highway Commercial (HC). The Planning Board unanimously recommended approval.

Mr. Farrell presented a zoning map of this lot and the surrounding area. Much of the surrounding area is zoned Highway Commercial; the lot in question is consistent with neighboring lots.

Mr. Steve Phillips, Mr. Shahbain's partner in J & K Construction, addressed the Board. The applicant plans to build a discount tire store at this location.


No one in opposition to this rezoning was present.

Motion: Upon motion by Commissioner Thomas and second by Commissioner Hunt the Board voted unanimously to close the Public Hearing.

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to approve General Use Rezoning Application R-20-1 to rezone the 0.69 acre property located at 3905 Fayetteville Road also known as Parcel #694451001008 to Highway Commercial.

3. Consent Agenda

- a. Minutes from March 16, 2020 regular meeting
- b. NC Vehicle Tax Refunds totaling \$1,828.17



North Carolina Vehicle Tax System
NCVTS Pending Refund report

Report Date: 3/27/2020 10:44:01 AM

Agent Name	Company Name	Company County	Address 1	Address 2	Address 3	Vehicle Type	VIN	Date Acquired	Class	Registration	Vehicle Description	Refund Amount	Claim Status	Tax Jurisdiction	Entry Type	Change	Internal Change	Total Change
ALLEN R LEALINE	ALLEN R LEALINE	DAVIE CO	101 MILLER LN			RAV4	2017	04/15/17	2017	1110354	Refund Generated due to registration on 04/15/2019 2018 0000-00	154.75	Refund	DAVIE	Ref	154.75		154.75
BEAT MICHILL JAMITA	BEAT MICHILL JAMITA	DAVIE CO	101 DOOL DAYS DR			RAV4	2017	04/15/17	2017	12211483	Refund Generated due to registration on 04/15/2019 2018 0000-00	153.77	Refund	DAVIE	Ref	153.77		153.77
BROWN DAVINE MCCART	BROWN DAVINE MCCART	DAVIE CO	112 SHERMAN WALKER DR			RAV4	2017	04/15/17	2017	42231934	Refund Generated due to registration on 04/15/2019 2018 0000-00	110.35	Refund	DAVIE	Ref	110.35		110.35
DAVID BRIAN DAVID BRIAN	DAVID BRIAN DAVID BERRY	DAVIE CO	106 FOREY FARM RD			RAV4	2017	04/15/17	2017	22254674	Refund Generated due to registration on 04/15/2019 2018 0000-00	154.91	Refund	DAVIE	Ref	154.91		154.91
DAVID FOSBATE	DAVID FOSBATE	DAVIE CO	104 SHERMAN WALKER DR			RAV4	2017	04/15/17	2017	22254674	Refund Generated due to registration on 04/15/2019 2018 0000-00	154.91	Refund	DAVIE	Ref	154.91		154.91
EVENITT RADHELAN	EVENITT RADHELAN	DAVIE CO	104 SHERMAN WALKER DR			RAV4	2017	04/15/17	2017	12191212	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71
GRANHAM KEITH EDWARDS	GRANHAM KEITH EDWARDS	DAVIE CO	403 QUICKSILE RD			RAV4	2017	04/15/17	2017	44181231	Refund Generated due to registration on 04/15/2019 2018 0000-00	112.81	Refund	DAVIE	Ref	112.81		112.81
HELEN LISA LIPSON	HELEN LISA LIPSON	DAVIE CO	104 SHERMAN WALKER DR			RAV4	2017	04/15/17	2017	12274516	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71
JOHNSON LADONIA MORIE	JOHNSON LADONIA MORIE	DAVIE CO	403 QUICKSILE RD			RAV4	2017	04/15/17	2017	42204174	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71
JOHN BARBARA	JOHN BARBARA	DAVIE CO	50 HIBALDO DR			RAV4	2017	04/15/17	2017	12181842	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71
LOCKLEAR BARBARA BARTON	LOCKLEAR BARBARA BARTON	DAVIE CO	210 W HALLAM ST			RAV4	2017	04/15/17	2017	12232110	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71
LOCKLEAR TIMOTHY LEONIE	LOCKLEAR TIMOTHY LEONIE	DAVIE CO	1110 DIAL RD			RAV4	2017	04/15/17	2017	12214006	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71
MOONING JONATHAN TRICENTON	MOONING JONATHAN TRICENTON	DAVIE CO	240 BROOKS RD			RAV4	2017	04/15/17	2017	12141071	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71
MORRIS TIMOTHY EVERETTE	MORRIS TIMOTHY EVERETTE	DAVIE CO	171 RAYLOR RD			RAV4	2017	04/15/17	2017	12244111	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71
MORRIS JENNIFER MCKEAN	MORRIS JENNIFER MCKEAN	DAVIE CO	171 RAYLOR RD			RAV4	2017	04/15/17	2017	12244111	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71
OSBORN JOSEPH FRANK	OSBORN JOSEPH FRANK	DAVIE CO	270 ROBERTSON DR			RAV4	2017	04/15/17	2017	12181842	Refund Generated due to registration on 04/15/2019 2018 0000-00	117.71	Refund	DAVIE	Ref	117.71		117.71

