

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm on August 5, 2019 in the Commissioners Room in the Pratt Building.

**PRESENT:**

James Leach  
Harry Southerland  
Tony Hunt  
Robert Wright

**ALSO PRESENT:**

Letitia Edens, County Manager  
Grady Hunt, County Attorney  
Gwen McGougan, Clerk to the Board


**ABSENT:**

Allen Thomas, Jr.

Chairman Leach called the meeting to order with a quorum present. Commissioner Hunt led the Pledge of Allegiance and Chairman Leach gave the Invocation.

**1. Adoption of Agenda**

Hoke County Board of Commissioners  
227 N. Main Street  
Raeford, North Carolina 28376



August 5, 2019  
7:00 P.M.  
Commissioner's Room  
Pratt Building

---

**A G E N D A**

---

**INVOCATION & PLEDGE:** Commissioner Robert Wright

**ITEM**

1. Adoption of Agenda
2. Public Hearing: Amendment to Hoke County Firearm Safety Ordinance
3. Public Comment
4. Public Hearings: Planning Matters
  - a. Application for Conditional Use Permit CU-19-5 submitted by Harold Brock for the use of "Rural Home Occupations - Rural Office & Leasing Office" located on the approximately 0.50 acre parcel located at 7463 Roadsh Road, also known as Parcel Identification Number (PIN) 494750401001. The property is currently zoned Residential Agricultural (RA-20)
  - b. Road Name Change Petition submitted by Melanie Scott to change the name of Lusburg Drive, an approximately 360 foot long private road, to Geary Trail
  - c. Text Amendment request TA 19-8 to consider amending Chapter 13 Zoning Enforcement of the Hoke County Zoning Ordinance to add Section 13.4 that would address unsafe commercial structures in Hoke County
  - d. Presentation addressing Morgan Drive-Luscomb roadway located next to Stonegate Village on Fayetteville Road
5. Consent Agenda
  - a. Approval of Minutes from June 3, 2019 regular meeting (and subsequent resumption)
  - b. Approval of Minutes from June 17, 2019 regular meeting (and subsequent resumption)
  - c. NC Vehicle Tax Systems Pending Refunds totaling \$3,172.48
  - d. Consideration of Parks & Recreation Officials Contract
  - e. Settlement Agreement for Posing Place ADA access
  - f. Finance
    - 1. Budget Amendments: Health & Asset Forfeiture
    - 2. Resolution Declaring Property Surplus: Sheriff's equipment
    - 3. Resolution Declaring Property Surplus: Information Technology (computer equipment)

4. Resolution Declaring Property Surplus: HATS (vehicles)
6. Consideration of Contract between Emergency Communications and Zuercher Technologies LLC
7. 2019 Urgent Repair Program
  1. Assistance Policy
  2. Procurement Policy
8. Health Department matters
  1. Renewal of copier contract
  2. Proposal for for Hoke Health First Aid class
  3. 2019 Community Health Assessment
9. Abergas Futbol Club presentation - Mrs. Leah Leach
10. Manager's Report
11. Closed Session
12. Adjourn

Chairman Leach asked if there were any changes needed to the Agenda. County Manager Letitia Edens said that she needs to remove Item 8-1, Health Department Copier Contract. Some language in the contract needs to be updated.

**Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to adopt the agenda as amended.**

## **2. Public Hearing: Amendment to Hoke County Firearm Safety Ordinance**

There were no speakers at the Public Hearing.

**Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to close the Public Hearing.**

**Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to approve changing the lawful distance from a dwelling from 1000' to 500' to discharge a firearm.**

## **3. Public Comment**

Sandra Goins  
1145 Fletch McPhaul Road  
Red Springs, NC 28377

Ms. Goins told the Board that she is concerned about all the poultry houses that are being erected in her neighborhood.

Chairman Leach explained to Ms. Goins that, although the Board shares her concern, the Board of Commissioners has no legal authority to determine placement of poultry houses. The poultry houses are considered agricultural and are legislated by the State of NC.

