

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm Monday, June 17, 2019 in the Commissioners Room in the Pratt Building.

**PRESENT:**

Chairman James Leach  
Vice Chairman Harry Southerland  
Commissioner Robert Wright  
Commissioner Allen Thomas, Jr.

**ALSO PRESENT:**

County Manager Letitia Edens  
County Attorney Grady Hunt  
Clerk to the Board Gwen McGougan


**ABSENT:**

Commissioner Tony Hunt

Mr. Howard Wallace led the Pledge of Allegiance and Dr. Freddie Williamson gave the Invocation.

Chairman Leach recognized the elected officials in attendance.

**1. Adoption of Agenda**

<p>Hoke County Board of Commissioners</p> <p>227 N. Main Street Raeford, North Carolina 28370</p>		<p>June 17, 2019 7:00 P.M.</p> <p>Commissioner's Room Pratt Building</p>
<b>A G E N D A</b>		
<b>INVOCATION &amp; PLEDGE: Chairman James Leach</b>		
<b>ITEM</b>		
1. Adoption of Agenda		
2. Public Hearing for FY 2020 Budget		
3. Public Hearings: Planning matters		
<ul style="list-style-type: none"> <li>a. Application for Rezoning RZ-19-0 submitted by J&amp;K General Contractors to rezone the approximately 14.82 acre undeveloped parcel known as Parcel Identification Number (PIN): 454506001048. The property is currently zoned Residential Agricultural (RA-20) and the request is to rezone the property to Residential (R-8).</li> <li>b. Request to change a road name. A petition has been submitted to change the name of the approximately 300 foot long private, unimproved Lupton Drive to Gary Trail.</li> </ul>		
4. Consent Agenda		
<ul style="list-style-type: none"> <li>a. Minutes from June 3, 2019 regular meeting</li> <li>b. NC Vehicle Tax System pending refunds totaling \$1,885.62</li> <li>c. Agreement with L&amp;C for Sewer Infrastructure to Parks &amp; Recreation Facility site</li> <li>d. Request from Ms. Loreta Jones to use Library Conference Room to prepare bookbags</li> <li>e. Finance Budget Amendments</li> </ul>		
5. Tax Collector		
May 2019 Collections report		
6. Tax Assessor		
<ul style="list-style-type: none"> <li>a. Refunds/Reverses</li> <li>b. Tax Assessor Reappointment</li> </ul>		
7. Presentation		
8. Manager's Report		
9. Closed Session		
10. Recess until Wednesday, June 19, 2019 at 1:00 pm		

Chairman Leach requested the addition of a presentation by Emergency Management to the Agenda. This item was added as Item 7 and subsequent item numbers were adjusted.

Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted 4-0 to approve the amended agenda.

## 2. Public Hearing for FY 2020 Budget

County Manager Letitia Edens gave opening remarks. The Manager's Proposed Budget, balanced and totaling \$54,128,198.00, includes:

- No tax increase,
- five new positions and a small number of reclassifications,
- a 2.5% COLA for all employees,
- a Christmas Bonus of \$500 for full-time employees, \$300 for part-time employees and \$100 for new hires,
- \$500,00 in the Administrative Projects fund to be used toward the new Parks & Recreation complex,
- Hoke County Schools' current expense of \$600 per student with an estimate of 9,500 students totaling \$5,700,000,
- Hoke County Schools' capital outlay requests totaling \$972,531,
- 15 new vehicles in the General Fund,
- Budget for Utilities totaling \$7,895,475, including \$125,000 for capital outlay,
- 3 new vehicles for Utilities,
- No fee increases for water or sewer,
- Budget for Solid Waste totaling \$2,899,503, including \$174,100 for capital outlay, and
- No fee increases for Solid Waste

There were no requests from the public to speak about the proposed budget.

Upon motion by Commissioner Thomas and second by Vice Chairman Southerland the Board voted 4-0 to close the Public Hearing.

## 3. Public Hearings: Planning Matters

- a. Application for Rezoning RZ-19-5 submitted by J & K General Contractors to rezone the approximately 14.62-acre unaddressed parcel known as Parcel Identification Number (PIN) 494550001048. The property is currently zoned Residential Agricultural (RA-20) and the request is to rezone the property to Residential (R-8). This matter was heard at the June 3, 2019 Board of Commissioners meeting and a decision was postponed for clarification.

Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted 4-0 to approve the rezoning requested by J & K General Contractors to rezone the approximately 14.62-acre unaddressed parcel known as Parcel Identification Number (PIN) 494550001048 from RA-20 to R-8.

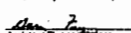

- b. Request to change a road name. A petition has been submitted to change the name of the approximately 360-foot-long private, unimproved Lupburg Drive to Gary Trail.

Upon motion by Commissioner Wright and second by Commissioner Thomas the Board voted 4-0 to set a Public Hearing for the August 5, 2019 Board of Commissioners meeting.

