

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm on September 3, 2019 in the Commissioners Room in the Pratt Building.

PRESENT:

Chairman Leach  
Vice Chairman Southerland  
Commissioner Hunt  
Commissioner Wright  
Commissioner Thomas

ALSO PRESENT:

County Manager Letitia Edens  
County Attorney Grady Hunt  
Clerk to the Board Gwen McGougan

ABSENT:

None

Vice Chairman Southerland led the Pledge of Allegiance and gave the Invocation.

1. Adoption of Agenda

Chairman Leach asked the Board if anyone needed to add or delete any agenda items. No changes to the Agenda were requested.

Hoke County  
Board of Commissioners

227 N. Main Street  
Raeford, North Carolina  
28376



September 3, 2019  
7:00 P.M.

Commissioner's Room  
Pratt Building

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**A G E N D A**

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INVOCATION & PLEDGE: Vice Chairman Southerland

ITEM

1. Adoption of Agenda
2. Public Comment
3. Public Hearings: Planning Matters
  - a. Ron Huff requests approval of the proposed 24 lot Calloway Corner major subdivision located at PINs 584890001054 and 584890001044. The Planning Board unanimously recommended approval.
  - b. Southeastern Construction of Rockfish requests approval of the proposed 30 lot McPhail Meadows major subdivision located at PIN 494650401020. The Planning Board unanimously recommended approval.
4. Consent Agenda
  - a. Minutes from August 5, 2019 regular meeting
  - b. Minutes from August 19, 2019 regular meeting
  - c. NC Vehicle Tax System Pending Refunds totaling \$906.89
  - d. Finance:
    1. Budget Amendment
    2. Declare surplus Jail Refrigerator
  - e. Declare Smart Start Mobile Pre-School Unit as surplus
  - f. Accept Storm Resiliency Grant from Duke Energy Foundation
5. Hoke County Health Department
  - a. Contract for Lamar Media Campaign
  - b. Copier contract with Dex Imaging
6. Hoke County Sheriff: Budget Transfer



**Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to adopt the agenda as presented.**

## **2. Public Comment**

Mr. James Gregorio  
297 Gregorio Lane  
Raeford, NC 28376

Mr. Gregorio said that he is having an issue with Bowers Road, a private road leading to his residence. He said that he was told the road would be improved, including the addition of a cul-de-sac when all the lots are sold. Mr. Gregorio is concerned that emergency vehicles may not be able to use the road.

Commissioner Hunt asked Mr. Gregorio if the NC Department of Transportation had been contacted. Mr. Gregorio replied that a crew came out and leveled the road.

Commissioner Wright asked County Attorney Grady Hunt to explain to Mr. Gregorio and the Board what the County can legally do to help him. Mr. Hunt said that the County is very limited on what they can do because you can't use public funds to repair private property.

Vice Chairman Southerland suggested that the County look into the matter further and respond to Mr. Gregorio. Chairman Leach directed the County Attorney to investigate when the road was built and if any options are available to the County.

Mr. Jeff Barnak  
296 Bowers Road  
Raeford, NC 28376

Mr. Barnak is Mr. Gregorio's neighbor. He restated much of what Mr. Gregorio said about the road. He also said that the road is washed out where the pavement ends creating a situation where, often, if a person needs to go beyond the pavement they have to go through a neighbor's yard.

Commissioner Hunt asked Mr. Barnak how many houses are located on the road. Mr. Barnak replied that there that there are eight houses on the road. Commissioner Wright asked about the distance and Mr. Barnak replied that its about 1400 feet. Mr. Barnak said that a cul-de-sac is shown on the original plat.

## **3. Public Hearings: Planning Matters**

- a. Ron Huff requests approval of the proposed 24 lot Calloway Corner major subdivision located at PINs 584890001054 and 584890001044. The Planning Board unanimously recommended approval.

Planner Robert Farrell said that the proposed subdivision runs along Carolina Road near the Hoke/Moore County line.