Stephen Farr  
1493 Reservation Road  
Aberdeen, NC 28315

Mr. Farr told the Board that he has lived in Hoke County about 20 years. About 3 years ago, a new neighbor moved into the rental unit next door. This person has acquired a large number of roosters and may possibly be operating a cockfighting operation. The roosters begin crowing around 3 am and the noise goes on for hours.

Mr. Farr has reported the issue to law enforcement several times, but there has been no change. A moratorium was placed on citation issuance at the last Board meeting while the Board looked in to the matter. The neighbor continues to add more roosters.

Mr. Farr said that his property values have decreased significantly. He consulted with a Realtor and the agent refused to list his property because of the nuisance next door.

## **4. Public Hearings: Planning Matters**

- a. Application for Conditional Use Permit CU-19-5 submitted by Harold Brock for the use of "Rural Home Occupation - Real Estate & Leasing Office" located on the approximately 0.50 acre parcel located at 7463 Rockfish Road, also known

as Parcel Identification Number (PIN) 494750401001. The property is currently zoned Residential Agricultural (RA-20).

Mr. Brock explained to the Board that he wants to move his real estate business out of the building where it currently is located into his home. He plans to sell the building to the owners of a small business that working with children who are physically or mentally challenged.

**Motion: Upon motion by Commissioner Hunt and second by Vice Chairman Southerland the Board voted unanimously to close the Public Hearing.**

**Motion: Upon motion by Commissioner Hunt and second by Vice Chairman Southerland the Board voted unanimously to approve Conditional Use Permit CU-19-5.**

- b. Road Name Change Petition submitted by Melanie Scott to change the name of Lupburg Drive, an approximately 360 foot long private road, to Gary Trail.

Mr. Eric Pender spoke on behalf of Applicant Melanie Scott, who was in attendance. Ms. Scott wants to name the road after her father. Hers is the only residence on the street.

**Motion: Upon motion by Commissioner Hunt and second by Commissioner Wright the Board voted unanimously to close the Public Hearing.**

**Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to approve the road name change from Lupburg Drive to Gary Trail.**

**ORDINANCE RENAMING LUPBURG DRIVE TO GARY TRAIL**

WHEREAS, by petition dated June 7, 2019 to the Hoke County Board of Commissioners, Melanie Scott requested the renaming of Lupburg Drive to Gary Trail in honor of her father;

WHEREAS, at a regular meeting of the Hoke County Board of Commissioners on June 17, 2019, the Board scheduled a public hearing for August 5, 2019 on the request to rename Lupburg Drive to Gary Trail, and;

WHEREAS, pursuant to the provisions of N.C. G.S. §154A-239 that, at least 100 days prior to conducting the public hearing to rename the said road, Hoke County caused notice of the time, place and subject matter of the hearing on this proposed road renaming to be prominently posted at the Hoke County Courthouse and in at least two public places in the township where the road is located, and to be published in a newspaper of general circulation published in Hoke County, and;

WHEREAS, the Notice of Public Hearing on Request to Rename Road in Hoke County was published in The News-Journal on July 24, 2019 and July 31, 2019;

WHEREAS, at the public hearing held on August 5, 2019, one individual spoke in favor of renaming Lupburg Drive to Gary Trail and no one spoke in opposition to the request for renaming Lupburg Drive to Gary Trail;

NOW, THEREFORE, BE IT ORDAINED by the Hoke County Board of Commissioners, after providing notice and conducting a public hearing as required by law, that Lupburg Drive is hereby renamed Gary Trail;

BE IT FURTHER ORDAINED that notice of this action shall be given to the local postmaster with jurisdiction over the said road, to the N.C. Board of Transportation, and to any municipality within five miles of the said road as required by law;

BE IT FURTHER ORDAINED, that this Ordinance shall become effective upon its adoption.

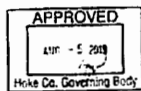
Adopted at a duly constituted meeting of the Board of Commissioners of the County of Hoke, North Carolina on the 5th day of August 2019.

