

The Hoke County Board of Commissioners convened for a regular meeting at 7:00 pm September 16, 2019 in the Commissioners Room in the Pratt Building.

PRESENT:

Chairman Leach
Vice Chairman Southerland
Commissioner Hunt
Commissioner Wright

ALSO PRESENT:

County Manager Letitia Edens
County Attorney Grady Hunt
Clerk to the Board Gwen McGougan

ABSENT:

Commissioner Thomas

The Invocation was given by Minister Annie Little and Vice Chairman Southerland led the Pledge of Allegiance.

1. Adoption of Agenda

<p>Hoke County Board of Commissioners</p> <p>227 N. Main Street Raeford, North Carolina 28376</p>		<p>September 16, 2019 7:00 P.M.</p> <p>Commissioner's Room Pratt Building</p>
<p>A G E N D A</p>		
<p><u>INVOCATION & PLEDGE: Vice Chairman Harry Southerland</u></p>		

ITEM

1. Adoption of Agenda
2. Consent Agenda
 - a. NC Vehicle Tax System Pending Refunds
3. Tax Collector's Report
4. Tax Assessor's Report/Releases
5. Appointments to Hoke County Juvenile Crime Prevention Council – Mrs. Lorraine Landry
 - a. Mr. Brandon Locklear
 - b. Mr. Michael Ceulzer
 - c. Mr. Robert Smith
 - d. Ms. Linda Revels
 - e. Miss Tashanna Davis
 - f. Miss Lauren Garcia
6. Utilities Items – Hilton Villines
 - a. Sewer Waiver Request for 20-lot Subdivision on N. Parker Church Road
 - b. Water Main Extension for Balfour Road
7. Manager's Report
8. Closed Session
9. Adjourn

Chairman Leach asked the Board if there were changes to the agenda needed.

At the request of the Clerk to the Board, the Board added a presentation by Attorney James Allen to the agenda. This presentation was added to the agenda as Item 7, adjusting subsequent item numbers.



County Manager Letitia Edens asked to pull Item 6b, Water Main Extension for Balfour Road, from the agenda. Vice Chairman Southerland added that Commissioner Thomas wanted to be present for this discussion. Commissioner Hunt asked the Chairman to leave Item 6b on the agenda, allowing Utilities Director Hilton Villines to discuss the request. If the Board has any questions, this will give Mr. Villines time to gather information. No action would be taken at tonight's meeting.

Motion: Upon motion by Commissioner Wright and second by Commissioner Hunt the Board voted 4-0 to adopt the agenda as presented with the addition of Attorney James Allen to update the Board on Teen Court as Item 7 adjusting subsequent Item numbers.