Developer Ron Huff said he was present to answer any questions. No further information was needed at the time.

**Motion: Upon motion by Commissioner Hunt and second by Vice Chairman Southerland the Board voted unanimously to close the public hearing.**

**Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to approve the proposed 24 lot Calloway Corner major subdivision located at PINs 584890001054 and 584890001044.**

- b. Southeastern Construction of Rockfish requests approval of the proposed 30 lot McPhail Meadows major subdivision located at PIN 494650401020. The Planning Board unanimously recommended approval.

Mr. Farrell advised the Board that this project is located off Pittman Grove Church Road. The project will be served by County water and a sewer waiver has been approved by the Board. The original plans were to put in ditches for drainage. The Planning Board denied the request, so the developer has agreed to install stormwater curb and guttering.

Leland Strother addressed the Board on behalf of the developer. Mr. Strother advised the Board that work is being done on the storm drains.

Vice Chairman Southerland introduced Mr. Herman Jackson, who had prior experience with Southeastern Construction. Mr. Herman purchase a house in the Laurel Hill Subdivision. He had a complaint about the sewer [*sic-stormwater*] lines in his neighborhood. Mr. Jackson said the lines didn't meet State specifications. He had tried to contact Southeastern Construction and David McMillan but had received no response. His concern was that the road would be damaged and the neighborhood would have to pay for repairs.

Commissioner Wright asked Mr. Farrell to show the Board on the monitors where the subdivision is located. While bringing the area up in the GIS system, Mr. Farrell asked the Board to allow him to clarify some of the information they received from Mr. Jackson.

Mr. Farrell said that Laurel Hill subdivision was developed by David McMillan. As owner and developer of the subdivision, Mr. McMillan bears the responsibility for the infrastructure inside the subdivision. Southeastern Construction is one of several builders of houses in the subdivision.

Mr. Jackson told the Board that the community wants the NC Department of Transportation to take over the road. The State has advised Mr. Jackson that they will not accept the road until it meets the DOT standards.

In summary, the Board concluded that Mr. Jackson's issue is with the developer, David McMillan. He is responsible for the infrastructure and roads within the subdivision. That situation has nothing to do with McPhail Meadows, the subdivision currently under review.

**Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Hunt the Board voted unanimously to close the public hearing.**

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted unanimously to approve the proposed 30 lot McPhail Meadows major subdivision located at PIN 494650401020.

4. Consent Agenda

- a. Minutes from August 5, 2019 regular meeting
- b. Minutes from August 19, 2019 regular meeting
- c. NC Vehicle Tax System Pending Refunds totaling \$906.89