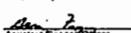
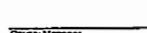
**4. Consent Agenda**

- a. Minutes from June 3, 2019 regular meeting
- b. NC Vehicle Tax System pending refunds totaling \$1,885.52
- c. Agreement with LKC for Sewer Infrastructure to Parks & Recreation Facility site
- d. Request from Ms. Loretta Jones to use Library Conference Room to prepare bookbags,
- e. Finance: Budget Amendments

**AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE  
2018/2019  
ADMINISTRATION CAPITAL PROJECT FUND**

<i>Section</i> Expenditure of the Hoke County Budget Ordinance pertaining to the Administrative Capital Projects Fund relating to the Parks & Recreation Project	
Construction	700,000
Total	\$ 289,000
Revenue of the Hoke County Budget Ordinance, pertaining to the Administrative Capital Projects Fund relating to the Parks & Recreation Project	
<i>Increased/Decreased Revenues</i>	
Transfer from General Fund	200,000
Total	\$ 200,000
Increases Parks & Recreation Project Budget	
Funding Source: Additional funds from general fund	
Submitted: 08-17-2019	
Respectfully Submitted by:	Approved by:
	
Assistant Finance Officer	County Manager

**AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE  
2018/2019  
ADMINISTRATION CAPITAL PROJECT FUND**

<i>Section</i> Expenditure of the Hoke County Budget Ordinance pertaining to the Administrative Capital Projects Fund relating to the Parks & Recreation Project	
Construction	300,000
Total	\$ 300,000
Revenue of the Hoke County Budget Ordinance, pertaining to the Administrative Capital Projects Fund relating to the Parks & Recreation Project	
<i>Increased/Decreased Revenues</i>	
Transfer from General Fund	200,000
Total	\$ 200,000
Increases Parks & Recreation Project Budget	
Funding Source: Additional funds from general fund	
Submitted: 08-17-2019	
Respectfully Submitted by:	Approved by:
	
Assistant Finance Officer	County Manager

Upon motion by Commissioner Wright and second by Commissioner Thomas the Board voted 4-0 to approve the Consent Agenda.

## 5. Tax Collector

Tax Collector Daphne Dudley presented the Tax Collections report for May, 2019:

<u>HOKE COUNTY TAX COLLECTOR'S REPORT</u>		
June 17, 2019		
Tax Levy 2018		\$27,793,504.41
Additions to Levy YTD		\$848,535.47
Total 2018 Levy to Date		\$28,642,039.88
Refunds 2018		\$66,352.07
Releases/Abatelements		\$7,354.42
Discounts		\$380,821.39
Adjustments		\$355.59
Write Offs		\$256.17
Advertising Charged 2018 Tax Bids		\$3,110.00
Collectable Levy to Date		\$26,742,618.05
Collected To Date		<u>\$27,606,166.02</u>
Uncollected Balance 2018 Tax Levy		<u>\$1,078,881.23</u>
Collections May 2019	<u>\$116,030.67</u>	
Releases May 2019	\$0.00	
Percent of Levy Collected (Receipts)	96.25%	
Percent of Levy Collected (Releases, Etc.)	0.03%	
Prior Years Tax Levy May 2019		\$2,205,627.31
Prior Years Collected in May 2019 To Date		\$1,002,092.18
Uncollected Balance Before Releases		\$1,030,297.39
Refunds		\$2,376.16
Releases/Abatelements		\$3,636.00
Discounts		\$0.53
Adjustments		\$681.30
Write Offs/Insolvent		\$36,193.66
Uncollected Balance Prior Years		<u>\$1,181,007.38</u>
Prior Years Collected in May 2019	<u>\$87,222.18</u>	
Releases Prior Years May 2019	\$0.00	
Percent Prior Years Collected (Receipts)	45.47%	
Percent Prior Years Collected (Releases Etc.)	0.35%	
Total Uncollected Taxes		<u>\$2,287,659.61</u>
	<u>2017 Taxes</u>	
Tax Levy May 2018		\$28,130,050.72
Collections May 2018		<u>\$90,877.62</u>
Releases May 2018		\$0.00
Percent Collected (Receipts)	98.86%	
Percent Collected (Releases Etc.)	0.00%	
Prior Years Tax Levy May 2018		\$2,922,991.45
Collections May 2018		<u>\$53,298.47</u>
Releases May 2018		\$0.00
Insolvent		
Percent Collected (Receipts)	43.58%	
Percent Collected (Releases Etc.)	33.43%	

## 6. Tax Assessor

### a. Refunds & Releases

Mrs. Gibson had no releases or refunds.

### b. Tax Assessor Reappointment

Mrs. Gibson's appointment expires June 30, 2019.

**Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted 4-0 to renew Mrs. Gibson's appointment for four years.**

#### **7. Presentation by Emergency Management**

Emergency Management Coordinator Andrew Jacobs advised the Board that the County was still receiving complaints about Northwoods Drive. The Board had asked Mr. Jacobs to investigate possible solutions.

Mr. Jacobs explained that there are several factors leading to the issues on Northwoods Drive, including:

- There is only one way into the 185-lot subdivision and one way out,
- The drainage issue occurs less than ¼ mile into the neighborhood, affecting ingress and egress for all but a small number of households, even with only a moderate amount of rain,
- There is no retention pond,
- Construction began on Phase 1 of Northwoods Subdivision in 1995, before the current Zoning Ordinance was in place.