2. Consent Agenda

a. NC Vehicle Tax System Pending Refunds

North Carolina Vehicle Tax System														
NCVTS Pending Refund report														
Payee Name	County	County Director	License	Address	City/State	Vehicle Type	License	Item Number	Status	Transaction #	Amount	Vehicle Tax	License Fee	Other Fees
BALFOUR JOHN RYAN	BALFOUR	JOHN RYAN	641	1116 W 57	RAEFORD, NC 28378	Passenger	0083XPR3	AES1317	AUTHORIZED	11168004	Refund Generated due to payment on SA 000232782-2018-2018-0000-00	Vehicle Tax	06/29/2019	COU
BURRIS WARREN DEWIGHT	BURRIS	WARREN DEWIGHT	141	111 PLAINS DR	RAEFORD, NC 28378	Passenger	00214044	C72295	AUTHORIZED	11168004	Refund Generated due to payment on SA 000271488-1-2018-2018-0000-00	Vehicle Tax	06/29/2019	COU
GOFFREY JEFFREY	GOFFREY	JEFFREY	PO BOX 141		SHANNON, NC 28388	Passenger	0024323878	V23718	AUTHORIZED	11293049	Refund Generated due to payment on SA 00024323878-2018-0000-00	Vehicle Tax	06/29/2019	COU
GREEN DAVID OSMEL DAVID ALLEN	GREEN	OSMEL DAVID ALLEN	219	PAULS BOND RD	ELMORE, GA 30029	Passenger	004878844	J 7648	PENDING	11293049	Refund Generated due to payment on SA 00024878844-2018-0000-00	Tag	06/29/2019	COU
GREEN DAVID OSMEL DAVID MICHAEL	GREEN	OSMEL DAVID MICHAEL	823	ROANQUE DR	RAEFORD, NC 28378	Passenger	004721410	FF1812	PENDING	11178022	Refund Generated due to payment on SA 0004721410-2018-0000-00	Tag	06/29/2019	COU
HARRISON WENDY	HARRISON	WENDY	112	WYWOOD DR	RAEFORD, NC 28378	Adjustment - 6 MO	00442818	FAP572	AUTHORIZED	11168718	Refund Generated due to adjustment on SA 000442818-2018-0000-00	Adjusted In	06/27/2019	COU
LOCKLEAR WENDY MARY	LOCKLEAR	WENDY MARY	PO BOX 311		SHANNON, NC 28388	Passenger	002361812	BLD6748	AUTHORIZED	11293049	Refund Generated due to payment on SA 0002361812-2018-0000-00	Vehicle Tax	06/29/2019	COU
LONG MARY ROBERTS	LONG	MARY ROBERTS	503	WETH AVE	RAEFORD, NC 28378	Passenger	002337204	DO2814	AUTHORIZED	11165000	Refund Generated due to payment on SA 00023337204-2018-0000-00	Vehicle Tax	06/29/2019	RAE
MASON RAYZEE SHELBY PATRICE	MASON	RAYZEE SHELBY PATRICE	1342	ATMERS B RD	VIROHIA, VA 24186	Passenger	234002021	812904	PENDING	11168004	Refund Generated due to payment on SA 0004002021-2018-0000-00	Tag	06/29/2019	COU
MEARLAN WILHELM	MEARLAN	WILHELM	3478	OLD MAISON RD	REID SPHINX, NC 28777	Passenger	002923478	CE4862	AUTHORIZED	11168818	Refund Generated due to payment on SA 0002923478-2018-0000-00	Vehicle Tax	06/27/2019	COU
MORRIS TERRANCE JONOR	MORRIS	TERRANCE JONOR	253E	MADISON ST	SANDHURST, NC 28403	Adjustment - 6 MO	20147812	CE4863	AUTHORIZED	11178024	Refund Generated due to adjustment on SA 000147812-2018-0000-00	Amount	06/29/2019	COU
MULLS TERRI MICHELLE	MULLS	TERRI MICHELLE	43	LAMAR DR	PARKTON, NC 28371	Passenger	201484629	FOL2001	AUTHORIZED	11178910	Refund Generated due to payment on SA 0001484629-2018-0000-00	Vehicle Tax	06/29/2019	COU
MURRAY NICOLE ELANE	MURRAY	NICOLE ELANE	137	PHOTOGRAPH DR	RAEFORD, NC 28378	Passenger	20147812	FF1814	AUTHORIZED	11178024	Refund Generated due to payment on SA 000147812-2018-0000-00	Vehicle Tax	06/29/2019	COU
NOTTINE SANDY ALLEN	NOTTINE	SANDY ALLEN	448	HOPKINS DR	ASHEBORO, NC 27215	Passenger	00386808	DM628	AUTHORIZED	11232584	Refund Generated due to payment on SA 000386808-2018-0000-00	Vehicle Tax	06/29/2019	COU
PERRY LILLIAN FOSTER	PERRY	LILLIAN FOSTER	779	SWANERWOOD DR	RAEFORD, NC 28378	Passenger	002862007	6J4258	AUTHORIZED	11232584	Refund Generated due to payment on SA 0002862007-2018-0000-00	Vehicle Tax	06/29/2019	COU
PICKETT WILLIAM JR	PICKETT	WILLIAM JR	148	CLAN CARROLL DR	RAEFORD, NC 28378	Passenger	20002198	729878	AUTHORIZED	11181758	Refund Generated due to payment on SA 00002198-2018-0000-00	Vehicle Tax	06/27/2019	COU

