

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm on May 6, 2019 in the Commissioners Room in the Pratt Building.

PRESENT:

Chairman James Leach
Vice Chairman Harry Southerland
Commissioner Tony Hunt
Commissioner Robert Wright

ALSO PRESENT:

Letitia Edens, County Manager
Grady Hunt, County Attorney
Gwen McGougan, Clerk to the Board

ABSENT:


Commissioner Allen Thomas, Jr.

Chairman Leach called the meeting to order at 7:00 pm. Mr. James Davis led the Pledge of Allegiance and Mr. Ron Flippin gave the Invocation.

1. Adoption of Agenda

Hoke County
Board of Commissioners

227 N Main Street
Kaufman, North Carolina
28788



May 6, 2019
7:00 PM

Commissioner's Room
Pratt Building

A G E N D A

BOARD OF EQUALIZATION & REVIEW - 8:30 PM

INVOCATION & PLEDGE: Commissioner Allen Thomas, Jr.

ITEMS

1. Adoption of Agenda
2. Public Comment
3. Public Hearings: Planning Matters
 - a. Application for Rezoning R2-18-4 submitted by Gabrielle Balfanz on behalf of Grand Executive Inc. to rezone the approximately 44.5 acre parcel located at 1590 Turnpike Road also known as Parcel Identification Number (PIN) 59430001002. The property is currently zoned Residential Agricultural (RA-20) and the request is to rezone it to Highway Commercial (HC). The Planning Board unanimously recommended approval.
 - b. Text Amendment request TA-18-1 to consider amending Chapter 3 Supplemental Requirements Section 3.0. Decks/Gaming and Chapter 10 Definitions Section 10.3 Definitions of the Hoke County Zoning Ordinance. Tabled at the April 1, 2019 Board of Commissioners meeting. The Planning Board unanimously recommended approval.
 - c. Text Amendment request TA-18-6 to consider amending Article 4 Sections 4.3.4.4, and 4.5 of the Hoke County Subdivision Ordinance to update the System Development Fee assessment to comply with changes to state statutes. The Planning Board unanimously recommended approval.
 - d. Bridgeport Development, LLC is requesting approval of a final subdivision of two (2) lots adjacent to a previously approved minor subdivision of three (3) lots developed in 2016 located at 1171 4th Street NE. Tabled at the April 1, 2019 Board of Commissioners meeting. The Planning Board unanimously recommended approval.
 - e. Stutz & Co, LLC requests approval of the proposed 192 lot Subdivision located at 71N 48464001208. The Planning Board unanimously recommended approval.

4. Consent Agenda

- a. Minutes from April 1, 2019 regular meeting
- b. Minutes from April 15, 2019 regular meeting
- c. NCV15 refunds totaling \$2,510.68

- d. Hoke County Cooperative Extension copier contract
- e. Authorization for Sale to a Degree to improve Library Conference Room for June 17-20-2019. Renewed at request of Applicant
- f. Adoption of State Archives of North Carolina 2019 General Records Schedule for Local Government Agencies
- g. Blue Cross Blue Shield renewal
- h. Authorization to post openings for Parks & Recreation Director and 2 Assistant Directors
- i. Finance
 1. Budget Amendments
 2. Dunham Property
 3. Engagement letter for NewMarket Tax Credit
6. JCPC Funding Recommendations for FY 2020
6. Consideration of Utilities contract with Atlas Copco Compressors, LLC
7. Approval of officers for LEPC
 - a. Chairman: Roy Cooter
 - b. Vice Chairman: Amy Doney
 - c. Secretary: Sandra Tisdler
8. Budget Amendment for Asset Forfeiture Account - Sheriff Hubert Peterkin
9. Reappointment of Commissioner Tony Hunt and Commissioner Allen Thomas, Jr. to Southeastern Economic Development Commission Board of Directors
10. Appointment of Animal Control Ordinance Review Committee
11. Termination of contract for Parks & Recreation facility Design/Build project
12. Authorization to solicit Statement of Qualifications (RFQ's) from prospective firms for design services associated with proposed Parks & Recreation facility on Highway 431
13. Authorization to solicit Statement of Qualifications (RFQ's) from prospective firms for engineering services associated with the extension of wastewater collection facilities to serve the proposed Parks & Recreation facility on Highway 431
14. Manager's Report
Property/Liability insurance renewals
15. Closed Session
16. Adjourn

Chairman Leach asked for any changes that need to be made to the agenda. County Manager Letitia Edens asked to pull Item 4d, Hoke County Cooperative extension copier contract. The contract needs the standard Addendum and there are changes that need to be made to the contract.