North Carolina Vehicle Tax System																														
NCVTS Pending Refund report																														
Report Date 9/23/2019 11:22:28 AM																														
State	Firm	County	Address 1	Address 2	Address 3	Unit	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin	Pin		
NC	BEASLEY COLTON GAGE	BEASLEY COLTON GAGE	5378 RUCKMEYER RD			RAEFORD NC 28376	Phonon	0048401258	CH20258	AUTHORIZED	111420853	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	08/19/2018	COU	Tax	(55.82)	\$0.00	(55.82)	\$0.00	(55.82)	\$0.00								
NC	BESH-LAS, JONI NICHOLAS	BESH-LAS, JONI NICHOLAS	119 ROCKTREE CT			RAEFORD NC 28376	Adjustment	0048457365	NC151	AUTHORIZED	111420584	Refund Generated due to equipment on DE 4004441700-2018-2018-0000-00	Adjustment	08/19/2018	COU	Tax	(52.45)	\$0.00	(52.45)	\$0.00	(52.45)	\$0.00								
NC	BURRIS WARREN DEWORTH	BURRIS WARREN DEWORTH	181 TULANE DR			RAEFORD NC 28376	Phonon	0034131487	DBM4230	AUTHORIZED	111430414	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Tag	08/19/2018	COU	Tax	(53.14)	\$0.00	(53.14)	\$0.00	(53.14)	\$0.00								
NC	CAMPBELL LEVERN	CAMPBELL LEVERN	224 H WOODS ST			RAEFORD NC 28376	Phonon	0048367114	H0Y0241	AUTHORIZED	111430478	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Tag	08/19/2018	COU	Tax	(53.52)	\$0.00	(53.52)	\$0.00	(53.52)	\$0.00								
NC	CHATHAM LINDA GAL	CHATHAM LINDA GAL	508 RESERVATION RD			ADERDEEN NC 28315	Phonon	0048174181	TP18674	AUTHORIZED	111558711	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	08/01/2018	COU	Tax	(57.10)	\$0.00	(57.10)	\$0.00	(57.10)	\$0.00								
NC	DAVELS BRADY WETH	DAVELS BRADY WETH	1588 HWY 421 SW			RAEFORD NC 28376	Phonon	0007894437	C722493	AUTHORIZED	111152354	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	06/19/2018	COU	Tax	(52.00)	\$0.00	(52.00)	\$0.00	(52.00)	\$0.00								
NC	FONSECA GAILLEMO	FONSECA GAILLEMO	184 SADDLEHILL CT			RAEFORD NC 28376	Phonon	0048153043	FTDM452	AUTHORIZED	111488732	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	08/29/2018	COU	Tax	(57.28)	\$0.00	(57.28)	\$0.00	(57.28)	\$0.00								
NC	HARRIS LEANDER ANDREW	HARRIS LEANDER ANDREW	3035 HIGHWAY 138 HWY			MORROE GA 30055	Phonon	0018448434	PC50264	AUTHORIZED	111420541	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	08/22/2018	COU	Tax	(58.08)	\$0.00	(58.08)	\$0.00	(58.08)	\$0.00								
NC	JOHNSON WILLIAM SAMUEL	JOHNSON WILLIAM SAMUEL	362 W 3RD AVE			RAEFORD NC 28376	Phonon	0046817621	F037558	AUTHORIZED	111268714	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	06/19/2018	COU	Tax	(58.31)	\$0.00	(58.31)	\$0.00	(58.31)	\$0.00								
NC	LLOYD CHRISTOPHER MARTIN	LLOYD CHRISTOPHER MARTIN	335 EQUESTRIAN WAY			RAEFORD NC 28376	Phonon	0048214236	PH05103	AUTHORIZED	111430854	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Tag	08/19/2018	COU	Tax	(59.47)	\$0.00	(59.47)	\$0.00	(59.47)	\$0.00								
NC	LOCKLEAR WARREN LAWRENCE	LOCKLEAR WARREN LAWRENCE	418 HARRI RD			RAEFORD NC 28376	Phonon	0033239356	EDD8495	AUTHORIZED	111430506	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	08/19/2018	COU	Tax	(57.79)	\$0.00	(57.79)	\$0.00	(57.79)	\$0.00								
NC	LOVA DONALD JEFFREY	LOVA DONALD JEFFREY	398 MAULSBY RD			ADERDEEN NC 28315	Phonon	0030048227	8864673	AUTHORIZED	111420574	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	08/29/2018	COU	Tax	(59.23)	\$0.00	(59.23)	\$0.00	(59.23)	\$0.00								
NC	LUTZ KRISTINA TIFFANY	LUTZ KRISTINA TIFFANY	488 BORTHWOOD DR			RAEFORD NC 28376	Phonon	0045729227	PLM5425	AUTHORIZED	111433228	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	08/19/2018	COU	Tax	(51.81)	\$0.00	(51.81)	\$0.00	(51.81)	\$0.00								
NC	MCBRIDE BETTY CAROL	MCBRIDE BETTY CAROL	4264 ATHENS RD			RAEFORD NC 28376	Phonon	0034430112	DMCSM	AUTHORIZED	111011444	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	08/09/2018	COU	Tax	(58.76)	\$0.00	(58.76)	\$0.00	(58.76)	\$0.00								
NC	MCDANIEL BRENDA KELL	MCDANIEL BRENDA KELL	313 HOLPIN 2000 CHURCH RD			WAXTON NC 28384	Phonon	0047534308	PL23843	AUTHORIZED	111350806	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Vehicle Sold	08/16/2018	COU	Tax	(57.50)	\$0.00	(57.50)	\$0.00	(57.50)	\$0.00								
NC	MCDONALD TINA	MCDONALD TINA	207 SHIRLEY MAE LN			RAEFORD NC 28376	Phonon	0030076118	SDP0730	AUTHORIZED	111152116	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Tag	08/19/2018	COU	Tax	(58.86)	\$0.00	(58.86)	\$0.00	(58.86)	\$0.00								
NC	MELVIN FLECCA PRESLEY	MELVIN FLECCA PRESLEY	130 OLIVE RIDGE DR			RAEFORD NC 28376	Phonon	0048382300	CAY2282	AUTHORIZED	111430498	Refund Generated due to payment on DE 4004441700-2018-2018-0000-00	Tag	08/19/2018	COU	Tax	(52.74)	\$0.00	(52.74)	\$0.00	(52.74)	\$0.00								