Total Refunds \$1,414.87

North Carolina Vehicle Tax System																
NCVTS Pending Refund report																
Report Date: 09/19/19 2:48:44 PM																
FRIDGSON, MICHAEL THOMAS	FRIDGSON, MICHAEL THOMAS	FRIDGSON, REBECCA ADIGREST CT	167	RALFORD, NC 28194	Adjustment ** \$100	004807241	PAYOR	PENDING	11/08/13	Refund Completed due to adjustment on bill 0000007241-2016-0000-00	Vehicle S&M 06/25/2016	COJ	Tax	(110.86)	\$0.00	(110.86)
QUICK, MARGARET TAYLOR	QUICK, MARGARET TAYLOR	108 CHELTON DR	442/082, NC 28197	Prepaid	201506478	RYT001	AUTHORIZED	1/20/2002	Refund Completed due to adjustment on bill 0001526478-2015-0000-00	Vehicle S&M 06/20/2016	COJ	Tax	(52.53)	\$0.00	(52.53)	
SARDERS, THEODORE JR	SARDERS, THEODORE JR	283 WIND SWIFT ST	RALFORD, NC 28174	Prepaid	201220123	LECOV	PENDING	11/20/04	Refund Completed due to adjustment on bill 0002220123-2016-0000-00	Vehicle S&M 06/28/2016	COJ	Tax	(119.20)	\$0.00	(119.20)	
BERRATT, CRAIG STEVE	BERRATT, CRAIG STEVE	BERRATT, CAROLYNE RD	448 RALFORD, NC 28176	Adjustment ** \$100	201554963	LS19123	PENDING	11/20/2014	Refund Completed due to adjustment on bill 000000549633-2016-0000-00	Vehicle S&M 06/20/2016	COJ	Tax	(908.12)	\$0.00	(908.12)	
TATE ANDRE SAMUEL II	TATE ANDRE SAMUEL II	116 SPREACROCK CT	RALFORD, NC 28174	Adjustment ** \$100	004261470	73887	PENDING	11/06/10	Refund Completed due to adjustment on bill 0000004261470-2016-0000-00	Vehicle S&M 06/23/2016	COJ	Tax	(171.20)	\$0.00	(171.20)	
WHITE, CONSTANCE MARIE	WHITE, CONSTANCE MARIE	164 DREW ST	RALFORD, NC 28176	Prepaid	001301008	LP17108	AUTHORIZED	11/06/10	Refund Completed due to adjustment on bill 0001301008-2016-0000-00	Vehicle S&M 06/23/2016	COJ	Tax	(50.27)	\$0.00	(50.27)	
Refund Total \$3414.87																

Motion: Upon motion by Commissioner Hunt and second by Vice Chairman Southerland the Board voted 4-0 to approve Consent Agenda Item a.

3. Tax Collector's Report

HOKE COUNTY TAX COLLECTOR'S REPORT September 16, 2019

Tax Levy 2019	\$28,500,526.08
Addons to Levy YTD	\$3,886.71
Total 2018 Levy to Date	\$28,504,412.79
Refunds 2019	\$44,102.74
Releases/Abatements	\$8,861.85
Discounts	\$370,097.31
Adjustments	\$9,992.08
Write Offs	\$37.52
Advertising Charged 2019 Tax Bills	\$0.00
Collectable Levy to Date	\$28,505,543.02
Collected To Date	\$20,083,689.69
Uncollected Balance 2019 Tax Levy	<u>\$8,421,853.43</u>

Collections August 2019	\$19,006,535.72
Releases August 2019	\$8,861.85
Percent of Levy Collected (Receipts)	70.48%
Percent of Levy Collected (Releases, Etc.)	0.03%

Prior Years Tax Levy August 2019	\$2,160,285.21
Prior Years Collected in August 2019 To Date	\$174,240.09
Uncollected Balance Before Releases	\$1,986,045.12
Refunds	\$1,129.61
Releases/Abatements	\$698.21
Discounts	\$0.00
Adjustments	\$365.00
Write Offs/Insolvent	\$4.97
Uncollected Balance Prior Years	<u>\$1,884,881.91</u>

Prior Years Collected in August 2019	\$92,818.96
Releases Prior Years August 2019	\$698.21
Percent Prior Years Collected (Receipts)	8.07%
Percent Prior Years Collected (Releases Etc.)	0.04%
Total Uncollected Taxes	<u>\$10,408,835.34</u>

2018 Taxes

Tax Levy August 2018	\$27,795,679.54
Collections August 2018	\$19,683,616.31
Releases August 2018	\$1,741.03
Percent Collected (Receipts)	74.25%
Percent Collected (Releases, Etc.)	0.01%
Prior Years Tax Levy August 2018	\$2,239,721.63
Collections August 2018	\$123,952.82
Releases August 2018	\$282.66
Insolvent	
Percent Collected (Receipts)	9.85%
Percent Collected (Releases, Etc.)	0.01%