Motion: Upon motion by Vice Chairman Harry Southerland and second by Commissioner Robert Wright the Board voted 4-0 to approve the agenda as amended.

2. Public Comment

Pat Belski
1500 Ashemont Road
Aberdeen, NC 28315

Ms. Belski said she wanted to update the Board on the situation with the loose dogs in western Hoke County. Ms. Belski said she had been contacted by other Hoke County residents who are experiencing the same problem as hers. The dogs have killed chickens on Loop Road. On Hwy 211, a resident told Ms. Belski that the dogs had killed his chickens and threatened him.

Ms. Belski commended Animal Control Director and his staff for all their hard work. She asked the Board what they have done to assist her and her neighbors. Chairman Leach replied that the Animal Control Ordinance Committee is being formed to review the ordinance. Chairman Leach added that the Board supports her and her neighbors.

3. Public Hearings: Planning Matters

- a. Application for Rezoning RZ-19-4 submitted by Gabrielle Baldwin on behalf of Grand Executive Inc. to rezone the approximately 44.5 acre parcel located at 5590 Turnpike Road also known as Parcel Identification Number (PIN) 594040001025. The property is currently zoned Residential Agricultural (RA-20) and the request is to rezone it to Highway Commercial (HC). The Planning Board unanimously recommended approval.

Planner Robert Farrell began by telling the Board that they have looked at this property a couple of times in recent years. The property was used for Kangaroo Dave's, an outdoor recreation facility. Recently the Board approved a Conditional Use Permit to operate a tow yard on the property.

The applicant, Ms. Gabrielle Baldwin, explained to the Board that her plan to operate a tow yard didn't work out, so she has applied for an auto dealer license. NC DMV told her that the property must be zoned for commercial use to operate an auto dealership. The dealership is the only use she has planned for the property, but if those plans change, she will come before the Board again. Chairman Leach told her that if the property is rezoned to Highway Commercial, and she wishes to operate a business that is allowed by HC, she will not have to return to the Board. Chairman Leach added that the Highway Commercial designation is broad, so she will have more options.

Ms. Naima Salahuddin, 251 Daisy Lane, spoke to the Board, citing her concerns for increased traffic and noise in the community if the dealership opens. Ms. Salahuddin asked how a car lot will benefit the community. She said the sentiment of the community is that they would like to see something placed on the property that they can be a part of and benefit the community. Ms. Salahuddin asked Mr. Farrell what about the opinions of the Planning Board. Mr. Farrell replied that the Planning Board had the same information that was provided in the Board's agenda

packets. Someone spoke in opposition to the auto lot, but ultimately the Planning Board unanimously recommended approval.

Mr. Willie McCaskill, owner of property across the street from the proposed auto lot, said that he applauds Ms. Baldwin's effort to revitalize the community. He feels that the area is declining. Mr. McCaskill is concerned about the Highway Commercial designation because it is so broad. That designation opens up possibilities of businesses, for example turkey houses, locating in the community. Mr. McCaskill said he would be in favor of rezoning the property Highway Commercial if restrictions could be placed on the permitted uses.

Commissioner Hunt asked Mr. Farrell if poultry houses can be placed on RA-20. Mr. Farrell confirmed they can, adding that poultry houses fall under the State's Agricultural Exemption. The County zoning has no regulatory authority over the placement of poultry houses. Commissioner Hunt asked if all adjacent property owners were notified. Mr. Farrell confirmed that not only adjacent property owners but all property owners within 500' of the property line are notified.

Ms. Doris McClain, 202 Daisy Lane, stated that when the recreation business was operating, the music was so loud she couldn't sleep. Ms. McClain said she is a senior citizen and she doesn't want noise. The neighborhood is quiet and she prefers it remain that way.