During the rain event last week, when parts of Hoke County received about 3 inches of rain, there was an influx of calls to the 911 Center. Flooding closed the road and caused the residents to miss work, miss doctor appointments and were unable to get their children to and from school. This created an emergency situation that the County addressed by hiring a vendor to clear the road. Ultimately approximately 60,000 gallons of water was pumped out of the area to re-open the road.

North Carolina Department of Environmental Equality manages storm drainage for all counties. The drainage in Northwoods is subject to a State standard by the NC Department of Transportation and the NC Sedimentation and Pollution Control Act.

Emergency Management staff observed a large amount of sediment inside the drainage culverts. Also found in the culverts were hubcaps, license plates, flip-flops and other items. In the drainage easement, which borders Savannah Chase, they observed a significant amount of yard debris and objects such as tires, swing sets and playhouses. Someone, likely a Northwoods resident, dug a 20' x 30' pond with the intention of helping the drainage. The water in this pond had to be pumped out as well.

#### **8. Presentation**

**Upon motion by Vice Chairman Southerland and second by Commissioner Thomas the Board voted 4-0 to name the new building on Palmer Drive the Robert A. Wright Hoke County Agricultural Building.**

Construction Plans bearing the building's name were submitted by Mr. Andy Speck, representing Bobbitt Design-Build, and presented to Commissioner Wright. A plaque was also presented to Commissioner Wright.

Chairman Leach, Vice Chairman Southerland and Commissioner Thomas spoke about Commissioner Wright and his many contributions to Hoke County.

Ms. Marianne Baker and Mrs. Ellen McNeill spoke about Commissioner Wright. Ms. Jean Powell, Mr. Bobby Conoly, Dr. Freddie Williamson and Deacon William Hollingsworth also gave remarks.

Commissioner Wright spoke and thanked his fellow Commissioners for honoring him by dedicating the new Agricultural building to him.

#### 9. Manager's Report

There was no Manager's Report

#### 10. Closed Session

There was no Closed Session

#### 11. Recess

Upon motion by Vice Chairman Southerland and second by Commissioner Thomas the Board voted 4-0 to recess the meeting until Wednesday, June 19, 2019 at 1:00 pm.

(A reception for Mr. Wright was held in the back lobby of the Pratt Building.)

The Hoke County Board of Commissioners resumed a meeting recessed on Monday, June 17, 2019 until Wednesday, June 19, 2019 in the Commissioners Room in the Pratt Building.

**PRESENT:**

Chairman James Leach  
 Vice Chairman Harry Southerland  
 Commissioner Tony Hunt  
 Commissioner Robert Wright  
 Commissioner Allen Thomas, Jr. (via conference call)

**ALSO PRESENT:**

County Manager Letitia Edens  
 County Attorney Grady Hunt  
 Clerk to the Board Gwen McGougan

**ABSENT:**

none

Chairman Leach called the meeting to order at 1:00 pm. Chairman Leach also gave the Invocation.

**1. Adoption of Agenda**

**Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to adopt the agenda as presented.**

Hoke County  
 Board of Commissioners

227 N. Main Street  
 Raeford, North Carolina  
 28376



June 19, 2019  
 7:00 P.M.

Commissioner's Room  
 Pratt Building

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**A G E N D A**

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**RESUME MEETING RECESSED ON JUNE 17, 2019**

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**ITEM**

1. Adoption of Agenda
2. Discussion of Parks & Recreation Building Rental Policy – Vice Chairman Southerland
3. Bobbitt Design-Build: Consideration of construction bids for the Agricultural building
4. Closed Session
5. Recess

## **2. Discussion of Parks & Recreation Building Rental Policy**

Vice Chairman Southerland invited Parks & Recreation Administrative Assistant Pat Graham to give the Board a briefing on new challenges with the building rentals.

Ms. Graham said that the day following the opening of the Cameron Village Community Building someone came to Parks & Recreation and attempted to reserve the building for 3 consecutive Saturdays each month for the next several months. Another person wanted to reserve the Cameron Village building for every Saturday in December. The problem has arisen with rentals of all the Community Buildings, but that day several people were competing to reserve the new Cameron Village building.

Parks & Recreation staff would some clarification on the building rental policy. Vice Chairman Southerland recommended that the County Manager, County Attorney and senior Parks & Recreation staff meet and create a policy to be approved by the Board and to be effective July 1, 2019.

## **3. Consideration of construction bids for the Wright Agricultural building**

Mr. Andy Speck and Mr. Tim Murphy, representing Bobbitt Design-Build, told the Board that out of 3,177 Requests for Bids that were sent out, they had 71 firms respond, 31 were minority contractors. This is due in part to it being a very busy period for contractors. Binders with all the quotes received were given to each Commissioner. Also included in the Binders is a cost breakdown of General Conditions (Architect fees, Engineer fees, soil borings, etc.). Permits and fees, Builders Risk, Performance Bonds, etc. are included. A full-time, onsite Superintendent will oversee the construction.

The current estimate for the building is \$4,125,100.

Mr. Speck and Mr. Murphy reviewed the elements of the contract and scope of work with the Board.