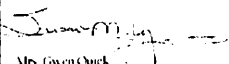
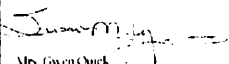
4. Tax Assessor's Report/Releases

Tax Assistant Mandi Parker presented the following releases:

09/06/2019 11:40 9698jgib		COUNTY OF HOKE RELEASES - 09/16/2019 TO 09/16/2019		P 1 Encrpt	
OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL EFF DATE JUR	REF NO	VALUE CHARGE	AMOUNT
236961 GILDON, GLENN 2001 GAINES RD ALTOONA, AL 35952-6757	PP 2017 14708 RELEASES MOVED OUT OF STATE IN 2016	1157 09/16/2019 7	68338	0 COU F03	10.13 1.22 ----- 11.35
236961 GILDON, GLENN 2001 GAINES RD ALTOONA, AL 35952-6757	PP 2016 14708 RELEASES MOVED OUT OF STATE IN 2016	1213 09/16/2019 7	68334	0 COU F03 COUL F03L	9.11 1.09 .91 .11 ----- 11.22
236961 GILDON, GLENN 2001 GAINES RD ALTOONA, AL 35952-6757	PP 2019 14708 RELEASES MOVED OUT OF STATE IN 2016	1267 09/16/2019 7	68333	0 COU F03 COUL F03L	0.18 .98 .82 .10 ----- 10.08
241209 H SQUARED, INC. DBA PROVEN ARMS & OUTFITTERS 9796 ABERDEEN RD ABERDEEN, NC 28315	PP 2019 16090 RELEASES BUSINESS LISTING ERROR - SENT AMENDED RETURN FOR CORRECTION	1364 09/16/2019 5	68329	397,524 COU	2,981.43
239750 HILL-ROM COMPANY INC C/O RYAN LLC P O BOX 4900 SCOTTSDALE, AZ 85261	PP 2019 15679 RELEASES ASSETS REMOVED PRIOR TO JAN 1 2019	1548 09/16/2019 6	68332	0 COU	5.77
239288 MANOS, JOHN P. MANOS, NANCY M. REVOC. LIVING TRUST PO BOX 85 HAZELWOOD, NC 28738	RE 2019 49475-03-01-202 RELEASES DATA ENTRY ERROR RECOMBINATION OF PARCELS	14223 09/16/2019 4	68331	43,340 COU F03	325.05 39.00 ----- 364.05
221734 QUANTICO TACTICAL, INC. 9796 ABERDEEN RD ABERDEEN, NC 28315	PP 2019 13375 RELEASES BUSINESS LISTING ERROR - SENT AMENDED RETURN	2920 09/16/2019 5	68330	484,867 COU F09	3,636.50 484.87 ----- 4,121.37
241194 SCDEXO OPERATIONS, LLC C/O INTERNATIONAL APP. CO. 110 PLEASANT AVE UPPER SADDLE RIVER, NJ 07458	PP 2019 16072 RELEASES BUSINESS PERSONAL PROPERTY IN CUMBERLAND COUNTY	3305 09/16/2019 RA	68337	0 COU	3.47
09/06/2019 11:40 9698jgib		COUNTY OF HOKE RELEASES - 09/16/2019 TO 09/16/2019		P 2 Encrpt	
OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL EFF DATE JUR	REF NO	VALUE CHARGE	AMOUNT
227457 TEKTON CONSTRUCTION COMPANY MARYLAND CORP C/O EVA HATSIANIGLOU PO BOX 70842 FORT BRAGG, NC 28307	RE 2019 49474-00-01-398 RELEASES HOUSE BURNED SEPTEMBER 2018	23063 09/16/2019 4	68336	87,980 COU F03 SWF	659.85 79.18 128.00 ----- 867.03
DETAIL SUMMARY		COUNT: 9	RELEASES - TOTAL	1,013,711	8,375.77

Motion: Upon motion by Commissioner Hunt and second by Commissioner Wright the Board voted 4-0 to approve the tax releases presented totaling \$8,375.77.