Hoke County Board of Commissioners

*James S. Hunt*  
James S. Hunt, Chairman

ATTEST

*Christine McGowan*  
Christine McGowan, Clerk



- c. Text Amendment request TA-19-6 to consider amending Chapter 13 Zoning Enforcement of the Hoke County Zoning Ordinance to add Section 13.4 that would address unsafe commercial structures in Hoke County.

Planner Robert Farrell explained to the Board that this was something they had asked him to explore at a previous meeting.

Most of the text was taken directly from the NC General Statutes. When presented to the Planning Board, they suggested one change: The decision to declare a building unsafe will be made by a consensus of the Planning Director, Building Inspector and Fire Marshal. The text amendment applies to commercial structures only.

After a building has been posted as Unsafe the owner has the right to appeal to the Board of Commissioners. If the Board upholds staff's recommendation and the building owner refuses to clean up and bring the building in compliance, the County can clean it up and register a lien against the property for the expense the County incurred. With some older buildings there's a risk of asbestos, so cleaning up the property could be quite expensive.

**Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to close the Public Hearing.**

**Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to approve the Zoning Ordinance text change which addresses unsafe buildings. The change takes place at the time of adoption.**

- d. Presentation addressing Morgan Drive/Jackson roadway located next to Stonegate Village on Fayetteville Road

Planner Robert Farrell projected maps of the property and surrounding area. The first map showed the location of the easement allowing ingress and egress to the residences on Morgan Drive. Mr. Kevin Jackson, 334 Morgan Drive, Raeford had spoken at the July 1, 2019 meeting about vehicles using the dirt road for the residences. Patrons of the Stonegate Shopping Center are turning off Hwy 401 onto Morgan Drive and then crossing vacant property owned by Venture Properties to access the Stonegate Shopping Center.

Vice Chairman Southerland asked Mr. Farrell who is responsible for maintenance of Morgan Drive. Mr. Farrell replied that that was a legal question and the County Attorney would be better suited to answer. County Attorney Grady Hunt said that it depends on whether there is a maintenance agreement. If not, the underlying owner of the property would be responsible for their section.

Mr. Farrell continued by saying that the Department of Transportation has a vested interest in who accesses those properties from DOT-owned Highway 401. Commissioner Hunt agreed, adding that when the developer approached DOT about a right-turn lane at the shopping center, DOT asked the developer to make several expensive enhancements to improve the roadway.

## 5. Consent Agenda

- a. Approval of Minutes from June 3, 2019 regular meeting (and subsequent resumptions)
- b. Approval of Minutes from June 17, 2019 regular meeting (and subsequent resumptions)
- c. NC Vehicle Tax Systems Pending Refunds totaling \$3,172.48

Amount	Date	Status	Description
100.00	06/03/19	Pending	Vehicle Tax Refund
250.00	06/17/19	Pending	Vehicle Tax Refund
150.00	06/03/19	Pending	Vehicle Tax Refund
300.00	06/17/19	Pending	Vehicle Tax Refund
...	...	...	...

Total Refunds \$3,172.48

Amount	Date	Status	Description
100.00	06/03/19	Pending	Vehicle Tax Refund
250.00	06/17/19	Pending	Vehicle Tax Refund
150.00	06/03/19	Pending	Vehicle Tax Refund
300.00	06/17/19	Pending	Vehicle Tax Refund
...	...	...	...



**North Carolina Vehicle Tax System**  
**NCVTS Pending Refund report**

Agency	Vehicle ID	Vehicle Type	Vehicle Class	Vehicle Make	Vehicle Model	Vehicle Year	Vehicle Color	Vehicle Weight	Vehicle Value	Vehicle Tax	Vehicle License	Vehicle Title	Vehicle Registration	Vehicle Insurance	Vehicle Other	Vehicle Total	Vehicle Status	Vehicle Date	Vehicle Agency
...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...

**North Carolina Vehicle Tax System**  
**NCVTS Pending Refund report**

Agency	Vehicle ID	Vehicle Type	Vehicle Class	Vehicle Make	Vehicle Model	Vehicle Year	Vehicle Color	Vehicle Weight	Vehicle Value	Vehicle Tax	Vehicle License	Vehicle Title	Vehicle Registration	Vehicle Insurance	Vehicle Other	Vehicle Total	Vehicle Status	Vehicle Date	Vehicle Agency
...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...	...

