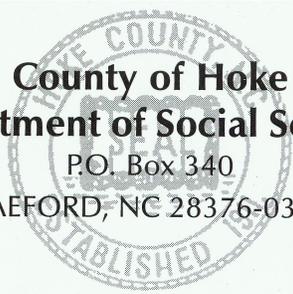


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MINUTES FOR MEETING OF
THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD
MAY 20, 2019

A meeting of the Hoke County Department of Social Services (the “**Board**”) was held at 4:00 p.m. Daylight Saving Time on May 20, 2019 in the Commissioners Room located in the County Administration Building (Pratt Building) at 227 N. Main St, Raeford NC, pursuant to notice duly given. The following Board Members (“**BM**”), constituting a quorum, were present:

Carl Pevia, Chair
Charlotte Kelly, Vice-Chair
Bill Evans
Brenda Branch
Allen Thomas, Jr.

Also present representing the Department were Terry Stanton, Department of Social Services Director; Becky Morrow, Department of Social Services Consultant; Jose Coker, Department of Social Services Attorney; Tammy Brewer, Family Support Services Supervisor; Barbara Mena-Peña, Administrative Officer; and Ellen Leichliter, Administrative Assistant.

Chair Pevia called the meeting to order at 4:00 p.m. Thereafter, Chair Pevia asked BM Evans to give the invocation. Chair Pevia noted there were no public comments. Chair Pevia asked for a motion to approve the consent agenda. Vice-Chair Kelly made a motion to approve the consent agenda consisting of (a) the April 22, 2019 minutes; (b) the next meeting date of June 24, 2019; and (c) the seven (7) FY2019-2020 contracts which was seconded by BM Branch. Ms. Mena-Peña said the agency was awaiting receipt of the attorney contract. BM Thomas made an amendment to the consent agenda to remove item (c) 2. Hoke County DSS Attorney contract from the approval. The amendment was approved by Vice-Chair Kelly. The vote was unanimous. Chair Pevia stated he was expecting Mr. Coker instead of Mr. Charleston to attend today’s meeting. Chair Pevia asked if the Board has to wait until the June meeting to approve the contract. Chair Pevia asked if there were any changes in the new contract. Ms. Morrow expressed that the contract is to be the same as the FY2018-2019 contract. Mr. Coker joined the meeting after the consent agenda vote.

Chair Pevia asked for the Child Care update from Ms. Tammy Brewer. Ms. Brewer reported total Child Care amount spent for April was \$180,120.00. The amount spent in Smart Start was \$15,737.00 and the amount spent on Non-Smart Start funds was \$164,383.00. Current coefficient is 97%. The unexpended Non-Smart Start balance was \$246,046.00 and unexpended Smart Start balance was \$14,412.00. As of May 20, 2019 there are 201 (two-hundred, one) children on the waiting list. The Board discussed the Day Care presentation.

BM Thomas asked to discuss the attorney's contract for FY2019-2020 with Mr. Coker. BM Thomas said if the contract is very similar to this year's current contract; the Board could approve and ask Director Stanton to take forward to the Hoke County Board of Commissioners. Mr. Coker stated it was his understanding there are no changes to the contract. Chair Pevia asked for a motion to accept the attorney's contract for FY2019-2020 as long as there are no changes. Vice-Chair made the motion which was seconded by BM Thomas. The vote was unanimous.

Chair Pevia said there was no need for a closed session.

Chair Pevia asked for the Director's comments. Director Stanton stated we completed and sent the corrective action plan for the Adult Services monitoring. We are awaiting the state's approval. As per Chair Pevia's instructions, Director Stanton expressed that once the plan is approved he will share with the Board. Director Stanton shared the Adult Services supervisor, Ms. Chaney, had internal and off-site training sessions for her unit. Director Stanton attended the internal training as an observer. Chair Pevia asked if this was the first Adult Services monitoring in recent years (i.e. three years). Ms. Morrow said it is the first since her time with the agency. Director Stanton advised the Board of the Work First audit beginning May 21, 2019. Vice-Chair Kelly asked if we were ready for the Work First audit. Director Stanton said he and Ms. Brewer, Work First supervisor, discussed our preparedness and expect good results. Director Stanton directed everyone to the County – Mandated Performance Requirements Memorandum of Agreement (MOA) in the handout. The Board reviewed and discussed the April 2019 data and measurements of the MOA report. The Board reviewed and discussed the Board reports.

Mr. Coker asked the Board for a brief closed session. Chair Pevia asked for a motion for a closed session. BM Thomas made a motion to go into a closed session for attorney-client privilege and discuss a personnel matter pursuant to the N.C.G.S. 143-318.11(a)(3) and 143-318.11(a)6, which was seconded by BM Branch. The vote was unanimous. Those in attendance during the closed session included Chair Pevia, Vice-Chair Kelly, BM Evans, BM Thomas, BM Branch, and Mr. Coker. BM Thomas made a motion to exit the closed session which was seconded by Vice-Chair Kelly. The vote to exit closed session was unanimous.

Chair Pevia asked for any further discussion. The Board had no further discussion. Chair Pevia asked for a motion to adjourn the meeting. BM Thomas made a motion to adjourn which was seconded by BM Branch. The vote was unanimous.

Chair Pevia, Chair

Micka T. Stanton, Secretary

Date