Total Refunds: \$1,828.17

c. Finance: Budget Amendments

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2019/2020
Amendment

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Sheriff	132,000
Public Buildings	65,350
Public Buildings	(65,350)
Health Administration	18,385
Health Administration	(18,385)
Total	\$ 132,000

Section 2 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

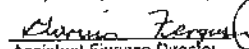
Increase/(Decrease) Revenues:

Fund Balance	132,000
Total	\$ 132,000

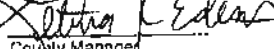
This amendment:

- Allocates an additional \$132,000 for parking lot renovation at the sheriff's department.
Funding Source: Misdemeanant Confinement bank account
- Allocates \$65,350 within the Public buildings budget to prevent over spending in various line items.
Funding Source: Public Buildings existing budget.
- Allocates \$18,385 within the Health Department budget to adjust loan principal and interest line items this increases the principal by \$18,385 and decreases the interest line item by \$18,385.
Funding Source: No new money.

Respectfully Submitted by


Assistant Finance Director

Approved by:


County Manager

**HOKE COUNTY, NORTH CAROLINA
BUDGET REVISION FORM**

Adjustment Explanation: TO CORRECT PRINCIPAL AND INTEREST BUDGETS DAIR: _____
(Finance use only)

REVENUE LINE ITEM

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT TO BE ADJUSTED +/-	CURRENT BUDGET	AMENDED BUDGET

EXPENDITURE LINE ITEM

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT TO BE ADJUSTED +/-	CURRENT BUDGET	AMENDED BUDGET
115110-571051	USDA LOAN PRINCIPAL	18,385	77,005	95,390
115110-572051	USDA LOAN INTEREST	(18,385)	91,819	73,434

<p><input checked="" type="checkbox"/> RECOMMENDED <input type="checkbox"/> NOT RECOMMENDED</p> <p><i>Leahia J Edens</i> COUNTY MANAGER NAME <i>Leahia J Edens</i> SIGNATURE 4/6/2020 DATE</p>	<p>_____ (DEPARTMENT HEAD NAME)</p> <p>_____ SIGNATURE</p> <p><i>E J Pruvitt</i> FINANCE OFFICER NAME <i>E J Pruvitt</i> SIGNATURE 4/2/20 DATE</p> <p>_____ DATE SUBMITTED TO FINANCE</p>
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d. Completion work for Neal Smith Engineering Company

Motion: Upon motion by Commissioner Thomas and second by Vice Chairman Southerland the Board voted unanimously to approve Consent Agenda Items a-d.

4. Hoke Literacy Council request to allow Armed Services YMCA of Fort Bragg to use classroom for reading program for military children

Literacy Director Carole Taitt explained to the Board that the Council has received a request from the Armed Services YMCA of Fort Bragg to use one of Literacy's classrooms for Operation Hero. This is a 10-week program offering enrichment, homework assistance and support for military children in grades 2-8. The organization proposes to use the classroom on Tuesdays and Thursdays and will not conflict with any current Literacy programs. They will provide their own staff and materials and there will be no cost to the County.

Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to approve Operation Hero's request to use one of Literacy's classrooms for enrichment on Tuesday and Thursday afternoons.

5. Juvenile Crime Prevention Council FY 2020-2021 Funding Plan

JCPC Coordinator Lorraine Landry submitted a written request asking that this matter be tabled until the April 20, 2020 meeting.

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted unanimously to table the JCPC matter until the April 20, 2020 Board of Commissioners meeting.

6. Manager's Report

County Manager Letitia Edens began her report by inviting Emergency Management Coordinator Andrew Jacobs to address the Board on the County's response to COVID-19.

Mr. Jacobs advised the Board that Emergency Management (EM) is working with the Hoke County Health Department and Cape Fear Valley Hoke Hospital and First Health Hoke Hospital to procure and distribute resources, including Personal Protective Equipment (PPE).

Mrs. Edens invited Parks & Recreation Director Sad'a Ray to update the Board on the status of Baseball Season.

Ms. Ray said the Parks & Recreation Department follows the protocol established by the Board for the County. There will be fewer games this year. The Dixie Youth Baseball League is postponing the beginning of their season until May.

Commissioner Hunt asked Ms. Ray to contact the parents and offer to refund the registration fees if a request is made.

Mrs. Edens advised the Board that as part of the Families First Coronavirus Response Act, employers are mandated to make two weeks of paid sick leave available to Full-time employees. Part-time employees will receive the equivalent of two weeks of their normal working hours. Mrs. Edens wants this to be available to all County employees. Mrs. Edens asked the Board to approve the Family First Covid-19 Coronavirus Response Act Emergency Sick Leave policy with Hoke County's revision to make available to all employees.

7. Expanded Sick Leave Policy

Motion: Upon motion by Commissioner Thomas and second by Vice Chairman Southerland the Board voted unanimously to add consideration of the Family First Covid-19 Coronavirus Response Act Emergency Sick Leave policy with Hoke County's revision to make available to all employees. This Item was added as Item 7, adjusting subsequent item numbers.

Upon inquiry by Commissioner Hunt, Mrs. Edens advised the Board that this leave will expire on December 31, 2020. It does not roll over and is not paid out to employees if they terminate employment with the County.

Upon inquiry by Commissioner Thomas, Mrs. Edens advised the Board that the County has broadened the Federal policies and added an "other" option to the leave application that can be

used for childcare and related expenses. The first two weeks of the Expanded Family Medical Leave are unpaid.

Motion: Upon motion by Commissioner Hunt and second by Commissioner Thomas the Board voted unanimously to approve the Family First Covid-19 Coronavirus Response Act Emergency Sick Leave policy with Hoke County's revision to make available to all employees.

Commissioner Thomas commended the County Manager for her leadership in addressing issues related to the pandemic. Commissioner Hunt agreed, adding that Mrs. Edens has taken out the guesswork and made this process simple to follow.

8. Purchase of additional Ensure vouchers for the Senior Services Department

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Hunt the Board voted unanimously to add the purchase of additional Ensure vouchers to the agenda. The item was added as Item 8, adjusting subsequent item numbers.

The Senior Services department ran out of Ensure vouchers. Mrs. Edens authorized Senior Services Director Mary Hollingsworth to purchase additional Ensure vouchers.

Motion: Upon motion by Vice Chairman Southerland and Commissioner Wright the Board voted unanimously to approve the County Manager's recommendation to purchase additional Ensure vouchers.

9. Cessation of Purchase Orders

Motion: Upon motion by Commissioner Thomas and second by Commissioner Hunt the Board voted unanimously to add consideration of an immediate Purchase Order deadline to the agenda and to add consideration of the Expanded FMLA policy to the agenda. These items were added as Item 9 and 10, adjusting subsequent item numbers.

Commissioner Thomas noted that he expects a reduction in sales tax revenue due to the closure of many local businesses because of the Coronavirus. Mrs. Edens agreed, adding that she and Finance Officer E.J. Prevatte have discussed this and recommend an immediate stop to Purchase Orders for non-essential items and Capital Outlay purchases.