5. Appointments to Hoke County Juvenile Crime Prevention Council – Mrs. Lorraine Landry

 <p>JUVENILE JUSTICE</p>	<p>Hoke County Juvenile Crime Prevention Council 127 W. Elwood Avenue, Raeford, NC 28376</p> <p>1901879-0355 4010875-0355 fax www.hccjpc.org Email: hccjpc@hccjpc.org</p> <p>Mrs. Susan Lynch, J.C.P.C. Chairperson Rev. Al Anderson, J.C.P.C. Vice Chair Terms: Ex. by J.C.P.C. Commission Raeford, NC 28376 NCJPS Year Consultant</p>
<p>JCPC Board Members:</p> <p>Executive Chair, JCPC Chairperson Susan Lynch, Attorney</p> <p>Rev. Al Anderson, JCPC Vice Chair Minister of Public Ministries</p> <p>Chief Judge, Juvenile Court Linda R. Potts</p> <p>JCPC Board Members:</p> <p>Mr. James Leach, Chairman Hoke County Board of Commissioners 237 N. Main Street Raeford, NC 28376</p> <p>Mr. Leach and Fellow Commissioners,</p> <p>On behalf of Hoke County's JCPC, we are requesting the appointment of the following six individuals to our JCPC Board, who were voted on at our regular monthly meeting today, August 28, 2019:</p> <ul style="list-style-type: none"> • Mr. Brandon Locklear, Hoke County High School (recommended by Dr. Freddie Williams as his designee for the School Superintendent's board position) • Mr. Michael Cantley, Behavioral Specialist at Tarboro High School (to fill a vacant Commissioner's Appointive board position) • Mr. Robert Smith, Clinical Director of Southeastern Behavioral Healthcare (to fill the Non-Profit Organization board position) • Mrs. Linda Revels, retired citizen (to fill the Member of Business Community board position) • Tashronna Davis, 10th grade student • Lauren Garcia, 10th grade student (both young ladies to fill our Student Representative board position) <p>Upon your approval, these individuals would serve a 2 year term beginning this fiscal year until June 30, 2021. Their JCPC membership can be renewed two additional times, with the exception of the students, of course.</p> <p>We would also like to inform you that Judge Don Creed has agreed to serve on the JCPC Board himself for the Chief District Court Judge board position, rather than assign a designee. This change was made because, as you know, he took office earlier this year as the new Chief District Court Judge for Judicial District 19-D.</p> <p>If possible, could this request be included on your agenda for one of your September County Commissioners' meetings? Thank you for considering these new appointees, and please let us know if there is any further information you need.</p> <p>Sincerely,</p> <p> Mrs. Susan Lynch JCPC Chairperson</p>	<p>August 28, 2019</p> <p>Mr. James Leach, Chairman Hoke County Board of Commissioners 237 N. Main Street Raeford, NC 28376</p> <p>Mr. Leach and Fellow Commissioners,</p> <p>On behalf of Hoke County's JCPC, we are requesting the appointment of the following six individuals to our JCPC Board, who were voted on at our regular monthly meeting today, August 28, 2019:</p> <ul style="list-style-type: none"> • Mr. Brandon Locklear, Hoke County High School (recommended by Dr. Freddie Williams as his designee for the School Superintendent's board position) • Mr. Michael Cantley, Behavioral Specialist at Tarboro High School (to fill a vacant Commissioner's Appointive board position) • Mr. Robert Smith, Clinical Director of Southeastern Behavioral Healthcare (to fill the Non-Profit Organization board position) • Mrs. Linda Revels, retired citizen (to fill the Member of Business Community board position) • Tashronna Davis, 10th grade student • Lauren Garcia, 10th grade student (both young ladies to fill our Student Representative board position) <p>Upon your approval, these individuals would serve a 2 year term beginning this fiscal year until June 30, 2021. Their JCPC membership can be renewed two additional times, with the exception of the students, of course.</p> <p>We would also like to inform you that Judge Don Creed has agreed to serve on the JCPC Board himself for the Chief District Court Judge board position, rather than assign a designee. This change was made because, as you know, he took office earlier this year as the new Chief District Court Judge for Judicial District 19-D.</p> <p>If possible, could this request be included on your agenda for one of your September County Commissioners' meetings? Thank you for considering these new appointees, and please let us know if there is any further information you need.</p> <p>Sincerely,</p> <p> Mrs. Susan Lynch JCPC Chairperson</p>

Vice Chairman Southerland commented that he had some questions about the assignment of positions of the nominees. As there was no representative from JCPC, the item was tabled until the October 7, 2019 meeting.