Features of the building include:

- The building is a pre-engineered metal building with an all-brick veneer,
- Every wall in the building will be insulated,
- Vision panels on all office doors,
- Upgraded glass: 9/16" laminated glass that will sustain 129 mph winds,
- 3 flag poles,
- Canopy awnings over doors,
- Appliances are included



- Propane Generator,
- Fire alarm system, and
- Boxes for IT data and telephone system

Contingency funds in the amount of 3% of the project cost will be reserved for unexpected issues or additions to the scope of work.

Service feeders and conduits from the transformer to the right-of-way are not included.

Included in the Allowances:

- Payment bonds
- Inspections
- Temporary stone
- Water tap & stub
- Crown Molding & Chair Rail

Alternates:

- Lightning protection (\$9,515.00),
- Fiberglass Reinforced Panels (\$11,319.00),
- Irrigation system (\$30,392.00),

**Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to add irrigation to the project.**

Minority participation at 7.3% fell short of the 10% goal. 16% minority participation can be achieved if the landscaper and the electrical contractor are switched out:

Landscapers:	Southern Garden (Apex)	
	Replace with Green Earth (Fayetteville)	(15,000)
Electrical:	Allen Wood (Benson)	
	Replace with MVEC (Red Springs)	<u>139,000</u>
Cost Increase:		124,000

The metal building has been ordered. It is scheduled to be delivered October 25, 2019. Site work should begin in August. Construction will take 10 months. Groundbreaking will be held one month before construction begins after the equipment has been mobilized.

The County Manager asked the Board if they'd like a basic or detailed computer model. The detailed model is substantially more expensive. After discussion, Commissioner Wright said that the basic model would be suitable.

Upon motion by Commissioner Hunt and second by Vice Chairman Southerland the Board voted unanimously to approve the bids presented by Bobbitt Design-Build for the Wright Agricultural Building with the changes that were made to add irrigation and funds for a 3% contingency with a final cost of \$4,288,157.

Item 4. Closed Session

No closed session was held.

Item 5. Recess

Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to recess the meeting until Monday, June 24, 2019 at 10:00 am.

The Hoke County Board of Commissioners resumed a meeting recessed on Wednesday, June 19, 2019 until Monday, June 24, 2019 at 10:00 am in the Commissioners Room in the Pratt Building.

PRESENT:

Chairman James Leach  
Vice Chairman Harry Southerland  
Commissioner Tony Hunt  
Commissioner Robert Wright  
Commissioner Allen Thomas, Jr.

ALSO PRESENT:

County Manager Letitia Edens  
County Attorney Grady Hunt  
Clerk to the Board Gwen McGougan

ABSENT:

none

Chairman Leach called the meeting to order at 10:00 am. Vice Chairman Southerland gave the Invocation.

1. Adoption of Agenda

Chairman Leach removed Item #3 and Item #4 from the Agenda because they are both addressed in the Budget Ordinance.

Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to adopt the agenda as amended.

Hoke County  
Board of Commissioners



June 24, 2019  
10:00 am

227 N. Main Street  
Raeford, North Carolina  
28376

Commissioner's Room  
Pratt Building

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**A G E N D A**

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RESUME MEETING RECESSSED ON JUNE 18, 2019

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ITEM

1. Adoption of Agenda
2. Adoption of FY 2020 Hoke County Budget
3. Update to Hoke County Travel Policy
4. Update to Employee Benefits Policy
5. FY 2020 Contracts
6. Closed Session
7. Recess

## 2. Adoption of FY 2020 Hoke County Budget

Assistant Finance Director Garvin Ferguson summarized FY 2020's \$55,191,931 General Fund budget. Of the total budget, \$6,193,758 will come from Fund Balance. Of that, \$2,000,000 will be used to pay off debt, \$500,000 will transfer to the Administrative Projects line item, and \$500,000 is budgeted for Storm Expenses in case we get a major storm like Hurricanes Matthew and Florence.

For the Enterprise Funds, the Utilities budget is \$7,895,475 and Solid Waste's budget is \$2,963,902.

Commissioner Hunt asked Mr. Ferguson and Mr. Prevatte what the balance on the Fund Balance will be roughly \$23,000,000. This amount does not include what will be added from FY 2019, because that audit is not yet complete.

Upon motion by Commissioner Hunt and second by Commissioner Thomas the Board voted unanimously to approve the Hoke County FY 2020 budget totaling \$55,191,391 for the General Fund, \$7,895,475 for Utilities and \$2,963,902 for Solid Waste.

**COUNTY OF Hoke  
BUDGET ORDINANCE  
FY 2019 - 2020**

BE IT ORDAINED by the Board of County Commissioners of Hoke County, North Carolina

Section 1. **APPROPRIATIONS** The following amounts are hereby appropriated to the General Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