Purchase Orders submitted beginning immediately, April 6, 2020, must be approved by the County Manager or Finance Officer before going forward. An exception will be made for Capital Outlay purchases for projects already in progress.

Mrs. Edens advised the Board that departmental budget requests have been submitted by the Directors. Finance is putting them together to create a tentative Manager's 2021 Recommended Budget for the Board's review.

Chairman Leach said that everyone should be mindful that there will be a decrease in revenue when preparing their budget requests. Vice Chairman Southerland said that there will likely be grant funds available to help offset the decrease in revenue.

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Thomas the Board voted unanimously to stop all purchase orders and capital outlay purchases unless approved by the Manager and the Finance Director.

10. Expanded Family Medical Leave

Mrs. Edens advised the Board that the Act also mandates employers to make available 12 weeks of expanded Family Medical Leave to employees. The first two weeks of the expanded FMLA are unpaid and the remaining ten weeks will be paid at two-thirds the employee's regular rate of pay. The expanded FMLA can be used by employees whose children are at home due to school closure and they must stay home and care for them.

Motion: Upon motion by Commissioner Thomas and second by Commissioner Wright the Board voted unanimously to adopt the Expanded Family Medical Leave policy.

Mrs. Edens commended her Department Heads and Staff for the outstanding job they are doing to keep the County's core functions running.

Mrs. Edens told the Board that Andrew Jacobs and Will Wright have been working on a grant for sewer infrastructure on the Highway 401 corridor. Mrs. Edens asked Emergency Management Coordinator Andrew Jacobs to tell the Board the results of a grant application sent to the Goldenleaf Foundation.

Mr. Jacobs advised the Board that he had applied to Goldenleaf as part of the Grow Hoke Project to bring development on the Highway 401 corridor. The grant application was for \$1.5 million dollars. Goldenleaf awarded \$1.4 million to Hoke County for the Grow Hoke Project. Hoke County's \$1.5 million award was the largest that Goldenleaf awarded for this grant cycle.

11. Wireless in County Community Buildings

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted unanimously to add consideration of installing wireless connectivity in the County's Community Buildings. This is added as Item 11, adjusting subsequent item numbers.

Mrs. Edens asked IT Director Candace Pierce to describe to the Board an idea she has with regard to Internet availability in Hoke County. Mrs. Pierce wants to make wireless connectivity available at each of the County's Community Buildings. The cost would be roughly \$7,200 to install and \$7,500 per year. This would be very helpful in the current situation with children using online learning at home during the pandemic. Spectrum is offering free internet for students for the next sixty days. At Community Buildings where Spectrum is not available, Century Link DSL would be an option.

Commissioner Hunt asked Mrs. Pierce if she knows which Community Buildings have access to Spectrum. Mrs. Pierce replied that Spectrum is doing a site survey that will supply that information. Commissioner Hunt added that this is a great idea and will help the school system to get assignments and information to the students. He asked that Mrs. Pierce let him know when the site survey is complete so they can get the information out to the students. He'd like to notify the schools where this connectivity is going to be available. Mrs. Pierce asked

Commissioner Hunt is the schools keep a database of underserved areas. Commissioner Hunt said that the schools do keep up with which students do not have WiFi.

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted unanimously to accept Mrs. Pierce's recommendation and allow her to continue with this project.


Andrew Jacobs advised the Board that on Tuesday, April 7, 2020 Mountaire Farms will be donating chicken to First Responders.

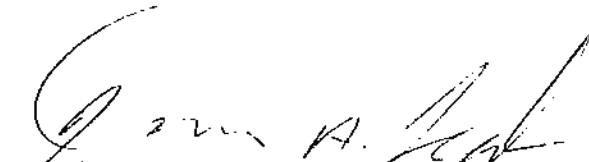
12. Closed Session

No Closed Session was held.

13. Adjourn

Motion: There being no further business to come before the Hoke County Board of Commissioners, and upon motion by Commissioner Wright and second by Commissioner Thomas, the Board voted unanimously to adjourn the meeting. The meeting was adjourned at 7:50 pm.


Gwen McGougan, Clerk to the Board


James Leach, Chairman