Ms. McClain added that dogs are also roaming her neighborhood. She has an 11-year old autistic son that she can't allow to play outside.

Motion: Upon motion by Commissioner Tony Hunt and second by Vice Chairman Harry Southerland the Board voted 4-0 to close the public hearing.

Vice Chairman Southerland commented that he is in favor of commercial growth throughout the County. He commended Ms. Baldwin on her plan to place a business on the property. Vice Chairman Southerland asked Ms. Baldwin whether the auto dealership is an idea she is considering or if that is her definite plan. Ms. Baldwin replied that she has completed the course for auto dealer certification and has submitted her application to DMV. Their inspection will be scheduled when the rezoning is approved.

Chairman Leach asked Ms. Baldwin if she needs the entire 44.5 acre tract for the dealership. Ms. Baldwin replied that she does not. She asked to address some of the concerns stated. Chairman Leach advised her that the public hearing is closed. Commissioner Wright said that he would like to hear what she has to say.

Ms. Baldwin told the community members that spoke that their concerns are valid. She grew up in that community. Based upon research that Ms. Baldwin has done, a car lot normally has five visitors per day. That should not drastically increase the traffic in the area. With regard to the noise that has accompanied previous businesses, she said that she is not opening a club nor does she wish to disturb the peace and quiet of the neighborhood.

Commissioner Hunt asked Ms. Baldwin about her operating hours. She replied that she plans to operate from 9:00 am – 5:00 pm; however she realizes that most people are at work during that time period. 8:00 pm would be the latest that the dealership would be open.

Vice Chairman Southerland said that Chairman Leach made a good point about whether the entire 44.5 acres need to be used for the dealership. Ms. Baldwin said she really needs the

fenced-in area. Vice Chairman Southerland restated that he is in favor of commercial growth, but he would like to find a compromise where Ms. Baldwin gets what she needs and the seniors have the use and enjoyment of their homes.

Chairman Leach suggested that they rezone a 10-acre area in the center of the tract, creating a substantial distance from any of the other homes in the community. Commissioner Wright asked the location of the fenced-in area. Mr. Farrell showed the Board the location of the fenced-in area. Commissioner Wright said that looked like a good compromise.

Ms. Salahuddin asked to speak once more. She commended Ms. Baldwin on her efforts.

County Attorney Grady Hunt said his only concern is how to identify the 10 acres. Vice Chairman Southerland suggested that Ms. Baldwin select the 10 acres and go back to Planning & Zoning then return to the Board with a site plan and map showing where the 10 acres will be located. Grady Hunt offered the following motion:

I make a motion to rezone a maximum 10-acre portion of the 44.5 acres from RA-20 to Highway Commercial, subject to applicant returning to the Board of Commissioners with a plat identifying the 10-acre portion.

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted 4-0 to rezone a maximum 10-acre portion of the 44.5 acres from RA-20 to Highway Commercial, subject to applicant returning to the Board of Commissioners with a plat identifying the 10-acre portion.

- b. Text Amendment request TA-18-1 to consider amending Chapter 3 Supplemental Requirements, Section 3.8 Electronic Gaming and Chapter 15 Definitions, Section 15.3 Definitions of the Hoke County Zoning Ordinance. Tabled at the April 1, 2019 Board of Commissioners meeting. The Planning Board unanimously recommended approval.

Planner Robert Farrell reviewed the proposed changes to Chapter 3, Section 3.8 of the zoning ordinance:

- Decrease the distance required for a gaming facility from 500' from the exterior of the building to property line to 200' building to building away from schools, churches, parks and child care facilities.
- Eliminate the site plan requirement for existing buildings.
- Eliminate the requirement to be able to see inside the building from the exterior.

There is also a proposal to change Chapter 15, Section 15.3 to update the definition of the term "Electronic Gaming".

Mr. James Davis told the Board that he is concerned about reducing the distance required from a gaming facility to churches. During the past two weeks, an owner of a gaming facility was killed during a robbery at his business. The safety of the community is a concern. The gaming facility near Shady Grove Missionary Baptist Church operates 7 days a week, 24 hours a day. If the ordinance restricts the operating hours it should be enforced. Mr. Davis asked the Board to reconsider making these changes to the ordinance.