Total Refunds \$906.89

North Carolina Vehicle Tax System																	
NCVTS Pending Refund report																	
Report Date 9/23/2019 11:22:28 AM																	
MERCADO ANDREW	MERCADO ANDREW	364 CHELSEY CT	RAEFORD, NC 28176	Adjustment = \$ 00	0041025115	15MVA8	PENDING	111823048	Refund Generated due to adjustment on the 2018-0026-00	Military	08/22/2019	COU	Tax	(312.95)	\$0.00	(3129.51)	
												F04	Tax	(314.8)	\$0.00	(315.81)	
																Refund	\$143.58
REYNOLDS, CHAD JUSTIN	REYNOLDS, CHAD JUSTIN	131 TILAMOR DR	RAEFORD, NC 28176	Prohibit	033315715	6P776A	AUTHORIZED	111436048	Refund Generated due to prohibition on SR #0028313750-2018-2018-0026-00	Vehicle Sold	08/19/2019	COU	Tax	(17.81)	\$0.00	(17.81)	
												F04	Tax	(21.14)	\$0.00	(21.14)	
																Refund	\$18.99
ROBINSON, JALEN SHONAE	ROBINSON, JALEN SHONAE	148 CHAPEL HILL DR	RAEFORD, NC 28176	Prohibit	004784056	HDV2631	AUTHORIZED	111820680	Refund Generated due to prohibition on SR #0028313750-2018-2018-0026-00	Vehicle Sold	08/22/2019	COU	Tax	(511.72)	\$0.00	(511.72)	
												F04	Tax	(511.90)	\$0.00	(511.90)	
																Refund	\$12.63
WELLS, RODNEY	WELLS, RODNEY	115 HUNNY CREEK CRT	RAEFORD, NC 28176	Prohibit	000377518	YHJ9417	AUTHORIZED	111438908	Refund Generated due to prohibition on SR #0028377518-2017-2018-0026-00	Vehicle Sold	08/29/2019	COU	Tax	(94.90)	\$0.00	(94.90)	
												F02	Tax	(57.74)	\$0.00	(57.74)	
																Refund	\$7.04
WILLIAMS, RODNEY ANTHONY	WILLIAMS, RODNEY ANTHONY	2281 ARMY RD	RAEFORD, NC 28176	Prohibit	022525727	ACT1378	AUTHORIZED	111436428	Refund Generated due to prohibition on SR #0028252572-2018-2018-0026-00	Vehicle Sold	08/19/2019	COU	Tax	(587.94)	\$0.00	(587.94)	
												F00	Tax	(515.59)	\$0.00	(1103.53)	
																Refund	\$84.49
																Refund Total	\$598.83

d. Finance:

1. Budget Amendment: Funds transfer for courthouse repairs

AMENDMENT TO THE HOKE COUNTY BUDGET ORDINANCE  
2019/2020  
Amendment

Section 1 of the Hoke County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows.