- d. Consideration of Parks & Recreation Officials Contract
- e. Settlement Agreement for Polling Place ADA access
- f. Finance:
  - 1. Budget Amendment: Health



NC DEPARTMENT OF  
HEALTH AND  
HUMAN SERVICES

ROY COOPER - Governor  
RANDY COHEN, MD, MPH - Secretary  
BETH LOVETTE, MPH, BS, - Vice Acting Director  
Bureau of Public Health

July 19, 2019

MEMORANDUM

TO: Natalie Mabeo, WIC Director  
Hoke County Health Department

FROM: Kim L. Lumbard, Deputy Director  
Nutrition Services Branch

SUBJECT: Equipment Approval

Thank you for submitting your 2019 Special Funding Opportunity application. We are pleased to provide you with approval to purchase the following items:

TITLE	Quantity	Total Cost
Digital Baby Scale	1	\$369.00
Measuring Cup for Baby Scale	2	\$168.00
Portable Scales/counter	1	\$132.15
Removable Digital Scale w/ AC Adapter	1	\$289.85
Digital Scale	1	\$97.25
Clipboard Case for Removable Digital Scale	1	\$61.50
On-screen Screen Alternative (OCR) PC 200 Products	1	\$400.00
Smiling Sun Wall Decal	1	\$72.00
Sea Breeze One Wall Decal	1	\$149.00
Bubble Wall Decal	1	\$108.00
Waterfly Wall Decal	1	\$99.00
Frosted the Frog Wall Decal	1	\$107.00
Cupcake Wall Decal Ocean Wall Decal	1	\$179.00
WIC Logo Sign	2	\$1,413.00
<b>Total</b>		<b>\$3,844.61</b>

plus shipping and handling and tax

Please note:

- If the purchase price exceeds the amount approved, you must request approval of the excess before incurring the cost and our agency funds to cover the additional cost.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF PUBLIC HEALTH • NUTRITION SERVICES BRANCH  
1700 W. Hargett Street, Room 3000, Raleigh, NC 27609-1814  
www.ncdhhs.gov • tel: 919-733-4800 • fax: 919-733-4810  
WWW.COURTESY.COM/NC/STATE/APP/MAILING

WIC Client Services-Special Funding \$3,844.61			
Function			
WIC Client Services	115510-49324		3,844.61
			3,844.61
Object			
Supplies and Materials	115100-52000		3,844.61
			3,844.61

## 2. Budget Amendment: Asset Forfeiture

### AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE

2019/2020

#### TREASURY ASSET FORFEITURE FUND

Amendment

Section of the Hoke County Budget Ordinance, pertaining to the Asset Forfeiture Treasury operations of the County, shall be amended as follows:

#### EXPENSES (Decrease) / ACQUISITIONS

Expenditures	10,000
<b>Total</b>	<b>\$ 10,000</b>

Section of the Hoke County Budget Ordinance, pertaining to the Asset Forfeiture Treasury operations of the County, shall be amended as follows:

#### INCREASES (Decrease) / REVENUES

Revenues	10,000
<b>Total</b>	<b>\$ 10,000</b>

This amendment:

- Appropriates funds to make budget for Fund 31 Asset Forfeiture Treasury.

Funding Source: Personal Auto

Revised: 6-5-2019

Respectfully Submitted by:  
Assistant Finance Director

Approved by:  
County Manager

## 3. Resolution Declaring Property Surplus: Sheriff (equipment)



James Leach
Chairman
Harry Southerland
Vice Chairman
Tony Hunt
Commissioner
Allen Thomas, Jr.
Commissioner



Robert Wright
Commissioner
Jarrah Hunt
County Auditor
Letitia Lewis
County Manager
Loren McGowan
County Clerk

Table with 4 columns: Watch Guard Zero Sight Camera, Watch Guard Base, Watch Guard Camera, Watch Guard DVR. Includes asset IDs and counts.