GOVERNMENT FUND	604,714.00
ADMINISTRATION	305,822.00
HUMAN RESOURCES	243,348.00
FINANCE	150,587.00
TAX ADMINISTRATION	508,289.00
TAX COLLECTIONS	302,101.00
DEPT. OF MOTOR VEHICLE	317,026.00
LEGAL	138,804.00
CIVIL FACILITIES	181,000.00
ELECTIONS	326,917.00
REGISTER OF DEEDS	347,374.00
NON DEPARTMENTAL	3,528,818.00
INFORMATION TECHNOLOGY	883,770.00
CENTRAL GARAGE	111,888.00
PUBLIC BUILDINGS	1,820,273.00
GRADING/SEWER MAINTENANCE	371,878.00
SHERIFF	6,380,184.00
COMMUNICATIONS	1,419,840.00
TAIL	4,156,883.00
EMERGENCY MANAGEMENT	344,577.00
INSPECTIONS	316,478.00
MEDICAL EXAMINER	120,000.00
ANIMAL CONTROL	414,769.00
JUVENILE JUSTICE	130,828.00
TRANSPORTATION (HAZ)	1,089,430.00
PLANNING & ZONING	164,480.00
ECONOMIC DEVELOPMENT	137,000.00
COOPERATIVE EXTENSION	482,008.00
SOIL & CONSERVATION	72,887.00
HEALTH ADMINISTRATION	5,121,043.00
HEALTH PRIMARY CARE	41,000.00
COMMUNICABLE DISEASE	20,000.00
BIOSTATISTICS	12,300.00
BREAST & CERVICAL	8,849.00
WOMEN'S PREVENTIVE HEALTH	77,000.00
CHILD HEALTH	23,849.00
CHILD SERVICES COORDINATOR	18,000.00
NC PARTNERSHIP FOR CHILDREN	4,000.00
MENTAL CARE	47,600.00

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PLANNING AND ZONING REVENUE	118,500.00
ECONOMIC DEVELOPMENT REVENUE	18,000.00
COOPERATIVE EXT. REVENUE	15,721.00
HEALTH	2,011,400.00
SOCIAL SERVICES	4,339,775.00
VETERAN SERVICES	178.00
SENIOR SERVICES	305,287.00
LIBRARY REVENUE	7,900.00
REGISTRATION REVENUE	88,100.00
ABC DISTRIBUTIONS	-
SALE OF MATERIALIZED ASSETS	25,000.00
MISCELLANEOUS REVENUE	1,000,000.00
TRANSFERS IN	843,168.00
FUND BALANCE APPROPRIATED	6,193,758.00
<b>TOTAL</b>	<b>55,181,831</b>

Section 3 There is hereby levied a tax at the rate of seventy-five cents (\$0.75) per one hundred dollars (\$100.00) valuation of property listed as of January 1, 2019, for the purpose of funding revenue included in "Ad Valorem Current Year" in the General Fund in Section 5 of this ordinance.

This is based on an estimated total valuation of property for the purpose of taxation of \$3,293,653,734 and an estimated collection rate of 96.55%. The estimated rate of collection is based on the fiscal year 2018 collection rate of 96.55%.

Section 4. **EXPENDITURES** The following amounts are hereby appropriated in the Fire District Fund for the operation of fire protection services for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this county.

North Starford Fire District	232,645.00
Pepper Creek Fire District	90,000.00
Rockfish Fire District	483,872.00
Hillocks Fire District	402,218.00
Watts Lake District	154,116.00
Pine Hill Fire District	133,247.00
Stonefall Fire District	137,170.00
Abbeville Fire District	42,153.00
Archie Fire District	160,150.00
North Scotland Fire District	12,350.00
Total Appropriation	\$2,742,495

It is estimated that the following revenue will be available in the Fire District Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

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EDUCATION	48,000.00
PREGNANCY CARE MANAGEMENT	22,400.00
ENVIRONMENTAL HEALTH	63,652.00
HEALTH EDUCATION	20,750.00
WIC CLIENT SERVICES	43,400.00
WIC NUTRITION	2,000.00
WIC ADMINISTRATION	200.00
WIC BREAST FEEDING	4,500.00
WIC BREAST FEEDING PEER COUNSELING	1,000.00
DESS ADMINISTRATION	5,988,093.00
WORK FIRST BLOCK GRANT	18,000.00
PUBLIC ASSISTANCE	1,261,830.00
DESS IV D	87,800.00
TITLE XII	328,577.00
DESS FOOD STAMPS	18,784.00
VETERANS SERVICE	100,078.00
SENIOR SERVICES	1,014,002.00
PUBLIC SCHOOLS	9,871,811.00
COMMUNITY COLLEGES	820,080.00
LIBRARY	428,282.00
LITERACY COUNCIL	94,183.00
ELDERCARE	837,580.00
SPECIAL APPROPRIATIONS	4,182,840.00
<b>TOTAL</b>	<b>65,181,831</b>

Section 5. **REVENUES** It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

AD VALOREM TAXES	27,080,508.00
SALAS TAXES	6,236,000.00
PAYMENT IN LIEU OF TAXES	12,200.00
PRIVILEGE LICENSE TAXES	180,000.00
FRANCHISE TAXES	10,000.00
TAX ADMINISTRATION REVENUE	158,000.00
COURT FACILITY FEES	45,000.00
ELECTIONS REVENUES	4,000.00
REGISTRATION OF DEEDS FEES	300,000.00
SHERIFF REVENUES	878,100.00
JAIL REVENUES	222,400.00
EMERGENCY MANAGEMENT REVENUES	13,000.00
INSPECTIONS FEES	504,000.00
ANIMAL CONTROL FEES	87,000.00
JUVENILE JUSTICE REVENUE	130,078.00
TRANSPORTATION REVENUE	874,043.00

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Current and prior Year Taxes \$2,742,495

Section 5. There is hereby levied the following tax rate for the ten (10) Fire Districts in the County:

North Starford Fire District	0.10
Pepper Creek Fire District	0.08
Rockfish Fire District	0.09
Hillocks Fire District	0.09
Watts Lake Fire District	0.09
Pine Hill Fire District	0.09
Stonefall Fire District	0.08
Abbeville Fire District	0.10
Archie Fire District	0.10
North Scotland	0.05

Section 6. **EXPENDITURES** The following amounts are hereby appropriated in the Sanitation Fund for the operation of the County Transfer Station and County Solid Waste Collection System for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this County.

