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MINUTES FOR MEETING OF

THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD

April 27, 2020

A meeting of the Hoke County Department of Social Services (the “**Board**”) was held at 4:00 p.m. on April 27, 2020 via teleconference pursuant to notice duly given. The following Board Members (“**BM**”), constituting a quorum, were present:

Charlotte Kelly, Chair
Bill Evans, Vice- Chair
Brenda Branch
Linda Revels

Also present representing the Department were Terry Stanton, Department of Social Services Director; Barbara Mena-Peña, Administrative Officer; Tera Campbell, Personnel Technician; Tammy Brewer, Family Support Services Supervisor; Jonathan Charleston, Department of Social Services Attorney and Jose Coker, Department of Social Services Attorney.

Chair Kelly called the meeting to order at 4:00 p.m. and welcomed the Board to this month’s meeting. Thereafter, Chair Kelly asked Vice-Chair Evans to give the invocation. Chair Kelly asked if there were any public comments. There were none. Chair Kelly asked for a motion to approve the consent agenda. Vice-Chair Evans made a motion to approve the consent agenda consisting of (a) the March 30, 2020 minutes; and (b) the next meeting date of Monday, May 18, 2020, which was seconded by BM Branch. The vote was unanimous.

Chair Kelly asked for the Child Care update from Ms. Tammy Brewer. Ms. Brewer reported that the total Child Care amount spent for March 2020 was \$193,417.00. The amount spent in Smart Start was \$20,515.00 and the amount spent in Non-Smart Start was \$172,902.00. The unexpended Non-Smart Start balance was \$420,758.00 and unexpended Smart Start balance was \$17,956.00. The current coefficient is 98% (ninety-eight percent). The Board discussed the Child Care presentation. Chair Kelly asked if the Board had any questions regarding Child Care. The Board had none.

Chair Kelly asked for the Coronavirus (COVID19) Update. Director Stanton updated the Board of the process and preventive measures the agency is taking in regards to COVID19. He informed the Board that the agency is still following the guidelines set forth by the State. The Board discussed the COVID19 update. BM Revels asked about the automatic increase of Food Stamps for current recipients. Director Stanton responded and the Board discussed the food stamp distribution and COVID19. Chair Kelly asked if there were any questions. Vice-Chair Evans asked about the number of fatalities in Hoke County/North Carolina related to COVID19. Director Stanton responded and it was discussed by the Board. Chair Kelly asked if there were any more questions. The Board had none

Chair Kelly asked for Director's presentation. Director Stanton directed everyone to the County – Mandated Performance Requirements Memorandum of Agreement (MOA) in the handout. Director Stanton informed the Board the State is not following the progress of the MOA due to COVID19. The Board reviewed and discussed the March 2020 data and measurements of the MOA report. Chair Kelly asked if there were any questions. BM Revels asked about the status of the County Budget. Director Stanton responded and it was discussed by the Board. Director Stanton stated he will update the Board on the budget when information comes available. Chair Kelly asked if there were any other questions. BM Revels complimented Director Stanton for the job he is doing. Vice-Chair Evans asked about where the State stands on the performance status of the MOA. Director Stanton responded and it was discussed by the Board.

Chair Kelly complimented Director Stanton and the staff at the agency for the job that is being done under the circumstances of COVID19. Chair Kelly also stressed the importance of the health and safety for everyone and to follow the guidelines set forth by the State and health officials.

Chair Kelly asked if the Board had any comments or questions about the Board packets. The Board had none. Chair Kelly asked if the Attorneys had any comments. The Attorneys had none.

Chair Kelly asked for a motion to adjourn the meeting. BM Revels made a motion to adjourn which was seconded by Vice-Chair Evans. The vote was unanimous.

Charlotte Kelly, Chair

Micka T. Stanton, Secretary

Date