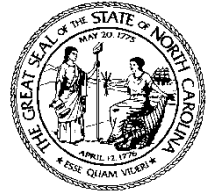




Helene Edwards, MS, RD, LDN
Health Director

HOKE COUNTY Department of Public Health

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Hoke County Board of Health Minutes

Regular Meeting **Special Meeting**
June 10, 2019 at 7:00 PM
Conference Room

I. Call to Order

The meeting convened at 7:00 PM with Keith Walters, Chair presiding and Helene Edwards, Secretary. Invocation given by Commissioner Robert Wright.

Members Present	Dr. Susan Hendrix, OD; Kathryn Hostetter; Ellen McNeill; Chris Pusey; Jean Squier; Keith Walters, Chair; and Commissioner Robert Wright
Members Absent	James Davis; Elizabeth Hodgin, Vice Chair; Gail Lowery; and Dr. Mark Thompson, DDS
Staff Members Present	Jeff Eudy, Jenny McDuffie, Dawn Molchan, Cindy Morton, and Sherita Sutton
Others Present	Evelyn McLeod, Clerk of Court and Tracie Davis

Quorum: Yes

II. Approval of Meeting Agenda

Motion made by Ms. Ellen McNeill and seconded by Ms. Kathryn Hostetter, to approve the **June 10, 2019** Board of Health meeting agenda. **Motion carried unanimously.**

III. Approval of Minutes

Motion made by Ms. McNeill and seconded by Dr. Susan Hendrix to approve the minutes from the May 13, 2019 regular Board of Health meeting as submitted. **Motion carried unanimously.**

IV. Public Comments

- None

V. Old Business

Board of County Commissioners' Meeting 5/20/2019

- No agenda items

Board of County Commissioners' Meeting 6/3/2019

- No agenda items

VI. New Business

FY 2019-2020 Proposed Environmental Health Fees Jeff Eudy, Environmental Health Supervisor

- Mr. Eudy explained that the State Lab increased the well water testing fees during FY 2019.
- Environmental Health employees need to increase the well water testing fees due to the increase costs associated with State Lab testing of the water samples.
- The current Well Water Testing fees for Hoke County are at or below the State fees; therefore, the Environmental Health Department is not able to cover the costs for these tests.
- The following table represents the Well Water Testing Fees for Hoke County (*The proposed fees highlighted in yellow.*):

Category of Well Water Test	State Fee	Current Environmental Health Fee	Proposed Environmental Health Fee
Inorganic Chemistry and Microbiology (Existing wells)	\$74	\$90	\$90
Total Coliform/Fecal Coliform	\$30	\$30	\$35
Inorganic Panel (Metals, Anions, Nitrate/Nitrite)	\$73	\$78	\$88
Inorganic Panel (Metals, Anions)	\$70.25	\$72	\$84
Pesticides	\$74	\$90	\$90
Herbicides	\$74	\$90	\$90
Petroleum Products	\$74	\$90	\$90
Volatile Organic Chemicals (VOC's)	\$74	\$90	\$90
Nitrate/Nitrite	\$31.50	\$30	\$38

Motion made by Ms. McNeill and seconded by Ms. Hostetter that the Board of Health approve the FY 2020 Proposed Environmental Health Fees. **Motion carried unanimously.**

FY 2020 Payment Options for Proposed Environmental Health Services

Jeff Eudy, Environmental Health Supervisor

- Inspections, Zoning, and Environmental Health departments are planning to accept credit cards for services rendered.
- The three departments are trying to decide how to charge the service fees to the costumers.
- The credit card transaction fees would be 3% of total charge.

- The three departments will meet with the iWorks representative in July to discuss the credit card options.

Motion made by Commissioner Robert Wright and seconded by Mr. Chris Pusey that the Board of Health approve the investigation of payment options that support credit card acceptance in Environmental Health. **Motion carried unanimously.**

Fee for Mental Health First Aid Classes

Sherita Sutton, Health Educator

- Mental Health First Aid teaches individuals how to identify, understand and respond to signs of mental illnesses and substance use disorders.
- Ms. Sutton is a certified Adult Mental Health First Aid instructor and is prepared to offer the class to Hoke County citizens.
- The Mental Health First Aid course is eight hours in length and helps address mental health illness with the community.
- The proposed Mental Health First Aid course fee is \$50.00.

Motion made by Ms. McNeill and seconded by Ms. Hostetter that the Board of Health approve the proposed Mental Health First Aid Course fee of **\$50.00**. **Motion carried unanimously.**

Clinical Update

Cindy Morton, Nursing Supervisor

- Hoke County has two TB cases, who are receiving treatment from the Hoke County Health Department.
- The Hoke County Health Department will host Retinal Screenings on June 17, 2019 (9:00 AM to 12:00 PM) and July 22, 2019 (9:00 AM to 12:00 PM).
- The Communicator App in Patagonia Health EHR will be introduced in July 2019. The Communicator App will be used to remind clients of their upcoming appointments via text messages. The clients will sign up for the service.
- The clinical services are outlined on the 2019 Clinical Services Spreadsheet.

Administrative Update

Jenny McDuffie, Business Officer

- The following table summarizes the finances for March 2019:

	April 2109
Revenues	300,790.95
Expenditures	249,270.20
 	
State Funds Used	72,348.17
Local Appropriations	49,624.41
Medicaid	115,825.69
Fees	11,471.93
Total (<i>Expenditures</i>)	249,270.20

- Medicaid Cost Settlement payment for FY 2018 was **\$223,838.00**.

Health Director's Update

Helene Edwards, Health Director

- Mr. Grady Hunt will provide the Annual Open Meetings Law training during the Board of Health meeting on September 9, 2019.
- The Hoke County Health Department was awarded \$300,000.00 for three years to implement Safe Routes to School in the eight elementary schools in Hoke County.
- Ms. Edwards and Ms. McDuffie presented the Hoke County Health Department FY 2019-2020 Proposed Budget to the Commissioners earlier today.
- On June 11th, Major Caskey from the Hoke County Sheriff's Department will provide an Active Shooter training to Health Department employees.
- No Board of Health meetings in July and August.

Election for Board of Health Chair FY 2020

Keith Walters, Chair

- There were no nominations for the Chair position; therefore, the Board of Health recommended Mr. Keith Walters remain as Chair during the FY 2020.

Motion made by Ms. McNeill and seconded by Commissioner Wright that the Board of Health approve the nomination of Mr. Walters for the FY 2020 Board of Health Chair. **Motion carried unanimously.**

Election for Board of Health Vice Chair FY 2020

Keith Walters, Chair

- There were no nominations for the Vice Chair position; therefore, the Board of Health recommended Ms. Elizabeth Hodgin remain as Vice Chair during the FY 2020.

Motion made by Ms. McNeill and seconded by Commissioner Wright that the Board of Health approve the nomination of Ms. Hodgin for the FY 2020 Board of Health Vice Chair. **Motion carried unanimously.**

VII. Closed Session

None

VIII. Other Business

None

IX. Next Meeting Date

Next regular meeting will be Monday, September 9, 2019 at 7:00 PM.

X. Adjournment

❖ The meeting ended at 7:52 PM.

Motion made by Commissioner Wright and seconded by Dr. Hendrix to adjourn the Board of Health meeting. **Motion carried unanimously.**

Respectfully submitted by:

Helene Edwards
Board of Health Secretary

Approval Date