Chairman Leach said that law enforcement will continue to enforce the ordinances and keep the citizens safe.

Vice Chairman Southerland asked Mr. Farrell to explain the hours allowed in the ordinance. Mr. Farrell replied that the ordinance allows gaming operations to be operated between the hours of 8:00 am and midnight. Mr. Farrell added that many of these facilities operate without permits from the County and do not conform to the ordinance. It is a matter of enforcement.

Motion: Upon motion by Commissioner Robert Wright and second by Commissioner Tony Hunt the Board voted 4-0 to close the public hearing.

Vice Chairman Southerland suggested that the Board reach a compromise on the distance requirement or table the matter to allow further study.

Motion: Upon motion by Commissioner Tony Hunt and second by Commissioner Robert Wright the Board voted 4-0 to table Text Amendment request TA-18-1 to allow further study of the matter.

- c. Text Amendment request TA-19-3 to consider amending Article 4, Sections 4.3, 4.4, and 4.5 of the Hoke County Subdivision Ordinance to update the System Development Fee assessments to comply with changes to state statutes. The Planning Board unanimously recommended approval.

Mr. Farrell explained to the Board that this change will update the Subdivision Ordinance with the new System Development Fee requirements and methods of collection.

Motion: Upon motion by Commissioner Hunt and second by Vice Chairman Southerland the Board voted 4-0 to close the public hearing.

Motion: Upon motion by Commissioner Tony Hunt and second by Vice Chairman Harry Southerland the Board voted 4-0 to approve the Text Amendment request updating the Subdivision Ordinance with the new System Development Fee requirements and collection methods to comply with changes to state statutes.

- d. Bridgeport Development, LLC is requesting approval of a minor subdivision of two (2) lots adjacent to a previously approved minor subdivision of three (3) lots they developed in 2016 located at PIN 494750301128. Tabled at the April 1, 2019 Board of Commissioners meeting. The Planning Board 4-0 recommended approval.

No one was in attendance representing the developer or the engineering firm.

Motion: Upon motion by Commissioner Tony Hunt and second by Commissioner Robert Wright the Board voted 4-0 to table Bridgeport Development's request for approval of a minor subdivision.

- e. Stout & Co, LLC requests approval of the proposed 192 lot Stout Landing Major Subdivision located at PIN 494640001208. The Planning Board 4-0 recommended approval.

Mr. Farrell explained to the Board that this subdivision will be located in the curve on Philippi Church Road across from Hendrix Farms. Property is currently zoned R-8 and the subdivision will have two entrances. The subdivision will be constructed in phases.

Chris Pusey with 4-D Site Solutions advised the Board that his firm is doing the engineering and surveying on the project.

Commissioner Hunt asked Mr. Pusey if the subdivision will consist of single family homes or will apartments and condominiums be included. Mr. Pusey replied that the subdivision will consist solely of single family homes. Mr. Farrell added that the lot sizes average about 10,000 square feet.

Motion: Upon motion by Commissioner Tony Hunt and second by Vice Chairman Harry Southerland the Board voted 4-0 to close the public hearing.

Motion: Upon motion by Vice Chairman Harry Southerland and second by Commissioner Robert Wright the Board voted 4-0 to approve the proposed 192 lot Stout Landing Major Subdivision.

4. Consent Agenda

- a. Minutes from April 1, 2019 regular meeting
- b. Minutes from April 15, 2019 regular meeting
- c. NCVTS refunds totaling \$2,510.68

This is a screenshot of a financial report table. The table has multiple columns, including what appears to be a date column, a description column, and several numerical columns. The data is organized in a grid format with many rows of entries.

This is another screenshot of a financial report table, similar to the one above. It contains a large amount of data organized in a grid with multiple columns and rows.