Increase/Decrease Appropriations:

Non-Departmental	(175,000)
Public Buildings	175,000
<b>Total</b>	<b>\$</b>

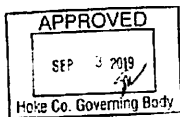
This amendment:

- appropriates \$175,000 of storm expenditure to Public Buildings professional services line item for repair and maintenance related to the Court House
- Funding Source: Non-Departmental storm expenditure line item

Submitted: 9-3-2019

Respectfully Submitted by  
*Alan J. Jones*  
Assistant Finance Director

Approved by:  
*Debbie E. Eilers*  
County Manager



2. Declare surplus Jail Refrigerator

James Leach  
Chairman  
Harry Southerland  
Vice Chairman  
Tony Hunt  
Commissioner  
Allen Thomas, Jr.  
Commissioner



Robert Wright  
Commissioner  
Grady Hunt  
County Attorney  
Letitia Edens  
County Manager  
Gwen McGougan  
Clerk to the Board

**RESOLUTION OF THE HOKE COUNTY BOARD OF COMMISSIONERS  
DECLARING CERTAIN PROPERTY TO BE SURPLUS AND  
AUTHORIZING THE DISPOSITION OF SAID PROPERTY**

WHEREAS, the Board of Commissioners of the County of Hoke, North Carolina desires to dispose of certain equipment formerly located in the Hoke County Detention Center as listed below that has been determined as no longer needed by the County

1 Refrigerator Model Beverage Air—ER46-185 Serial 2920811303

NOW, THEREFORE BE IT RESOLVED by the Hoke County Board of Commissioners that the above described property is hereby declared to be surplus to the needs of the County and authorizes the disposition of the property in the best interest of the County of Hoke

ADOPTED this the 3rd day of September, 2019

*James Leach* James Leach, Chairman  
*Gwen McGougan* Gwen McGougan, Clerk to the Board



**e. Declare Smart Start Mobile Pre-School Unit as Surplus**

James Leach  
Chairman  
Harry Southerland  
Vice Chairman  
Tony Hunt  
Commissioner  
Allen Thomas, Jr.  
Commissioner



Robert Wright  
Commissioner  
Grady Hunt  
County Attorney  
Letitia Edens  
County Manager  
Gwen McGougan  
Clerk to the Board

**RESOLUTION OF THE HOKE COUNTY BOARD OF COMMISSIONERS  
DECLARING CERTAIN PROPERTY TO BE SURPLUS AND  
AUTHORIZING THE DISPOSITION OF SAID PROPERTY**

WHEREAS, the Board of Commissioners of the County of Hoke, North Carolina desires to dispose of certain equipment listed below that has been determined as no longer needed by the County:

1999 WCG 355 Mobile Pre-School Classroom Unit VIN 3FCNF5356YJAD1209

NOW, THEREFORE BE IT RESOLVED by the Hoke County Board of Commissioners that the listed property is hereby declared to be surplus to the needs of the County and authorizes the disposition of the property in the best interest of the County of Hoke.

ADOPTED this the 3rd day of September, 2019

*James Leach* James Leach, Chairman  
*Gwen McGougan* Gwen McGougan, Clerk to the Board



- f. Accept \$35,000 Storm Resiliency Grant from Duke Energy Foundation

**Motion: Upon motion by Commissioner Wright and second by Commissioner Thomas the Board voted unanimously to approve Consent Agenda items a - f.**

#### 5. Hoke County Health Department

- a. Contract for Lamar Media Campaign

Health Director Helene Edwards presented a contract with Lamar Media for use of the digital billboard on Fayetteville Road. The Health Department is using the billboard to promote public health.

**Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Hunt the Board voted unanimously to approve the Health Department contract with Lamar Media.**

- b. Copier contract with Dex Imaging

Ms. Edwards presented a contract with Dex Imaging for the Health Department's lease and maintenance of copiers.

**Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted unanimously to approve the Health Department contract with Dex Imaging.**

#### 6. Hoke County Sheriff: Budget Transfer

Chief Deputy Newton presented a request to transfer funds from the Department's State Asset Forfeiture Fund Balance to the State Asset Forfeiture M/R Vehicles line item to purchase computers for patrol cars.

**Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted unanimously to approve the \$10,000 Asset Forfeiture budget transfer for the Sheriff's Department.**

#### 7. Manager's Report

- a. Butterball Request to use 211 Sports Park for Family Day on September 21, 2019

**Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted unanimously to approve Butterball's request to use the 211 Sports Park for Family Day on September 21, 2019 from 11:00 am - 3:00 pm.**

- b. Parks & Recreation update

Ms. Edens introduced the two new Parks & Recreation Athletic Directors, LaKendrick Smith and Luis Renvill.

Parks & Recreation Director Sad'a Ray presented to the Board several programs that her department is proposing:

1. Martial Arts:  
Martial Arts classes for youth ages 8 through adult taught by Gregory Johnson, Jr., a licensed Martial Arts instructor. Two classes per week. Ms. Ray's suggested registration fee is \$25/class per participant.
2. Physical Fitness Training:  
Exercise and nutrition classes for teens and adults taught by Derek Harvey. Two classes per week. The suggested registration fee is \$25/class per participant.
3. Sip and Paint program:  
Arts, crafts, culture and diversity program led by Tiffany Ragin. The program is open to teens and adults. Juice will be served in nice glasses while participants paint or do arts and crafts. Two classes per week. The suggested registration fee is \$25/class per participant.
4. Yoga classes:  
Meditation and yoga classes taught by Taylor McCoy. Two classes per week. The suggested registration fee is \$25/class per week.

All classes will take place at various Hoke County Community Buildings.

Ms. Ray introduced track team participants for a new track program.

- c. Emergency Management: Duke Energy Foundation Storm Resiliency Grant

Emergency Management Director Bryan Marley and Emergency Management Coordinator Andrew Jacobs spoke to the Board about the \$35,000 Storm Resiliency grant the County received from Duke Energy. These funds will be used to purchase a side-by-side utility vehicle, tools and personal protective equipment. The County will need to purchase a trailer for the utility vehicle.

Hoke County has been awarded mitigation fees from the USDA. These funds are for mitigation work to be done in flood-prone areas such as Goose Pond Road.

County Manager Letitia Edens advised the Board that the County has received \$151,000 from USDA as reimbursement for Hurricane Florence expenditures. Mr. Jacobs added that he expects the County to receive more money.

- d. Hurricane Dorian update

Mr. Jacobs gave the Board an update on Hurricane Dorian. Currently a Category 2 storm, Dorian has shifted slightly to the west at 6 mph. Mr. Jacobs expects Hoke County to receive high winds and rain on Thursday morning.

Commissioner Hunt advised the Board that the Hoke County School System has canceled all after-school activities for Wednesday. The schools will be closed on Thursday with a 3-hour delayed opening.



The County Manager will make any decision on the operations of the County at 6:00 am on Thursday. The Manager also presented a Declaration of State of Emergency that, if needed, is ready for the Chairman's signature.

**Motion: Upon motion by Commissioner Hunt and second by Commissioner Thomas the Board voted unanimously to approve the Declaration of State of Emergency.**


Commissioner Thomas asked the Board to consider having staff develop a policy allowing employees to use Administrative Leave during any disruption in the County's operating hours. He would like to have the policy ready by the next time the Board meets.


### 8. Closed Session

No Closed Session was held.

### 9. Adjourn

**Motion: There being no further business to come before the Hoke County Board of Commissioners and upon motion by Vice Chairman Southerland and second by Commissioner Thomas the Board voted unanimously to adjourn the meeting. The meeting adjourned at 8:15 pm.**

  
Gwen McGougan, Clerk to the Board

  
James Leach, Chairman