RESOLUTION OF THE HOKE COUNTY BOARD OF COMMISSIONERS DECLARING CERTAIN PROPERTY TO BE SURPLUS AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY

WHEREAS the Board of Commissioners of the County of Hoke, North Carolina desires to dispose of certain surplus property from the Hoke County Sheriff's Office...

Table with 3 columns: ITEM, SERIAL NUMBER, HOKO CO. Lists various equipment items and their status.

NOW, THEREFORE, BE IT RESOLVED by the Hoke County Board of Commissioners that the items described herein are hereby declared to be surplus to the needs of the County of Hoke...

ADOPTED this 5th day of August, 2019.

Signatures of James Leach and Loren McGowan.

4. Resolution Declaring Property Surplus: Information Technology (computer equipment)

Camille Perre
Chairman



Alan Hahnemann
Vice Chairman

James Leach
Commissioner
Harry Southerland
Vice Chairman
Tony Hunt
Commissioner
Allen Thomas, Jr.
Commissioner



Robert Wright
Commissioner
Jarrah Hunt
County Auditor
Letitia Lewis
County Manager
Loren McGowan
County Clerk

INFORMATION TECHNOLOGY DEPARTMENT

TO: Hoke County Commissioners
CC: James Leach
FROM: Camille Perre, ITD Chair
RE: County Supplies
DATE: July 11, 2019

This is a request for information regarding... The equipment is listed below...

RESOLUTION OF THE HOKE COUNTY BOARD OF COMMISSIONERS DECLARING CERTAIN PROPERTY TO BE SURPLUS AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY

WHEREAS the Board of Commissioners of the County of Hoke, North Carolina desires to dispose of certain surplus property from the Hoke County Information Technology Department...

Table with 7 columns: Description, Model, Serial #, HDD Removed, Asset Tag # (if Applicable), Quantity. Lists IT equipment items.



## **6. Consideration of Contract between Emergency Communications and Zuercher Technologies LLC**

County Manager Letitia Edens explained that Mr. Jimmy Stewart, Emergency Communications Director, is submitting the contracts for the CAD system update for the Jail and Communications Center. The funds were approved in the FY 2020 budget.

**Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Hunt the Board voted unanimously to approve the contract between the Emergency Communications Department and Zuercher Technologies LLC for updates to the CAD system.**

## **7. 2019 Urgent Repair Program**

Senior Services Director Mary Hollingsworth advised the Board that her department must have an Assistance Policy and a Procurement Policy as a requirement for the 2019 Urgent Repair Grant.

Vice Chairman Southerland asked Mrs. Hollingsworth if the funds from the FY 2018 grant had been exhausted. Mrs. Hollingsworth replied that there is approximately \$24,000 remaining but the houses to be repaired have already been selected.

Vice Chairman Southerland asked Mrs. Hollingsworth how the program is advertised so that Hoke County's senior citizens are aware of it. Mrs. Hollingsworth said that the month of September is the application period and advertisements are published in the News-Journal bi-weekly for the month of August and the program is also advertised on the County's website and the local radio station.

Commissioner Hunt inquired as to the maximum amount that can be spent per home. Mrs. Hollingsworth replied that the maximum is \$10,000 per house. This is an increase from \$8,000 last year.

Chairman Leach asked if someone interested in the program could apply on-site at Senior Services. Mrs. Hollingsworth said that the applications are available online and at each of the Senior Services facilities. Commissioner Hunt asked if Senior Services staff are available to assist the applicants in completing the forms. Mrs. Hollingsworth confirmed that they do, adding that she assisted with every application for last year's grant.

Vice Chairman Southerland asked Mrs. Hollingsworth if the contractor was completing tasks in a timely manner. Mrs. Hollingsworth replied that 2018 grant repairs are required to be complete by the end of December 2019. Hoke County's will be complete by the end of September 2019 so they are running ahead of schedule. The bid process required by the Procurement policy takes time.

**Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Hunt the Board voted unanimously to approve the Assistance Policy and the Procurement Policy as presented by the Senior Services Director.**

**8. Health Department matters:**

1. Renewal of copier contract: pulled at beginning of meeting
2. Proposed fee for Mental Health First Aid class

Health Director Helene Edwards advised the Board that the Health Department is offering a Mental Health First Aid course. The course will teach participants how to identify and respond to signs of mental illness or substance abuse disorders. The proposed fee for the course is \$50.00.

**Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to approve the Mental Health First Aid course fee of \$50.00**

3. 2018 Community Health Assessment

Hoke County Health Educator Ulva Little-Bennett presented the 2018 Community Health Assessment:

Six focus group discussions were completed within Hoke County between July 11, 2018 – July 27, 2018 with a total of 78 individuals. Participants included community members of varying ages and backgrounds. A total of 423 responses were collected from Hoke County residents, with a survey completion rate of 87.9%, resulting in 372 complete responses from Hoke County.

The top ten community health and quality of life problems identified in 2018 were as follows: *Access to Health Services, Maternal, Fetal & Infant Health, Transportation, Wellness & Lifestyle, Respiratory Diseases, Diabetes, Other Chronic Diseases, Social Environment and Public Safety.* The most commonly reported health problems confronting residents in the 2018 data were *Access to Health Services. Substance abuse* was by far the most frequently selected issued, being ranked by 15.6 % of survey respondents.

Hoke County's top three health issues identified are: Diabetes, Cancer, and Teen Pregnancy. Because of the high number of deaths due to chronic disease, and the needs indicated by community members through the health opinion surveys, Hoke County Health Department will focus on these specific topic areas: Heart Disease, Diabetes, and Hypertension, while continuing to raise Cancer and STD prevention awareness, and enhance teenage pregnancy prevention programs.

The Board thanked Ms. Little-Bennett for a very good report.

**9. Abejas Futbol Club presentation - Mrs. Leah Leach**

Mrs. Leah Leach introduced Mr. Greg Jones, President of the Abejas Futbol Club and Mr. Jaime Guerta, Vice President of the Abejas Futbol Club. Mr. Jones gave the Board a brief history of the Club. The program consists of seven teams, with over 100 youth enrolled. The program is

not intended to compete with the County's Parks & Recreation Department. Abejas was created as a supplement to Parks & Recreation to challenge players with higher skills.

Abejas Futbol Club is operated by volunteers and any donations they receive or proceeds from fund raisers is used for uniforms, travel expenses, etc... The games are held at the Robbins Heights Park in Raeford; however, the program has outgrown the park. Mr. Jones asked the Board if they could make any suggestions for another venue.

The Board discussed possible venues elsewhere around the County.

Commissioner Hunt suggested that the County Parks & Recreation partner with the Abejas Futbol Club, which would provide training for the County's coaches during Parks & Recreation's off-seasons. The County, in turn, would assist Abejas with an alternate venue.

Chairman Leach commented that the County owns property behind the Hwy 211 Sports Complex that might be suitable for futbol. County staff and Abejas volunteers could work together to bring the cleared area of the parcel to a condition appropriate for games and practices.

#### 10. Manager's Report

County Manager Letitia Edens updated the Board on several items:

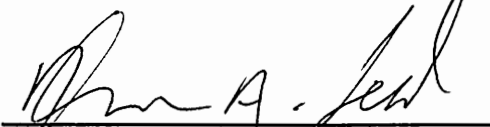
- The new Parks & Recreation Director, Ms. Sad'a Ray, began work that day. The two Assistant Directors will start over the next two weeks.
- Building Maintenance Director James Tedder is working on the design of the new DMV office.
- The staff of Martin-Stames is in-house working on the FY 2019 audit this week.
- A groundbreaking ceremony is being planned for the Robert A. Wright building for the week of August 19, 2019. After discussion, the Board scheduled the groundbreaking for Tuesday, August 20, 2019 at 11:00 am.


#### 11. Closed Session

No closed session was held.

#### 12. Adjourn

**Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted unanimously to adjourn. The meeting adjourned at 8:25 pm.**

  
\_\_\_\_\_  
James Leach, Chairman

  
\_\_\_\_\_  
Gwen McGougan, Clerk to the Board