- d. Hoke County Cooperative Extension copier contract (Item tabled)
- e. Authorization for Sisters with Degrees to reserve Library Conference Room for June 17-20, 2019 (removed at applicant's request)
- f. Adoption of State Archives of North Carolina 2019 General Records Schedule for Local Government Agencies
- g. Blue Cross/Blue Shield renewal
- h. Authorization to post openings for Parks & Recreation Director and 2 Assistant Directors
- i. Finance:
 - 1. Budget Amendments

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2018/2019
Amendment

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increases/Decreases/Adjustments

Non-Departmental	110,000
Non-Departmental	50,000
General Appropriations	100,000
DSS Administration	(21,500)
Public Assistance	18,500
DSS Administration	(4,777)
Total	147,777

Section 2 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increases/Decreases/Adjustments

Annual Contract	4,777
Total	4,777

This amendment:

- Increases \$100,000 in the Parks & Recreation Project. Funds are from the lease library account in Non-Departmental.
- Increases \$50,000 in professional services in the Non-Departmental. Funds are from the lease library account in Non-Departmental.
- Appropriates \$100 in supplemental retirement fund for youth care enforcement officers. Funds are from the lease library account in Non-Departmental.
- Transfers \$29,500 from lease reauthorization insurance in DSS administration to FY 18 Foster Care.
- Appropriates \$4,777 of insurance proceeds to repair DSS vehicle.

Funding Source: insurance proceeds

Revised: 5-4-2019

Respectfully Submitted by: _____ Approved by: _____
Assistant Finance Officer County Manager

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2018/2019
Amendment

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increases/Decreases/Adjustments

Governing Body	22,422
Administration	3,253
Human Resources	2,230
Finance	11,379
Tax Administration	3,000
Fire Code Zone	2,278
Dept. of Motor Vehicle	1,717
Electricity	1,040
Regulator of Dams	3,750
Information Technology	18,221
County Garage	1,828
Public Buildings	2,878
Construction Management	1,805
Street	10,645
Communications	2,798
and	20,184
Emergency Management	22,200
Inspections	9,800
Animal Control	4,400
Transportation (M&TD)	4,237
Planning & Zoning	2,829
Cooperative Extension	2,014
Soil & Conservation	654
Health Administration	12,884
DSS Administration	23,429
Volunteer Services	1,123
Senior Services	4,204
Library	4,052
Library	1,077
Recreation	18,076
Non-Departmental	(29) 8,171
Total	1

This amendment:

- Adjusts one week's payroll and prevent overpayment resulting to salaries and wages and related benefits in the general fund.

Funding Source: Non-Departmental salary account line item.

Revised: 05-08-2019

Respectfully Submitted by: _____ Approved by: _____
Assistant Finance Officer County Manager

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2018/2019
ADMINISTRATIVE PROJECT FUND
Amendment

Section of the Hoke County Budget Ordinance, pertaining to the Administrative Project Fund operations of the County, shall be amended as follows:

Increase/Decrease Appropriations:

Expenditure - Parks & Recreation Project	100,000
Total	\$ 100,000

Section of the Hoke County Budget Ordinance, pertaining to the Administrative Project Fund operations of the County, shall be amended as follows:

Increase/Decrease Revenues:

Revenue- Parks & Recreation Project	100,000
Total	\$ 100,000

This amendment:

- Transfers \$100,000 from the General Fund to the Parks & Recreation Project

Funding Source: Transfer from the General Fund.

Submitted: 5-6-2019

Respectfully Submitted by

Mark Jones
Assistant Finance Officer

Approved by

County Manager

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE
2018/2019
LAW ENFORCEMENT OFFICERS FUND
Amendment

Section of the Hoke County Budget Ordinance, pertaining to the Law Enforcement Officers Fund operations of the County, shall be amended as follows:

Increase/Decrease Appropriations:

Expenditure	900
Total	\$ 900

Section of the Hoke County Budget Ordinance, pertaining to the Law Enforcement Officers Fund operations of the County, shall be amended as follows:

Increase/Decrease Revenues:

Revenue	900
Total	\$ 900

This amendment:

- Appropriates \$900 transfer from the General Fund Special Appropriation to prevent over spending in Law Enforcement Officers expenditure.

Funding Source: Transfer from the General Fund

Submitted: 5-6-2019

Respectfully Submitted by

Mark Jones
Assistant Finance Officer

Approved by

County Manager

2. Surplus Property

**RESOLUTION OF THE HOKE COUNTY BOARD OF COMMISSIONERS
DECLARING CERTAIN PROPERTY TO BE SURPLUS AND AUTHORIZING
THE DISPOSITION OF SAID PROPERTY**

WHEREAS, the Board of Commissioners of the County of Hoke, North Carolina desires to dispose of certain equipment from the Hoke County Sheriff's Department as listed on the attached sheet that has been determined as no longer needed by the County.