Solid Waste - Administration	1,039,447
Solid Waste - Operations	1,999,441
Total Appropriation	\$2,968,968

Section 7. **REVENUES** It is estimated that the following revenues will be available in the Sanitation Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Solid Waste Collection Fee @ \$128.00/Household	2,379,405
Residential Credit/Tax Abatement	(310,000)
Transfer Station Tipping Fee @ \$10.75/Ton	831,509
Scrap Tire Tax	60,000
WISC - PNC	1,000
Solid Waste Disposal Tax	45,000
Scrap Metal Sales	30,000
Investment Earnings	44,000
Fund Balance Appropriated	-
<b>Total Appropriation</b>	<b>2,968,968</b>

Section 8. EXPENDITURES: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the County's Water and Sewer System for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this County:

Water - Administration	2,348,974
Water - Distribution	2,001,799
Water - Treatment	1,177,546
Sewer Fund	1,481,423
Sewer	643,293
Fund Appropriations	6,752,975

Section 9. REVENUES: It is estimated that the following revenues will be available in the Water and Sewer Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Water Payments	5,541,130
Tap Fees	16,510
Accession Fees	151,000
Sewer Fees	1,359,110
Lot Fees	189,720
Rate Stabilization Fees	325,584
Fund Debtors Appropriated	.
Other Revenues	250,371
Total Estimated Revenues	7,895,475

Section 10. EXPENSES: The following amounts are hereby appropriated to the School Capital Reserve Fund for the Fiscal Year beginning on July 1, 2019 and ending on June 30, 2020, in accordance with the chart of accounts heretofore established for this County:

Total Transfers	\$948,156
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Section 11. REVENUES: It is estimated that the following revenues will be taken from fund balance for the School Capital Reserve Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Total Fund Balance Appropriated	\$948,156
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Section 12. EXPENDITURES: The following amounts are hereby appropriated to the E-911 System for the Fiscal Year beginning on July 1, 2019 and ending on June 30, 2020, in accordance with the chart of accounts heretofore established for this County:

Total E-911	\$183,811
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Section 13. REVENUES: It is estimated that the following revenues will be collected through E-911 Fees for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Total E-911 Fees	\$183,811
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Section 14. The following amount is appropriated for the Register of Deeds Automation Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this County:

ROD Automation Fund	\$16,000
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Section 15. It is estimated that the following transfer from the General Fund will be made to the ROD Automation Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

ROD Automation General Fund Transfer	\$50,000
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Section 16. The following amount is appropriated for the Federal Asset Forfeiture Fund (Amnesty) for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this County:

Asset Forfeiture Fund	\$10,000
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Section 17. It is estimated that the following revenues will be available to the Federal Asset Forfeiture Fund (Justice) for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Asset Forfeiture Fund	\$10,000
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Section 18. The following amount is appropriated for the Revelation Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this County:

Revelation Fund	\$10,000
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Section 19. It is estimated that the following transfer from the General Fund will be available in the Revelation Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Revelation Fund - General Fund Transfer	\$50,000
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Section 20. The following amount is appropriated for the Administration Projects Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this County:

Administration Projects Fund	\$500,000
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Section 21. It is estimated that the following transfer from the General Fund will be made to the Administration Projects Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Administration Projects Fund - General Fund Transfer	\$500,000
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Section 22. The following amount is appropriated for the Law Enforcement Officers Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this County:

LEO Fund	\$23,412
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Section 23. It is estimated that the following revenues will be collected by the Law Enforcement Officers Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

LEO Fund	\$23,412
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Section 24. The following amount is appropriated for the State Asset Forfeiture Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, in accordance with the chart of accounts heretofore established for this County:

Asset Forfeiture Fund	\$10,000
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Section 25. It is estimated that the following revenues will be collected by the State Asset Forfeiture Fund for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Asset Forfeiture Fund	\$10,000
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Section 26. The Finance Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions: He may transfer amounts not to exceed \$1,000.00 within a month between operating expenditures within a department without Board approval. Transfers shall receive approval by the County Manager and the Hoke County Board of Commissioners shall be notified in writing of the transfer at the next scheduled board of commissioners meeting.

Section 27. The County Manager is hereby authorized to enter into contracts on behalf of the County in an amount not to exceed \$32,000 per contract in a fiscal year. All other contracts for all departments must be approved by the Board of Commissioners.

Section 28. There is hereby authorized a reimbursement of the prevailing IRS per mile rate to employees who are required to use personal vehicles for county business.

Approved by the Board of Commissioners, July 23, 2019

*James Leach*  
James Leach, Chairman

Vice Chairman Southerland asked Finance Officer E.J. Prevatte to look up some information for him regarding the County's Fund Balance.

