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MINUTES FOR MEETING OF

THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD

July 20, 2020

A meeting of the Hoke County Department of Social Services (the “**Board**”) was held at 4:00 p.m. on July 20, 2020 in the Commissioners Room located in the County Administration Building (Pratt Building) at 227 N. Main St, Raeford NC, pursuant to notice duly given. The following Board Members (“**BM**”), constituting a quorum, were present:

Bill Evans, Vice- Chair
Brenda Branch
Linda Revels
Allen Thomas, Jr.
Harry Southerland

Also present representing the Department were Terry Stanton, Department of Social Services Director; Barbara Mena-Peña, Administrative Officer; Tera Campbell, Personnel Tech; Tammy Brewer, Family Support Services Supervisor; and Jose Coker, Department of Social Services Attorney.

Vice-Chair Evans called the meeting to order at 4:00 p.m. and welcomed the Board to this month’s meeting. Thereafter, Vice-Chair Evans asked BM Branch to give the invocation. Vice-Chair Evans asked for public comments. There were none.

Vice-Chair Evans asked about the Memorandum of Understanding (Smart Start) and Child Care Local Policy. BM Southerland asked for an overview of each program. Ms. Brewer gave an overview of the Memorandum of Understanding (Smart Start) and the Child Care Local Policy. It was discussed by the Board. Vice-Chair asked if there were any questions. There were none.

Vice-Chair asked for a motion to approve the consent agenda. BM Thomas made a motion to approve the consent agenda consisting of (a) the June 29, 2020 minutes; (b) the next meeting date of August 31, 2020, (c) Memorandum of Understanding (Smart Start) and (d) Child Care Local Policy, which was seconded by BM Revels. The vote was unanimous.

Vice-Chair Evans asked for Election of Officers. BM Thomas asked if the election of officers will be taking place this month. Director Stanton asked for the Board's decision on whether or not to go forth with the election of officers since BM Branch's position has not been decided. It was discussed by the Board. Vice-Chair Evans asked for a motion to postpone the election of officers until next month. BM Southerland made the motion and it was seconded by BM Thomas. The vote was unanimous.

Vice-Chair Evans asked for the Child Care update from Ms. Tammy Brewer. Ms. Brewer reported that June service month expenditure report has not yet been received. Ms. Brewer updated the Board on the expenditure report from May service month that was not received prior to June's board meeting. Ms. Brewer reported that the total Child Care amount spent for May 2020 was \$357,519.00. The amount spent in Non-Smart Start was \$372,094.00. Ms. Brewer informed the Board that the funds for Smart Start were not over spent. She stated that State had been working behind the scenes to offset and zero out the funds. Ms. Brewer stated Smart Start funds included regular Child Care subsidy, grants and COVID19 funds. Ms. Brewer also stated that the numbers presented are still preliminary and State is not sure if the total amount spent will be the total amount for the month. The Board discussed the presentation. Vice-Chair Evans asked if the Board had any questions. The Board had none.

Vice-Chair Evans asked for the Coronavirus (COVID19) Update. Director Stanton updated the Board on the process and preventive measures the agency is taking in regards to COVID19. He informed the Board there have not been a lot of changes. Director Stanton mentioned the State has not given guidance as to what to expect next. Director Stanton stated he has been coordinating with other counties as to the methods they are using. He stated the Commissioners and County Manager continue to provide the agency with items to assist in preventive measures. The Board discussed the update. Director Stanton asked if there were any questions or suggestions as to what the agency can do differently. There were none. BM Southerland asked if the agency was back open full time or by appointment only. Director Stanton responded. Vice-Chair Evans asked if there were any questions. There were none.

Vice-Chair Evans asked for Director's comments. Director Stanton directed everyone to the County – Mandated Performance Requirements Memorandum of Agreement (MOA) in the handout. The Board reviewed and discussed the June 2020 data and measurements of the MOA report. Vice-Chair Evans asked if there were any questions from the board. There were none.

Vice-Chair Evans asked if the Board had any comments. BM Revels asked about additional space for the agency. Director Stanton responded and it was discussed by the Board. Vice-Chair Evans asked if there were any more comments. BM Thomas mentioned the County Commissioners will meet to discuss Board member's compensation. Vice-Chair Evans asked if there were any more comments. There were none.

Vice-Chair Evans made a motion to adjourn the meeting which was seconded by BM Thomas. The vote was unanimous.

Bill Evans, Vice-Chair

Micka T. Stanton, Secretary

Date