NOW, THEREFORE BE IT RESOLVED by the Hoke County Board of Commissioners that the attached described property list is hereby declared to be surplus to the needs of the County and authorizes the disposition of the property in the best interest of the County of Hoke.

ADOPTED this 6th day of May, 2019.

James Lamb
James Lamb, Chairman
(Attest)

Uwien McClougan
Uwien McClougan, Clerk of the Board



Office of the Sheriff

Hoke County Sheriff's Office
HUBERT A. PETEUSKIN, Sheriff
423 East Central Avenue P.O. Box 300
Kaufman, NC 28376 Kaufman, NC 28376
Phone (919) 875-3111 Fax (919) 875-2014



To: Gerlin Ferguson Hoke County Finance Office

From: Chief Deputy David Newton

Re: Surplus Property

Date: March 21, 2019

The Sheriff's Office is going through all of our old and one-dated equipment and we wish to have the below listed property listed as surplus.

ITEM	SERIAL NUMBER	HOKE CO #
BC200 Bodycam (left in feet chase)	870054703	0997
BC200 Bodycam	60863103	011781
BC200 Bodycam	60917403	011782
BC200 Bodycam	60925033	011783
DC200 Bodycam	620618733	011784
Alon-Dancer PST (left)	094879	310441
X24 Taser	308-402363	None
X24 Taser	308-497340	None
BC100 Bodycam	14620779	518469
BC100 Bodycam	14106179	518291
BC100 Bodycam	14106187	518276
BC100 Bodycam	14196079	519695
DC100 Bodycam	14029778	None
DC100 Bodycam	14100176	518525
DC100 Bodycam	14100149	518579
Office rolling chair, black	None	518693
6 inch Office rolling chair, black	None	None
3 inch Office rolling chair, grey	None	None
Office rolling chair, blue	None	None
Desk Office Shredder	GD0051	518233

Thank You,

David Newton
David Newton
Chief Deputy

Nationally Accredited Agency

3. Engagement letter for New Markets Tax Credit Bond Counsel

Motion: Upon motion by Commissioner Tony Hunt and second by Vice Chairman Harry Southerland the Board voted 4-0 to approve Consent Agenda items a, b, c, f, g, h, i.

5. JCPC Matters

- a. JCPC FY 2019-2020 Funding
- b. JCPC FY 2019-2020 Certification

(Received letter from Lorraine Landry at JCPC requesting a postponement to the May 20, 2019 meeting)

Motion: Upon motion by Commissioner Tony Hunt and second by Commissioner Robert Wright the Board voted 4-0 to table Item 5 JCPC Matters until the May 20, 2019 meeting.

6. Consideration of Utilities contract with Atlas Copco Compressors, LLC

Utilities Director Hilton Villines explained to the Board that the Copco contract is for preventative maintenance on the blowers at the Wastewater Treatment Plant. The blowers are used at the basins and digester. Annual cost will be \$10,276 for five years.

Motion: Upon motion by Vice Chairman Harry Southerland and second by Commissioner Tony Hunt the Board voted 4-0 to approve the Utilities contract with Atlas Copco Compressors, LLC for preventative maintenance on the blowers.

7. Approval of officers for Local Emergency Planning Committee

Emergency Management Coordinator Andrew Jacobs presented the following nominees of officers for the Local Emergency Planning Committee:

Ray Crumpler-Chairman
Amy Dorney-Vice Chairman
Sandra Tedder-Secretary

Motion: Upon motion by Commissioner Tony Hunt and second by Commissioner Robert Wright the Board voted 4-0 to approve Ray Crumpler, Amy Dorney and Sandra Tedder as officers for Local Emergency Planning Committee.

8. Budget Amendment for Asset Forfeiture Account - Sheriff Hubert Peterkin

Chief Deputy David Newton asked the Board to increase the State Asset Forfeiture account by \$10,000. The Sheriff's Department plans to do repairs to both their office and the annex.