3. Update to Hoke County Travel Policy

Item removed. Addressed in Budget Ordinance.

4. Update to Hoke County Employee Benefits Policy

Item removed. Addressed in Budget Ordinance.

5. FY 2020 Contracts

Upon motion by Commissioner Wright and second by Commissioner Thomas the Board voted unanimously to approve the following contracts:

Contracts submitted for approval - FY 2020

Department	Contract	Effective Date	Term	Fee
Administration	Carson Hill Treatment Facility	7/01/2019	3 year	Medical Health & Substance Abuse Counseling
Administration	Integrity Consulting Firm	7/01/2019	3 year	Public Relations
Administration	Wesley F Wood Creative	7/01/2019	3 year	Signage
Administration	Legacy Public Relations	7/01/2019	3 year	Public Relations
Administration	Wesley F Wood Creative	7/01/2019	3 year	Public Relations
GIS	Esri North Carolina	7/01/2019	3 year	Information Assets Services
ITSS	Wesley F Wood Creative	7/01/2019	3 year	Microsoft Transportation
ITSS	Hoke County Information Techn	7/01/2019	3 year	Desktop Support
ITSS	Hoke County Public Buildings	7/01/2019	3 year	Consulting Services
ITSS	India Kumari Smart IT Office	7/01/2019	3 year	Computer Support & Printing of Labels Documents
ITSS	Tru-Archieve.com	7/01/2019	3 year	Cloud Storage Services
ITSS	Tru-Archieve.com	7/01/2019	3 year	Cloud Services
HATS	Hoke & Associates LLC	7/01/2019	3 year	Transportation
HATS	ESV	7/01/2019	3 year	Transportation
HATS	Simba Services	7/01/2019	3 year	Transportation
HATS	Parsons Recreation	7/01/2019	3 year	Transportation
HATS	Children's Developmental Center	7/01/2019	3 year	Transportation
HATS	Volunteer Options	7/01/2019	3 year	Transportation
Health	Allen Brown, PA-C	7/01/2019	3 year	Medical Services
Health	Medical Imaging Services	7/01/2019	3 year	Medical Services
Health	Dr. KAPPA Smith	7/01/2019	2 years	Medical Services/Consultant
Health	Elite Social Media	7/01/2019	3 year	Interpersonal/Patient Relations
Health	Edwin Sogard-Miller	7/01/2019	3 year	Interpersonal/Patient Relations (ICM & PCM)
Health	Sydney Corbett	7/01/2019	3 year	Interpersonal/Patient Relations
Health	NETCO	7/01/2019	3 years	Information Transportation
IT	Gregory Technologies	Onsite		Backup & Offsite Replication Services
IT	Gregory Technologies	Onsite		RAM for Dell R640
IT	Gregory Technologies	Onsite		VMware
IT	IT Management	Tru	4/01/2018 3 year	Print Services
IT	CPA's	*Au	10/31/2017 6th month	Copy maintenance
Jail	Memo		4/01/2018 3 year	US R & Pinger
Jail	McDermott Supply Company	*Au	11/29/2016 15-month	Commuter services
Jail	Pitney Bowes	*Au	7/29/2017 6th month	Mailing system
Jail	Services Interactions	*Au	4/21/2018 6th month	Commuter software
Jail	Solutera Health Partners	Am	7/01/2019 3 year	Health Services
Jail	Tanz Services Group	*Au	1/20/2018 expires 8/7	CCTV & Fire Alarm maintenance
Service Services	3M Services		7/01/2019 18 month	UPP
Service Services	County Funding Plan		7/01/2019 3 year	Printing report
Service Services	Esri North Carolina		7/01/2019 3 year	Information Assets Services
Service Services	Lumber River Area of Agric		7/01/2019 3 year	Meals, Transportation & Information Assets
Service Services	Meredith of Mount Airy		7/01/2019 3 year	Printing report
Service Services	Mitnick & Associates		7/01/2019 3 year	Information Services
Service Services	Northwell		7/01/2019 3 year	Social Work
Staff	Cloud Business Solutions	"Auto-renew"		Microsoft Office Applications
Staff	Cloud Business Solutions	"Auto-renew"		Microsoft Office Applications
Staff	Monopete Solutions			VPLR lease

6. Closed Session

No Closed Session was held.

County Manager Letitia Edens advised the Board that several stipulations, including the building name and the County assuming responsibility for the maintenance of a monument on the

property and upkeep of the pecan trees on the property have been requested before the land for the Community Building on Laurinburg Road will be conveyed to the County. The Board's response is that they will not negotiate conditions. Vice Chairman Southerland suggested an alternate plan would be to take those funds and make repairs to the existing community buildings. Commissioner Thomas suggested an alternative would be to build a new DMV office.

Assistant Director Garvin Ferguson advised the Board that he has a couple of Budget Amendments for salary accruals and year-end cleanup.

Finance Officer E.J. Prevatte returned with the Fund Balance information that the Vice Chairman had requested:

At End of Year for FY 2018 the County's Available Fund Balance was at 55% with a balance of \$23,493,064. Projected Fund Balance for Year-End 2019 adds \$3,000,000 to that balance. Because the County's expenditures have increased the result is a 52% projected Fund Balance. The projection for FY 2020, based upon the budget that was approved earlier in the meeting, will be \$24,993,000.