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted 4-0 to table this item until the next meeting.

6. Utilities Items - Hilton Villines

- a. Sewer Waiver Request for 20-lot Subdivision on N. Parker Church Road

Utilities Director Hilton Villines to request approval of a Sewer Waiver for a proposed 20-lot subdivision on North Parker Church Road. The location of the proposed project is not in the County's Urban Service Area. The closest sanitary sewer outfall is roughly four miles away.

Motion: Upon motion by Commissioner Wright and second by Vice Chairman Southerland the Board voted 4-0 to approve the sewer waiver request for the proposed 20-lot subdivision located on Parcel number 494560401059.

- b. Water Main Extension for Balfour Road

Mr. Villines is seeking the Board's approval to extend a 6" water main 7,400 lf on Balfour Road from Cope Road to Red Springs Road. The projected cost for the water line extension and appurtenances is \$368,750.

Commissioner Hunt, a member of the Utilities Committee, reviewed some of the benefits of the extension:

- The extension will eliminate a dead end of the water main. This benefits the water system as it limits water stagnation and creates a two-way flow of water, reducing the amount of flushing to keep the water clean.
- Hoke County Holiness Church will have water available to them to allowing them to continue operating their Fellowship Hall. The well water that they are presently using must be tested every three months and there are potential issues with the water table.
- There are homes in the area that could connect to the water system.

Vice Chairman Southerland asked Mr. Villines how many homes are in the project area. Mr. Villines replied that six homes and the church are in the proposed project area. Vice Chairman Southerland said that, at the project estimate of roughly \$400,000, the amount spent to serve each home and the church would be approximately \$52,000. Acknowledging this perspective, Mr. Villines reiterated that creating a loop is very beneficial to the water system. Vice Chairman Southerland said his concern is that there is no way the County can bring enough revenue in from those homes and the church.

Commissioner Wright asked Mr. Villines if there are other areas in the County that have asked for water and their request been denied. Mr. Villines stated that he did not know. Commissioner Wright then asked Mr. Villines the percentage of the County that does not have water available to them. Mr. Villines replied that he doesn't have that information, but he'd guess that the water system has about 14,000 customers. Based upon Hoke County's census and population data of 50,000, that would make about 30% of the County being served by the water system.

The Board instructed Mr. Villines to bring back data about customers served to the October 7, 2019 meeting.

7. Attorney James Allen to update Board on Teen Court

Attorney James Allen thanked the Board for their ongoing support of Project Reverso and the Teen Court program. Mr. Allen came tonight to introduce the new Teen Court Coordinator, Mr. Dustin Locklear.

8. Manager's Report

County Manager Letitia Edens began her Manager's Report by directing the Board's attention to the monitors in the Board room. A 3-D conceptual animation has been on repeat since the beginning of the meeting. This animation shows the exterior of the Robert A. Wright Hoke County Agricultural Building. The video then shows the entrance to the building and a "walk-through" of the interior.

Hoke County had minimal damage from Hurricane Dorian. The Emergency Operations Center was open briefly.

In the Board's agenda packet is an offer of a donation of land for a Community Building.

Vice Chairman Southerland announced that Sheriff Peterkin's mother had passed away and gave information regarding the arrangements.

Mrs. Edens added that Elections Director Towanna Jackson's father had passed away. The memorial will be held on September 20, 2019 in New Jersey.

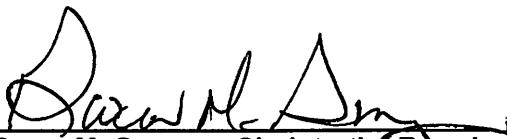
9. Closed Session


Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Wright the Board voted 4-0 to enter into Closed Session for the purpose of discussing a personnel matter pursuant to NC General Statutes 153A-9 & 143-318.11(a)(1) & (6).

Motion: Upon motion by Vice Chairman Southerland and second by Commissioner Hunt the Board voted 4-0 to return to Open Session.

10. Adjourn

Motion: With no further business to come before the Hoke County Board of Commissioners the Board voted 4-0 to adjourn the meeting at 7:40 pm.


Gwen McGougan, Clerk to the Board


James Leach, Chairman