Motion: Upon motion by Commissioner Robert Wright and second by Commissioner Tony Hunt the Board voted 4-0 to approve the \$10,000 Budget Amendment for the State Asset Forfeiture Account.

**AMENDMENT TO THE Hoke County Budget Ordinance
2019/2019
STATE ASSET FORFEITURE FUND
Amendment**

Sections of the Hoke County Budget Ordinance, pertaining to the State Asset Forfeiture operations of the County, shall be amended as follows:

Increased/Decreased Appropriations

Expenditure	10,000
Total	\$ 10,000

Sections of the Hoke County Budget Ordinance, pertaining to the State Asset Forfeiture operations of the County, shall be amended as follows:

Increased/Decreased Revenues

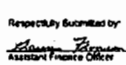
Revenue	10,000
Total	\$ 10,000

This amendment:

- Appropriates \$10,000 for the operation of this fund

Funding Source: Additional State Asset Forfeiture Funds

Submitted: 4-4-2019

Respectfully Submitted by:

Assistant Finance Officer

Approved by _____
County Manager



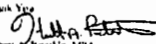
Office of the Sheriff

Hoke County Sheriff's Office
HUBERT A. PETERKIN, Sheriff
470 East Center Avenue PO Box 300
(919) 854-2111 Raleigh, NC 27616
(919) 873-2634



To: Hoke County Manager Leslie Edens and Finance
From: Hoke County Sheriff Hubert A. Peterkin
Re: State & Federal Asset Forfeiture
Date: April 29, 2019

Hoke County Sheriff, Hubert A. Peterkin, is requesting to be added to the next Agenda at the next Commissioners meeting, Monday, May 6th, 2019 to request to increase the State Asset Forfeiture by \$10,000.00 and the Federal Asset Forfeiture by \$10,000.00. Total requested for both accounts \$20,000.00 combined. Thank you in advance for your time in this matter.

Thank You

Hubert A. Peterkin, Sheriff
Hoke County Sheriff

cc: James Lovick, Chairman
Harry Southard, Vice-Chairman
Lou Ham, Commissioner
Robert Wright, Commissioner
Allen Thomas, Commissioner
Felix Pineda, Finance Director
Garvin Ferguson, Finance Director

9. Reappointment of Commissioner Tony Hunt and Commissioner Allen Thomas, Jr. to Southeastern Economic Development Commission Board of Directors

Motion: Upon motion by Vice Chairman Harry Southerland and second by Commissioner Robert Wright the Board voted 4-0 to reappoint Commissioner Tony Hunt and Commissioner Allen Thomas, Jr. to the Southeastern Economic Development Commission Board of Directors

10. Appointment of Animal Control Ordinance Review Committee

Animal Control Officer Scottie Luckie presented the following list of volunteers to serve on the Animal Control Ordinance Review Committee:



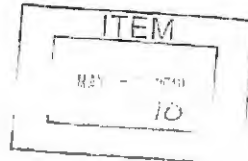
Hoke County Animal Control
353 CC Steele Rd.
Rae ford NC 28376
Phone (910) 875-4148
Fax (910) 875-0967

Announced are the 18 candidates who will serve on the Animal Control Ordinance Committee. We will be holding the first meeting on Tuesday May 21st at 6:00 pm in the Commissioners room.

We will also be selecting a Chairman, Vice Chairman, and Secretary at this time.

Table listing 18 candidates with their names, addresses, and phone numbers.

CC: Seattle Luckie



The meetings will be held bi-monthly beginning May 21, 2019. Officers will be determined at the first meeting.

Chairman Leach told Mr. Luckie that if the Board can help in any way, let them know.

Vice Chairman Southerland asked Mr. Luckie to give an update on the search for the dogs that recently killed several farm animals in the western portion of Hoke County. Mr. Luckie replied that he has someone trying to trap them. His staff is rotating shifts around the clock if those dogs reappear. Animal Control has hired a part-time worker that Mr. Luckie hopes can be made full-time in the upcoming budget.

Motion: Upon motion by Commissioner Tony Hunt and second by Vice Chairman Harry Southerland the Board voted 4-0 to approve the 18 individuals listed above to the Animal Control Ordinance Review Committee

11. Termination of contract for Parks & Recreation facility Design/Build project

Motion: Upon motion by Vice Chairman Harry Southerland and second by Chairman James Leach the Board voted 3-1 to approve the termination of the contract with Bobbitt Design-Build for the Parks & Recreation facility Design/Build project, with Commissioner Hunt casting the dissenting vote.