#### Item 7. Recess

**Upon motion by Commissioner Hunt and second by Vice Chairman Southerland the Board voted unanimously to recess the meeting until Tuesday, June 25, 2019 at 12:30 to final FY 2019-2020 budget cleanup.**

The Hoke County Board of Commissioners resumed a meeting recessed on Monday, June 24, 2019 until Tuesday, June 25, 2019 at 12:30 pm in the Commissioners Room in the Pratt Building.

**PRESENT:**

Chairman James Leach  
 Vice Chairman Harry Southerland  
 Commissioner Tony Hunt  
 Commissioner Robert Wright  
 Commissioner Allen Thomas, Jr.  
 (via conference call)

**ALSO PRESENT:**

County Manager Letitia Edens  
 County Attorney Grady Hunt  
 Clerk to the Board Gwen McGougan

ABSENT:  
none

Chairman Leach called the meeting to order at 12:30 pm.

Assistant Finance Director Garvin Ferguson presented the following Budget Amendments:

1. Budget Amendment to prevent overspending in various General Fund departments

0

**AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE**  
**2018/2019**  
**Amendment**

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/Decrease/ Appropriations:

Finance	35,000
Non- departmental	8,000
Information Technology	55,540
Public Buildings	28,330
Sheriff	5,000
Sheriff	(20,000)
Jail	42,000
Animal Control	3,500
Emergency Management	4,557
Detention	1,800
Maternal Care	1,700
Immunization	5,100
Wic Client Services	2,000
Public Schools	62,000
Community College	(48,187)
Parks & Recreation	25,000

Total \$ 242,560

Section 2 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/Decrease/ Revenues:

Sales Tax	221,852
Juvenile Justice	20,708

Total \$ 242,560

This amendment:

- appropriates funds to various departments to prevent over spending at fiscal year end.

Funding Source: Additional sales tax and additional Juvenile Justice Funds tax.

Submitted: 6-25-2018

Respectfully Submitted by

  
Assistant Finance Director

Approved by

\_\_\_\_\_  
County Manager



2. End of Year Salary Accrual

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AMENDMENT TO THE HOKA COUNTY BUDGET ORDINANCE  
2015/2016  
Amendment

Article 1 of the Hoka County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increases/Decreases Appropriations:

Governing Body	41,254
Administration	9,587
Human Resources	4,870
Finance	8,108
Tax Administration	8,411
Tax Collection	8,732
Department of Motor Vehicle	2,413
Elections	1,779
Region of Development	2,211
Information Technology	10,824
Capital Outlay	1,867
Public Buildings	8,817
Community Health Maintenance	1,400
Shawnee	57,783
Communications	25,154
Jail	70,833
Emergency Management	8,114
Inspections	8,872
Animal Control	7,482
Transportation	18,080
Planning & Zoning	2,643
Cooperative Extension	3,214
Soil & Conservation	533
Health Administration	62,362
GIS Administration	122,783
Veterans Service	3,043
Senior Services	1,223
Library	8,254
Library Council	2,274
Retention	11,027
Non Departmental	(143,000)

Total \$ 173,843

Article 2 of the Hoka County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increases/Decreases Reserves:

Sales Tax	\$ 173,843
Total	\$ 173,843

This amendment:

- appropriates funds from non-departmental salary accrual the item to reflect final payroll in the month of June

Funding Source: Non-Departmental salary accrual and additional sales tax

Subtotal 8-25-2015

Respectfully Submitted:  
*[Signature]*  
Assistant Finance Director

Approved by:  
\_\_\_\_\_  
County Manager



### 3. BUA accounting for additional revenue for Fire Districts

6

**AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE  
2018/2019  
Amendment**

**Section 4** of the Hoke County Budget Ordinance, pertaining to the Fire District Fund operations of the County, shall be amended as follows:

**Increase/(Decrease) Appropriations:**

North Scotland	15,000
Puppy Creek	35,000
Hickrest	15,000
Pine Hill	35,000
Stonewall	4,500
<b>Total</b>	<b>\$ 89,500</b>

It is estimated that the following revenue will be available in the Fire District Fund:

Current and prior Year Taxes	89,500
<b>Total</b>	<b>\$ 89,500</b>

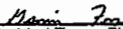
This amendment:

- appropriates funds to the Fire Districts from Ad Valorem Fire Taxes.

Funding Source: Ad Valorem Taxes Fire Taxes

Submitted: 8-25-2019

Respectfully Submitted by

  
Assistant Finance Director

Approved by:

\_\_\_\_\_  
County Manager


### 4. Water & Sewer Project cleanups

Insert scan of BUA

**Upon motion by Vice Chairman Southerland and Commissioner Wright the Board voted unanimously to approve the Budget Amendments submitted.**

**Upon motion by Vice Chairman Southerland and Commissioner Wright the Board voted unanimously to adjourn the meeting. The meeting adjourned at 12:50 pm.**

  
James A. Leach, Chairman

Attest:   
Gwen McGougan, Clerk to the Board