12. Authorization to solicit Statement of Qualifications (RFQs) from prospective firms for design services associated with proposed Parks & Recreation facility on Highway 401

Motion: Upon motion by Vice Chairman Harry Southerland and second by Chairman James Leach the Board voted 4-0 to solicit Statements of Qualifications (RFQs) from prospective firms for design services associated with proposed Parks & Recreation facility on Highway 401.

13. Authorization to solicit Statement of Qualifications (RFQs) from prospective firms for engineering services associated with the extension of wastewater collection facilities to serve the proposed Parks & Recreation facility on Highway 401

Commissioner Hunt asked the Chairman if the engineering for the extension of wastewater collection facilities was solely for the site on Highway 401. Chairman Leach confirmed that is correct.

Motion: Upon motion by Commissioner Tony Hunt and second by Vice Chairman Harry Southerland the Board voted 4-0 to solicit Statements of Qualifications (RFQs) from prospective firms for engineering services associated with the extension of wastewater collection facilities to serve the proposed Parks & Recreation facility on Highway 401.

14. Manager's Report

Property & Liability Insurance Renewal: County Manager Letitia Edens advised the Board that Requests for Proposals had been solicited for the County's Property & Liability insurance and Worker's Compensation coverage. The results for Property & Liability were as follows:

- NC Association of County Commissioners (NCACC): \$279,477
- Lacy West-Thomas Insurance Agency, Inc.: Company unable to acquire Commercial package
- Dial Insurance Agency: Unable to provide quotes

Mrs. Edens recommended continuing to use the NCACC for Property & Liability insurance for the upcoming year.

Motion: Upon motion by Commissioner Tony Hunt and second by Commissioner Robert Wright the Board voted 4-0 to approve the Manager's recommendation to continue with NCACC for the County's property and liability coverage for the upcoming fiscal year.

Quotes received for Workers Compensation coverage were:

- NCACC: \$358,487 annually for Employers Liability Coverage of \$2,000,000
- Lacy West-Thomas Insurance Agency, Inc.: \$291,529 annually for Employers Liability Coverage of \$1,000,000
- Dial Insurance Agency: Unable to provide quotes

Mrs. Edens recommended remaining with NCACC for Workers Compensation coverage.

Motion: Upon motion by Commissioner Tony Hunt and second by Vice Chairman Harry Southerland the Board voted 4-0 to approve Motion to approve Manager's recommendation of acquiring Worker's Compensation through NCACC.

Mrs. Edens reminded the Board that Emergency Management training will be held May 20-22, 2019 for staff and training will be held for the Board of Commissioners on May 23, 2019.

The Manager's Budget for FY 2019-2020 will be available for the Board by June 1, 2019. Budget Workshops for the Board and Department Heads will be held May 28 – May 31, 2019. Commissioner Hunt said that he and Commissioner Thomas will be out of town at a workshop on May 30 & 31, 2019.

Bobbitt Design-Build will hold a pre-bid meeting for the Cooperative Extension building on May 15, 2019 at 1:30 pm in the Pratt Building.


15. Closed Session

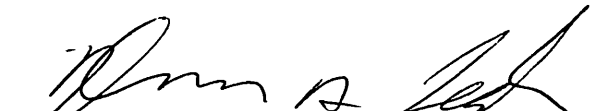
Motion: Upon motion by Vice Chairman Harry Southerland and second by Commissioner Robert Wright the Board voted 4-0 to enter into closed session for the purpose of discussing a personnel issue, pursuant to North Carolina General Statutes § 153A-98 & §143-318.11(a)(1)&(6).

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted 4-0 to return to open session

16. Adjourn

Motion: There being no further business to come before the Hoke County Board of Commissioners and upon motion by Vice Chairman Harry Southerland and second by Commissioner Tony Hunt the Board voted 4-0 to adjourn. The meeting adjourned at 8:05 pm.


Gwen McGougan, Clerk to the Board


James Leach, Chairman